



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS-2025- 279

November 26, 2025

To: MARIA MAXIMINA L. BABIANO – Administrative Assistant III  
MARIANNE P. CALIPES – Administrative Assistant III

**ROLL-OUT OF MODIFIED VERIFIER'S LEDGER (V.2) UPDATES,  
DEDUCTION CODES AND OTHER MATTERS (CLUSTER 3)**

1. In reference to RM No. 1212, s. 2025, the Department of Education (DepEd) through the Finance Service – Employee Account Management Division (FS-EAMD), will conduct a Roll-out of Modified verifier's Ledger (v.2) Updates, Deduction Codes and Other matters (Cluster 3) on December 1-3, 2025 at the Water World Hotel, UN Avenue, Brgy., Opao, Mandaue City, Cebu.
2. In view of this, the following are the identified participants of the Division:
  - MARIA MAXIMINA L. BABIANO – Administrative Assistant III
  - MARIANNE P. CALIPES – Administrative Assistant III
3. Travel expenses shall be charged against the participant's local funds, subject to existing accounting, and auditing rules and regulations.
4. Immediate dissemination and compliance of this Memorandum is desired.

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent *af*

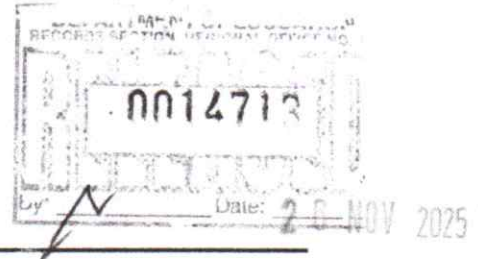
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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS



**Office of the Regional Director**

REGIONAL MEMORANDUM

No. **1212** s. 2025

28 NOV 2025

**ROLL -OUT OF MODIFIED VERIFIER'S LEDGER (V.2) UPDATES, DEDUCTION CODES AND OTHER MATTERS (CLUSTERS 3)**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Chiefs of Functional Divisions in the Regional Office  
 All Others Concerned

1. The Department of Education (DepEd) through the Finance Service- Employee Account Management Division (FS-EAMD), will conduct a **Roll-out of Modified verifier's Ledger (v.2) Updates, Deduction Codes and Other matters (Cluster 3)** on December 1-3, 2025 at Water World Hotel, UN Avenue, Brgy., Opao, Mandaue City, Cebu.
2. This activity addresses reports of loan applications from institutions such as GSIS, HDMF, and landbank being processed without the required Net Take Home Pay (NTHP) verification. These procedural gaps have resulted in undeducted obligations, unauthorized deductions, and disruptions in payroll processing.
3. In view of this, the following are the identified participants of Region VII:

NAME	POSITION	OFFICE
Ida F. Cabantan	Chief, Administrative Officer	Administrative Service Division/ Head RPSU
Sylvio F. Sabino	Chief, Administrative Officer	Finance Division/ Member APDS Task Force
Wilfredo B. De La Cerna	Computer Programmer II	ICTU/ Programmer
Lane A. Giducos	Administrative Officer II	Administrative Service Division/ APDS verifier

4. For details see attached Memoradum and advisories.
5. Immediate dissimination of and compliance with this Memorandum is desired

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
 Director IV  
 Regional Director