



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
OSDS-2025- 277

TO : **BRENDALOU D. ARANCANA PhDM, REA, JD**
Administrative Officer IV - HRMO

MARICEL A. GALAN
Administrative Officer II

FROM : **WILFREDA D. BONGALOS PhD CESO V**
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **WORKSHOP ON THE RECLASSIFICATION OF POSITIONS WITH
THE DEPED EXPANDED CAREER PROGRESSION (ECP) SYSTEM**

DATE : November 10, 2025

1. You are hereby directed to attend the **“Workshop on the Reclassification of Positions with the DepEd Expanded Career Progression (ECP) System on November 12-15, 2025, November 17-22, 2025 and November 24-28, 2028 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.**
2. Participants are entitled to Leave Credits or Compensatory Time Off (CTO) in attendance to the activity, without prejudice to compliance with the existing CSC, DepEd, COA and DBM.
3. Expenses such as transportation and incidental expenses relative to the conduct of the said activity shall be charged against Division MOOE/Local Funds, subject to the existing accounting and auditing rules and regulations.
4. For more details, see attached communication.
5. For your information, guidance, and compliance.

WDB/ADMIN/BDA



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

0014071

11 NOV 2025

Office of the Regional Director

REGIONAL MEMORANDUM

No. 9921, s. 2025

11 NOV 2025

**WORKSHOP ON THE RECLASSIFICATION OF POSITIONS
WITH THE DEPED EXPANDED CAREER PROGRESSION (ECP) SYSTEM**

TO : Assistant Regional Director
Schools Division Superintendents (SDSs)
Assistant Schools Division Superintendents (ASDSs)
Chief Administrative Officer, DepEd RO VII
Chief Finance Officer, DepEd RO VII
All Others Concerned

1. The Department of Education (DepEd) Regional Office VII will conduct a workshop on the processing of applications for the reclassification of teachers on November 12-15, 2025, November 17-22, 2025 and November 24-28, 2025 at the DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims the following :
 - a. Revisit the DepEd Expanded Career Progression (ECP) System and its related policy and guidelines;
 - b. Assist the Regional Office in validating and processing of 3,779 applications to meet the DBM deadline;
 - c. Ensure compliance with DepEd policy and guidelines on implementing the ECP.
3. The Schools Division Superintendents are directed to send at least two (2) division processor or person in charge of reclassification to attend the activity. Participants are advised to bring a laptop and extension cord.
4. The participants are entitled to Leave Credits or Compensatory Time Off (CTO) in attendance to the activity, without prejudice to compliance with the existing CSC, DepEd, COA and DBM.



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: (032) 256-9466/639773295904 local 700



DepEd Tayo Region VII



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5. Expenses relative to the conduct of the activity shall be charged against the Work and Financial Plan (WFP) of the Administrative Services Division WFP Code AC-25-5701-GASS-017, while transportation and incidental expenses of participants shall be charged against Division/Local Funds, all subject to the existing accounting and auditing rules and regulations.

6. The Regional Office participants are the following :

Chief Ida F. Cabantan	Chief Administrative Division
Chief Sylvio H. Sabino	Chief Finance Division
Ameelyn R. Coca	AO V (HRMO III)
Riza Guangco	AO V (Asset Management)
Lorideth Edicto	Teaching Aids Specialist
Jhorina Biadnes	Administrative Officer II
Juanita Negapatan	AO V (Records Officer)
Sievert Payusan	Admin. Support Staff
Aldren Lavador	Admin. Assistant I

7. Immediate dissemination and compliance of this memorandum is desired.

SALUSTIANO T. JIMENEZ, JD, Ed.D., CESO III
Director IV, REgional

NOTE:

ACTIVITY WILL START AT 1:00 PM
LUNCH WILL BE SERVED TO THE PARTICIPANTS

PRE-WORK 8:00 AM - 12:00 DEPED RO TEAM
VENUE - KAMAGONG DEPED ECOTECH CENTER

SA/FA/ASD/JFC



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