



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools
Division Superintendent

December 22, 2025

DIVISION MEMORANDUM
No. 916 s. 2025

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Principals , Public and Private Schools
And All Others Concerned

VISAYAS STATE UNIVERSITY COLLEGE ADMISSION TEST

1. In line with higher education opportunities for graduating Senior High School learners, this Office, through the School Governance and Operations Division, hereby disseminates the invitation from **Visayas State University (VSU)** to all **incoming college freshman students** to participate in the **VSU College Admission Test**, which will be conducted sometime from **January to March 2026**. The examination will be held either at **Dr. Cecilio Putong National High School (Main Campus), CPG Avenue, Tagbilaran City, Bohol**, or at **Tagbilaran City Science High School, M. Parras Street, Tagbilaran City**, depending on the applicant's assigned testing center.
2. Interested applicants are encouraged to access the **2026 VSU College Admission Portal**, where the recorded **Online Admissions Forum held on December 13, 2025** is available. This recording serves as a quick guide to the **programs/courses offered, admission quotas, and requirements**. **Online submission of the required credentials will be open from December 22, 2025 until January 31, 2026**. Moreover, interested Senior High School learners may visit the **Visayas State University Admissions Office Facebook page** for additional and updated information. For further inquiries, you may contact **Mr. Jesus Freddy M. Baldos** of the **VSU Admissions Office** at **(053) 565-0600 local 1007**. For reference, please see attach Memorandum of Agreement between VSU and DepEd RO VII .
3. For your information and compliance.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177
(038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph

MEMORANDUM OF AGREEMENT

KNOW ALL MEN THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT (MOA)** entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, a government-owned educational institution created by virtue of R.A. 9158, with principal address at Visca, Baybay City, Leyte, hereinafter referred to as "**FIRST PARTY**", represented by its President, **Dr. Prose Ivy G. Yepes**;

-and-

The **DEPARTMENT OF EDUCATION CENTRAL VISAYAS (DepEd Region VII)**, a government agency represented by its Regional Director, **Dr. Salustiano T. Jimenez**, with principal address at Sudlon, Lahug, Cebu City and hereinafter referred to as the "**SECOND PARTY**".

WITNESSETH THAT:

WHEREAS, the **FIRST PARTY** is a higher education institution mandated to produce highly competent and world-class manpower in science and technology (S&T), especially for agriculture, environmental management and industries who are proficient in communication skills, critical thinking and analytical activities;

WHEREAS, the **FIRST PARTY**, through its Admissions Office, facilitates the operation of admissions activities of the University, conducts information campaigns, administers the VSU College Admission Test (VSUCAT) in various localities, and releases the results of the VSUCAT;

WHEREAS, the **FIRST PARTY** intends to bring its admission services and entrance examinations at the door-step of various senior high schools throughout Visayas areas;

WHEREAS, the **SECOND PARTY** is a government agency responsible in introducing the K to 12 basic education programs in all public and private schools that includes Senior High School;

WHEREAS, the **SECOND PARTY** has the direct mandate to oversee the operations of the Senior High Schools including its manpower, facilities, and equipment;

WHEREAS, both **PARTIES** have the common mandate of delivering quality education services to their clients;

NOW, THEREFORE, for and in consideration of the mutual stipulation and conditions hereinafter contained, the **PARTIES** do hereby agree as follows:

1. The **FIRST PARTY** shall:

1.1. Coordinate with the school heads of different identified Senior High Schools in the provinces of Bohol, Cebu, Negros Oriental, Siquijor, Bais City, Bayawan City, Bogo City, Canlaon City, Carcar City, Cebu City, City of Naga, Danao City, Dumaguete City, Guiholngan City, Lapu-lapu City, Mandaue City, Tagbilaran City, Talisay City, Tanjay City, and Toledo City for the conduct of the annual VSU Information Drive in the months of November and December;

1.2. Coordinate with the School Heads of the identified Testing Centers prior to the conduct of the annual VSUCAT in the months of February and March:

- a. Dr. Cecilio Putong National High School, Tagbilaran City
- b. Abellana National School, Cebu City
- c. Carcar Central National High School, Carcar City
- d. Carmen National High School, Carmen, Cebu

1.3. Supervise and manage the conduct of the information drive and VSUCAT;

- 1.4. Provide counterpart funds for the cost of electricity which will be used during the conduct of the hybrid VSUCAT; and
 - 1.5. Allocate funds for the on-site Proctor/s during the conduct of the hybrid VSUCAT.
2. The SECOND PARTY shall:
- 2.1. Allow the conduct of the hybrid VSUCAT to the Senior High School Learners of DepEd Region VII;
 - 2.2. Issue DepEd Regional Memorandum Order to the Schools Division Offices regarding the conduct of information drive to various Senior High Schools in Region VII and the conduct of the hybrid VSUCAT to the identified Testing Centers;
 - 2.3. Allow the FIRST PARTY to use the school premises, with proper coordination with school heads and consent of the Schools Division Superintendent, for the purpose of conducting the hybrid VSUCAT for Senior High School Learners; and
 - 2.4. Give authority, through the Schools Division Superintendent, to School Heads to enter into agreement with the FIRST PARTY in terms of the use of school facilities and equipment and assignment of Proctors in the conduct of the VSUCAT.

EFFECTIVITY AND CONTINUITY CLAUSE

This AGREEMENT shall take effect upon signing by both PARTIES and shall remain in force for a period of five (5) years and renewable every five (5) years. The VSU and the DepEd Region VII shall submit their intention for renewal of this agreement through formal notice within thirty (30) days before the expiration of this Agreement.

Both PARTIES reserve their rights to terminate their participation in the agreement through formal written notice within thirty (30) days before the effectivity of the termination. Termination shall be subject to the mutual agreement between the PARTIES.

IN WITNESS WHEREOF, the PARTIES thereto, by their duly authorized representatives, have executed this Agreement this 19th day of November 2024.

VISAYAS STATE UNIVERSITY

**DEPARTMENT OF EDUCATION
CENTRAL VISAYAS**

By:

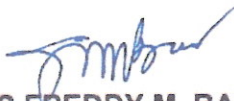


PROSE IVY G. YEPES
University President



SALUSTIANO T. JIMENEZ
Regional Director

Signed in the presence of
Witnesses



JESUS FREDDY M. BALDOS
Admin. Officer V, Admissions Office



FIEL Y. ALMENDRA
Asst. Regional Director

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
CITY OF BAYBAY)

BEFORE ME, personally appeared the following:

	ID No.	Issued At
PROSE IVY GUASA-YEPES	V002163	VSU, Baybay City, Leyte
SALUSTIANO T. JIMENEZ	<u>P393496313</u>	Cebu City, Cebu <i>ADAPAYE CEBU</i>

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the agencies represented.

This instrument consisting of three (3) pages including this Acknowledgment has been signed on each and every page by the parties and their instrumental witnesses.

WITNESS MY HAND AND SEAL this 19 NOV 2024 day of November 2024 in Baybay City, Leyte.

NOTARY PUBLIC

Doc. No. 2216 ;
Page No. 24 ;
Book No. L ;
Series of 2024.

[Signature]
ATTY. RYSAN C. GUINOCOR
 Notary Public
 Until December 31, 2024
 PTR No. 0211113- Baybay, Leyte - 01/04/2024
 IBF No. 395067- Tacloban City - 01/03/2024
 Roll of Attorneys No. 57407
 MCL E No. VII-0022175-04/14/2025
 Visca, Baybay City, Leyte

[Handwritten signatures]

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