



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

December 3, 2025

DIVISION MEMORANDUM  
No. 887 s. 2025

**2025 CITY SPORTS MEET WORKING COMMITTEES**

- To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public and Private Elementary and Secondary School Principals  
Public and Private Elementary and Secondary School Sports Coordinators  
Heads of Athletic Delegations  
Tournament Managers  
Sports Coordinators  
Coaches  
All Others Concerned
1. In relation to the conduct of the SY 2025-2026 City Sports Meet on December 10-12, 2025 in the City of Tagbilaran, listed hereunder are the Working Committees assigned to said activity.
- A. Over-all Chairman :Dr. Wilfreda D. Bongalos PhD, CESO V  
*Schools Division Superintendent*
- Members :Dr. John Ariel A. Lagura  
*Asst. Schools Division Superintendent*  
Ms. Maurine C. Castaño  
*Chief Education Supervisor, SGOD*  
Dr. Janet T. Butalid  
*OIC- Chief Education Supervisor, CID*  
Dr. Maria Antonette P. Dugang  
*Education Program Supervisor-SGOD*  
Mr. Alberto A. Lacang  
*EPSvr-MAPEH Division Sports Officer*

## B. Working Committee

<b>Committee</b>	<b>Chairman/ Co-Chairman</b>	<b>Members</b>
Division Screening and Accreditation Committee (DSAC)	Mrs. Corazon H. Samuya Mrs. Crestita Batingal	Mr. Albert Tibod Jr. Mrs. Eufe Rhoda R. Galon Mrs. Proserpina A. Doroy Mrs. Lorelei G. Anore Dr. Editha Gone Mr. Lemuel Barol Mr. Jesilo G. Jala Ms. Maria Sandra Isabel S. Fortrich Dr. Pilar E. Diez Dr. Ermila D. Cardinas Dr. Lanie G. Gutas Mrs. Conception Gallentes Dr. Florafel Datoy
Medics	Dr. Lev V. Nadela Dr. Vida N. Romero	(See Attached Enclosure 1)
Monitoring and Supervision	Ms. Maurine C. Castaño Mr. Alberto A. Lacang Dr. Maria Antonette P. Dugang	Dr. Janet T. Butalid Dr. Aquilino T. Milar Jr. Dr. Aimee T. Amistoso Dr. Beatriz Incog Dr. Nenita J. Incog Dr. Elisa B. Geagonia Mr. Joseph C. Barrete Dr. Juanita C. Lafuente Dr. Neolita S. Sarabia Dr. Cherry Michelle Collyer Dr. Esther L. Cagas Dr. Aquilino T. Milar Dr. Junicel T. Mancha Dr. Rosene D. Olaivar Mrs. Joermelyn P. Pasilbas Ms. Chinie A. Aparece
Records	Dr. Filomena C. Tanggaan	Dr. Rosene D. Olaivar Dr. Edgar Fernandez Mrs. Maricel Barimbao Mr. Aljon Fronteras
Finance and Supplies	Dr. Michelle T. Sagaral Dr. Junicel T. Mancha	Mrs. Marife C. Rallos Mr. Japhet Revereal Ms. Margarita Tejano Ms. Angel Faith Pascual Mrs. Marilou Bedrijo
Liquidation	Mrs. Gina Gamao Mrs. Ivy Joy Barbante	Mr. Kent Chadrick Evasco Mrs. Felisa Deligencia

Trophies and Medals	Dr. Brendalou D. Arancana	Mrs. Jocelyn P. Cutin Mrs. Elizabeth Rosil-Escolano MS. Anna Mae Ocon Ms. Karen Gumba Mrs. Ana Lou Regalado Mrs. Elaine C. Centino Ms. Maria Maximina Babiano Ms. Margarita Tejano Mrs. Marianne Palomares Ms. Junna Kiza Cagoco
Decoration (Opening & Closing Program) and Sound System	Dr. Janet T. Butalid Dr. Juanita C. Lafuente	Dr. Neolita S. Sarabia Mr. Simon Rios Mr. Andrew Salise Mrs. Jerelyn Tumabang Mr. Chrysostom Dalumbar Mr. Richard Sumampong Ms. Rhizzel Rizalado Ms. Jocelyn Pozon Mrs. Janet Pateño Ms. Arnelie Jean Matuod Mr. Rodrigo Amancio
Meal Allowance (Payroll)	Mr. Alberto A. Lacang Dr. Maria Antonette P. Dugang	Mrs. Gina Gamao Mr. Simon Rios Mrs. Rosalie Tambis
Venue Booking	Mr. Alberto A. Lacang	Ms. Arnelie Jean Matuod Ms. Jocelyn Pozon
Documentation/ Led wall Committee (Closing Program)	Engr. Jose Mariñas III	Mr. Jarom Ciño Mr. Brian Rosal Mr. Allan John A. Lawas
Parade (Permits, Route and Marshall)	Mr. Joseph C. Barrete	Dr. Basilides Sempron Dr. Joselito C. Galendo Dr. Dougeford D. Castaño Mr. Hilario D. Aparre Jr. Mr. Frank Echalico Mr. Jose Arnel Rosal Mr. Oliver Arcillas Mr. Jose Eral Diola Mr. Victor Tesorero
Program and Invitation	Ms. Maurine C. Castaño	Mr. Japhet Revereal Mr. Simon Rios (Tarpaulin Lay-out) Ms. Jocelyn Pozon Mrs. Darvy T. Amoy Ms. Chinie A. Aparece Mrs. Rhizzel V. Rizalado Dr. Rosene D. Olaivar

Cerificates (Participation, Recognition and Appearance	Dr. Esther L. Cagas	Dr. Juanita C. Lafuente Mrs. Joermelyn P. Pasilbas Ms. Arnelie Jean Matuod
Usherettes	Dr. Cherry Michelle Collyer	Dr. Beatriz Incog Dr. Aimee T. Amistoso Mrs. Emily L. Acabo Mr. Chrysostom Dalumbar Ms. Maria Maximina Babiano Ms. Ana Mae Ocon
Peace and Security	Mr. Jericho Yarte	Mr. Felipe Epe Mrs. Eufe Rhoda Galon
Physical Arrangement (Markers/Labels, Poles w/ Rope for Hoisting of Delegation, Philippine, Bohol and Tagbilaran Flags, torch and cauldron) and After Care	Dr. Aquilino T. Milar Jr.	All City Paid DO Personnel
Performances	Dr. Maria Antonette P. Dugang  Dr. Nenita J. Incog	Dr. Cesar Pagulong Mr. Edsel Lodonia Mr. Dennis Galope Mrs. Emily L. Acabo Mr. Jacob Araco Ms. Rose Marie N. Bongato Mrs. Maria Rachel Omasas Mrs. Jenevieve Peña Mr. Jenelou John Israel Mrs. Grace Marie Campos Mr. Jose Arnel Rosal
Leis	Mrs. Elizabeth R. Escolano	Ms. Arnelie Jean Matuod Mrs. Rhizzel V. Rizalado
EMCEEs	Opening Program: Mr. Lemuel Bayud & Ms. Aubrey Homoc Closing Program: Dr. Aquilino T. Milar & Mrs. Emily L. Acabo	

2. The Opening Program is scheduled on December 10, 2025, at 8:00 AM at the Bohol Wisdom School Gymnasium in Tagbilaran City, and will commence with a parade at 7:30 AM from the City Hall Capitol Grounds. All athletes, coaches, officiating officials, and school and division officials are expected to participate. The Closing Program and Awarding Ceremonies for the overall winners will on December 12, 2025, at 1:00 PM. Venue will be announced later.

3. Games will officially commence in the afternoon of December 10, 2025, and will continue until the morning of December 12, 2025, at the designated playing venues. Awards will be presented per sports event.

4. Tournament Managers are instructed to collect the athletes' clearances on December 5, 2025, between 8:00 AM and 5:00 PM from the Division Screening and Accreditation Committee (DSAC) at the Tagbilaran City Central Elementary School (TCCES) Library. Any missing documents must be submitted no later than 5:00 PM on December 9, 2025, at the same venue. In addition, they too shall claim the sports equipment and tarpaulin (if applicable) at the Division Office for their respective events, to be displayed at their assigned playing venues after the Opening Program.
5. All those who cannot abide by the assignments for a reasonable cause are advised to officially inform the Office thru written communication on or before December 5, 2025.
6. For the information, guidance, and compliance of all concerned.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

**Enclosure 1: List of Playing Venues w/ assigned Division Sports Monitoring and Medics to wit:**

<b>Sports Event</b>	<b>Venue</b>	<b>Category</b>	<b>Monitoring/ Medics</b>
Archery	Old Tagb. City Hospital	Secondary (Boys and Girls)	Dr. Nenita J. Incog Joseph C. Barrete Maria Flores Veloso Karen Pamugas
Arnis/ Taekwondo	City Hall Atrium		Dr. Esther Cagas Dr. Vida Romero
Badminton	Barangay Mansasa	Elem. & Sec. (Boys & Girls)	Neolita Sarabia Fatima Melody Ingles Anna Mae Bellezas
Volleyball	Taloto Covered Court	Elementary (Boys and Girls)	Dr. Elisa Geagonia Retchel Sumampong Jennifer Sarigumba
	UB GYM	Secondary (Boys & Girls )	Dr. John Ariel Lagura Raquel Arabaca Mary Melody Ocon
Basketball	Saulog Gym	Sec boys A & Secondary 3x3 boys	Dr. Beatriz Incog Easter Sunday Muyco Rosalie Cornel
	TCCES Covered Court	Elem 5x5 & Sec Girls 5x5	Maurine C. Castaño Ananias Sumaylo Angelie Faith Pascual
	Dampas Covered Court	5x5 sec boys B/ 3x3 Sec girls	Jericho L. Yarte Dinah Bustamante Ruel Pumatong
Chess	TCCES School Library	Elementary and Secondary (Boys & Girls)	Dr. Juanita C. Lafuente Ananias Sumaylo Angelie Faith Pascual
Boxing	PMI Colleges Bohol Boxing Gym	Secondary-Boys	Dr. Lev V. Nadela Japhet Reveal
Billiards	JCLA	Secondary	Dr. Rosene Olaivar Aljun Fronteras
Gymnastics/ Futsal/ Sepak Takraw	DCPNHS (Covered Court)	Elementary & Secondary	Emily L. Acabo Dr. Praxedes Hocino Nicasio Degamo Ma.Helen Chatto
Swimming	UB-VDT Aqua Center	Elementary & Secondary	Dr. Filomena Tanggaan Lady May Karaan Florencio Karaan Jr.
Football	UB-VDT Sports Complex	Elementary & Secondary	Elizabeth R. Escolano Hubert Karaan

			Antonette Oguis
Table Tennis	KofC Recreation Center	Elementary and Secondary	Dr. Janet T. Butalid Aireen Ciruela
Athletics Baseball/Softball	CPG Sports Complex CPG Sports Field	Elementary and Secondary (Boys & Girls)	Dr. Ma. Antonnete P. Dugang Chinie A. Aparece Billy Wong Rowena L. Pizarras Ronilo Cañedo Lucille Sale Karen Gementiza
Tennis	Dao Tennis Court	Elem and Sec. Boys & Girls	Dr. Aimee Amistoso Engr. Junicel Mancha Grace Rios
Dance Sports	Bohol Child Head Start Gym	Elementary & Secondary	Dr. Cherry Michelle Collyer Melany Buntag Rheo Botero
Weightlifting	Poblacion 1 Covered Court	Secondary (Boys & Girls)	Alberto A. Lacang Sarah Jane E. Cuadra Adeline Carmen C. Dagamac Jericho L. Yarte