



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

January 15, 2026

DIVISION MEMORANDUM
No. 043, s. 2026

RANKING OF TEACHER TRANSFEREE APPLICANTS FOR SCHOOL YEAR 2026-2027

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Administrative Officer V
Elementary and Secondary School Heads
Applicants
All Other Concerned

1. This Office, through the Human Resource Merit Promotion and Selection Board (HRMPSB), announces the ranking for Teacher Transferee Applicants pursuant to **DepEd Order No. 22**, s. 2013 titled “**Revised Guidelines on the Transfer of Teacher from One Station to Another**”, please refer to the following situations that should be given priority:

- a. When the teacher is declared excess by the School Head and/or his/her expertise/area of specialization is needed in another school/district/division;
- b. The teacher has served for more than five years outside his/her home barangay/municipality;
- c. The teacher is a bonafide resident of the barangay, municipality, city or province where the school is located (RA No. 8190, Localization Law), as evidenced by the teacher’s Voter’s ID;
- d. The teacher is joining his/her husband/wife in the same school (RA No. 4670);
- e. She is a nursing mother (PD No. 603, Child and Youth Welfare Code);
- f. The teacher’s life is in danger due to armed conflict, hostilities, or other similar circumstances in the area where the school is located; or
- g. He/she is in poor health condition, as evidenced by pertinent medical records to that effect.

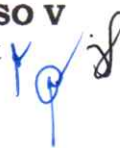
2. Applicants may submit the pertinent documents as support of the above-mentioned situations in **Pink Folder** to the **Records Section of the Division** on or before **January 30, 2026**. Letter of Intent must be addressed to the Schools Division Superintendent with duly accomplished updated Personal Data Sheet (PDS) / CS Form 212, **Revised 2025 with Work Experience Sheet**



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3. This ranking welcomes and gives equal employment opportunities to all. No applicants shall be discriminated against and/or denied access to opportunities for suitable employment. Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities, and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) may apply.
4. Expenses relative to the conduct of the said activity are chargeable to Division MOOE subject to the usual auditing rules and regulations.
5. Wide dissemination of this Memorandum is desired. For information, guidance, and compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent



WDB/OSDS/JAAL/ecc



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