



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**ANNUAL PROCUREMENT PLAN FOR FY 2025**

INDICATIVE     FINAL     **UPDATED** [Version No. \_\_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
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<b>General Requirements</b>											
Common-use Office Supplies/Equipment Available at PS-DBM but regularly purchase at other sources	OSDS, ASDS, CID, SGOD, ADMIN, FINANCE	Common Use Office/Equipment Available in PS-DBP	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	GAA 2025 - Current Appropriation	1,163,678.03	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Orientation on Newly Hired Non-Teaching Personnel	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	40,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Proper Handling of Cases and Complaints, Handling of Learner Rights and Protection Issues	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	GAA 2025 - Current Appropriation	50,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Coaching Techniques and Strategies for Non-Teaching Personnel	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	120,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Awarding of Outstanding Program Implementers and Outstanding Teaching and Non-teaching personnel	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	200,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Management Committee Meetings	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	11/2025	GAA 2025 - Current Appropriation	196,800.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Capacity Building for Division Personnel	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	12/2025	12/2025	GAA 2025 - Current Appropriation	257,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Capacity Building for Senior Citizen and PWD Personnel	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	12/2025	12/2025	GAA 2025 - Current Appropriation	51,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Completion Ceremony of the IPBT Coursebook	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	75,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Division Training for Selected Teaching Related Personnel, School Leaders and L and D Focal Persons: Elevating the Design Development and Quality Assurance of School-based Professional Development Programs	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	243,200.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	School Heads Induction Program	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	43,800.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Pre-Exit Orientation of Teachers aged 58 and above	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	42,000.00	N/A	-
Supply of Trainer, Food, Venue and Supplies	SGOD	2025 INSET	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	10/2025	10/2025	GAA 2025 - Current Appropriation	750,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Teacher Induction/ Orientation to Newly Hired Teachers on the use of IPBT Coursebook	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	96,000.00	N/A	-



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Supply of Venue, LED Lights, Sound System Food, Supplies and Decoration	SGOD	Forum and Cultural Show about the Division and the City's Cultural Heritage	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	170,000.00	N/A	-
Supply of Venue, LED Lights, Sound System Food, Supplies and Decoration	SGOD	Cultural/Variety Show to be Attended by Teachers	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	10/2025	10/2025	GAA 2025 - Current Appropriation	90,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Division Monitoring, Evaluation and Adjustments Q1, Q2, Q3, Q4 CY 2025	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	12/2025	GAA 2025 - Current Appropriation	96,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Basic Education Monitoring Evaluation Framework (BEMEF)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	24,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Early Literacy, Language and Numeracy	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	GAA 2025 - Current Appropriation	25,150.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	National Achievement Test (Grade 6)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	09/2025	09/2025	GAA 2025 - Current Appropriation	25,150.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	National Achievement Test (Grade 10)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	10/2025	10/2025	GAA 2025 - Current Appropriation	12,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	National Achievement Test (Grade 12)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	12,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	National Career Assessment and Evaluation (NCAE)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	08/2025	08/2025	GAA 2025 - Current Appropriation	13,650.00	N/A	-
Supply of Food and Supplies	SGOD	Assessment and Equivalency Test (ALS)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	22,850.00	N/A	-
Supply of Cellular Prepaid Cards	SGOD	Monthly Communication Allowance for DRRM Coordinator	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	DRRM Fund	12,000.00	N/A	-
Supply of Materials for IEC	SGOD	Development and Dissemination of IEC materials on DRRM	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	DRRM Fund	25,000.00	N/A	-
Incident Command System Orientation and Coordination Meeting	SGOD	Incident Command System Orientation and Coordination Meeting	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	DRRM Fund	40,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	DRRM Monitoring and Evaluation, Planning Workshop and Capacity Building Activities	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	DRRM Fund	41,743.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	DRRM Year-End Assessment	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	40,000.00	N/A	-
Supply of Food and Supplies	SGOD	Area I GSP Got Talent	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	01/2025	GAA 2025 - Current Appropriation	12,500.00	N/A	-



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Supply of Food and Supplies	SGOD	Area I BSP Got Talent	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	12,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	SELG/SSLG Election for SY 2025-2026	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	44,550.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Empowering Student Leaders: Advancing Child Protection Policies for a Safer Tomorrow	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	36,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Division Federated SELG and SSLG Election for SY 2025-2026	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	36,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Tagbilaran City Learners Convergence	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	08/2025	08/2025	GAA 2025 - Current Appropriation	48,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Capacity Building for BKD Officers and Members for SY 2025-2026	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	09/2025	09/2025	GAA 2025 - Current Appropriation	48,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Career Orientation for Grade 12	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	24,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	FGD and Attendance to Training for PDO's	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	09/2025	09/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Re-Orientation and Implementation of Random Drug Testing	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	GAA 2025 - Current Appropriation	32,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Symposium of National Drug Education Program and Raise Learner's awareness on the damaging effect abusing drugs	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	09/2025	GAA 2025 - Current Appropriation	12,000.00	N/A	-
Supply of Materials	SGOD	Conduct of activities that include poster making, slogan, jingle and essay writing contest and putting up NDEP corner	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	10/2025	10/2025	GAA 2025 - Current Appropriation	5,000.00	N/A	-
Supply of Materials and Food	SGOD	Conduct Teenage Pregnancy, HIV/AIDS Symposium to Secondary Learners	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-
Supply of Materials	SGOD	Conduct IEC on the Importance of Anti-Cervical Cancer Vaccines to all Grade 4 female learners and assist in immunization	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	8,000.00	N/A	-
Supply of Materials	SGOD	Printing out and distribution of the Social Behavioral change Material/IEC Material on Adolescent Reproduction	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	25,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Refurbishment/Reactivation/Establishment of Learner Support Center (Teen Center)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	100,000.00	N/A	-



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Supply of Venue, Food and Supplies	SGOD	Division Roll out: Learners Summit (Peer Navigators' Orientation) on Health and Wellness Programs	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	08/2025	08/2025	GAA 2025 - Current Appropriation	76,000.00	N/A	-
Continue the NFP/Hotmeals for 75 days to complete the 160 days budget for FY 2024	SGOD	Continue the NFP/Hotmeals for 75 days to complete the 160 days budget for FY 2024	Public Bidding	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	Special Purpose Fund	2,173,125.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	PIR for the Implementation of SBFP FY 2024	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	Special Purpose Fund	30,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	To Discuss the New Guidelines of the Program, invite NFP and Milk Suppliers and Discuss the Dates of Implementation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	Special Purpose Fund	137,200.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Implementation of SBFP NFP/Hotmeals for FY 2025 Budget Allocation	Public Bidding	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	Special Purpose Fund	7,191,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Implementation of SBFP Milk Component for FY 2025 Budget Allocation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	Special Purpose Fund	632,808.00	N/A	-
Supply of COS	SGOD	Hiring of COS for 6 months	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	12/2025	GAA 2025 - Current Appropriation	176,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Attendance to Trainings and PIR about SBFP	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2025	12/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-
Procurement of Weighing Scale to be distributed to schools	SGOD	Procurement of Weighing Scale to be distributed to schools	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	Special Purpose Fund	35,000.00	N/A	-
Supply of Foods	SGOD	Feeding for NLC Learners	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	Special Purpose Fund	442,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Team Building Activity (For Student Leaders)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	49,750.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Suicide Awareness and Prevention Seminar	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	48,750.00	N/A	-
Procurement of medical and dental medicines	SGOD	Procurement of medical and dental medicines	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	150,000.00	N/A	-
National School Building Inventory Orientation	SGOD	National School Building Inventory Orientation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	05/2025	GAA 2025 - Current Appropriation	49,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	School Planning and Preparations Food and Venue, Tarpaulin and Communications Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	17,500.00	N/A	-



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Supply of Venue, Food and Supplies	SGOD	Brigada Kick Off Program Expenses	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	40,000.00	N/A	-
Supply of Materials	SGOD	Brigada Tarpaulin and other Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	3,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Conduct Orientation on the Omnibus PTA Guidelines Venue and Meals (1-day Live-out)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	37,000.00	N/A	-
Supply of Materials	SGOD	Conduct Orientation on the Omnibus PTA Guidelines Venue and Meals (1-day Live-out) Training Supplies	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	6,000.00	N/A	-
Supply of Materials	SGOD	Organization of the School Governance Council	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	6,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Conduct Orientation on the SGC Functions and Functionality Tools: Venue & Meals (1 day Live-out)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	30,000.00	N/A	-
Supply of Materials	SGOD	Local Stakeholders Convergence (Communication Materials)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	5,400.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	State of the Division Address (SODA) & Partnership Appreciation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	12/2025	12/2025	GAA 2025 - Current Appropriation	60,000.00	N/A	-
Procurement of Plaques & Certificates	SGOD	Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	12/2025	12/2025	GAA 2025 - Current Appropriation	12,600.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Training and Capability Building of Public and Private Schools and Learning Centers to Operate and Utilize Web-based System (LIS and EBEIS)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Year-End Feedbacking and Capability Building for Program Management Information System and Learners' Information System	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Reorientation on Learners Information System	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Mid-term Performance Review and Analyzation of Teachers' Deployment	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	31,500.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Orientation of Schools in the Conduct of Early Registration and National School Building Inventory	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	54,000.00	N/A	-



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Supply of Venue, Food and Supplies	SGOD	Travelling Expenses (Attendance on meetings, conferences)	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	12/2025	GAA 2025 - Current Appropriation	20,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Orientation of the New SBM Tool, Monitoring Schools, Program Implementation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	70,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Collaborative Planning with SDO and TEI's, Program Implementation Review and FGD	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	05/2025	GAA 2025 - Current Appropriation	10,000.00	N/A	-
Supply of Venue, Food and Supplies	SGOD	Planning with TWG, Capability Building on AR Research Proposal Writing	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	106,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Onboard Orientation of Newly-Hired Non-Teaching Personnel on CSC Rules, DepEd Administrative and Legal Matters	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	84,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Capacity Building of Non-teaching Personnel of SDO Tagbilaran	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	GAA 2025 - Current Appropriation	512,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Orientation on Safe Spaces Act (RA No 11313) or Bawal Bastos Law, Proper Handling of Cases and Complaints, Handling of Learner Rights and Protection Issues, Child Protection Policy DO 40, s. 2012 and DO 49, s. 2006	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	05/2025	GAA 2025 - Current Appropriation	100,000.00	N/A	-
Supply of Venue, Food and Supplies	ADMIN	Awarding of Outstanding Program Implementers and Outstanding Teaching and Non-teaching personnel through Pasidungog "Corona Award" 2025	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	11/2025	11/2025	GAA 2025 - Current Appropriation	300,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Agency Procurement Compliance and Performance Indicator (APCPI) System Confirmation Meeting	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	12,500.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Performance Review and Evaluation of Schools Using OPCRF for School Heads for SY 2024-2025	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	4,800.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Evaluation of Education, Training, Experience and PBET/LET/LEPT rating of Teacher I applicants using the Provided Rubrics	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	02/2025	02/2025	GAA 2025 - Current Appropriation	32,000.00	N/A	-



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**ANNUAL PROCUREMENT PLAN FOR FY 2025**

INDICATIVE     FINAL     UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Supply of Venue, Food and Supplies	ASDS	Assessment of Applicants' competencies on classrooms observable indicators through Teacher Demonstration	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	03/2025	03/2025	GAA 2025 - Current Appropriation	140,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Assessment of applicants' competencies on non-classrooms observable indicators through Narratives and Reflections	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	04/2025	04/2025	GAA 2025 - Current Appropriation	7,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Evaluation of Education, Training, Experience and Performance of applicants and competencies in terms of Application of Education, Learning and Development and Outstanding Accomplishments Using the Provided Rubrics	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	8,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Assess the potential of applicants through the Conduct of Behavioral Events Interview	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	06/2025	06/2025	GAA 2025 - Current Appropriation	8,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Evaluation of Education, Training, Experience, and Performance of Applicants and Competencies in Terms of Application of Education, L&D and Outstanding Accomplishments using the Provided Rubrics	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	08/2025	GAA 2025 - Current Appropriation	24,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Assess the potential of applicants through the Conduct of Behavioral Events Interview	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	08/2025	GAA 2025 - Current Appropriation	24,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Evaluation of Education, Training, Experience, and Performance of Applicants and Competencies in Terms of Application of Education, L&D and Outstanding Accomplishments using the Provided Rubrics	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	07/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Assess the potential of applicants through the Conduct of Behavioral Events Interview	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	09/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Evaluation of Education, Training, Experience, and Performance of Applicants using the Provided Rubrics	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	06/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-



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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Supply of Venue, Food and Supplies	ASDS	Assessment of Applicants' competencies on classrooms observable indicators through Teacher Demonstration	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	06/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-
Supply of Venue, Food and Supplies	ASDS	Assessment of Applicants' competencies on non-classrooms observable indicators through Portfolio Annotation Form and Behavioral Events Interview	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	05/2025	06/2025	GAA 2025 - Current Appropriation	16,000.00	N/A	-
Supply of Venue, Food and Supplies	OSDS	Orientation about SBM Tool, Monitoring Schools, Program Implementation	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2025	07/2025	GAA 2025 - Current Appropriation	80,000.00	N/A	-
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
None	-	-	-	-	-	-	-	-	-	-	-
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
None	-	-	-	-	-	-	-	-	-	-	-

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: -  
 Total Amount of CSEs to be purchased from PS-DBM: -  
 Total Amount of Estimated Budget: 17,826,504.03

Prepared by:

CHRISTIAN JOHN L. CAPON  
 Bids and Awards Committee Secretariat

Date: 01/26/2026

Recommended by:

JOHN ARIEL A. LAGURA PhD  
 Bids and Awards Committee Chairperson

Date: 01/26/2026

Approved by:

WILFREDA D. BONGALOS PhD, CESO V  
 Head of the Procuring Entity

Date: \_\_\_\_\_