



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 876 , s. 2025

December 1, 2025

**YEAR-END PROGRAM IMPLEMENTATION REVIEW (PIR) IN SNED**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Heads of Public Elementary Schools  
All Others Concerned

1. To strengthen program implementation and sustain gains in access, quality, and equity in basic education, this Office, through the Curriculum Implementation Division (CID), will conduct the Year-End Program Implementation Review on Special Needs Education on December 5, 2025, at 1:00 p.m., to be held at the Tagbilaran City Central SPED Training Center.
2. The activity aims to review and analyze the progress of implementation across schools, evaluate performance indicators, identify challenges and best practices, assess the conduct of capacity-building activities and their impact on teaching and learning, and evaluate the utilization of Program Support Funds (PSF) to ensure alignment with program objectives and compliance with financial guidelines.
3. All School Focal Persons in SNED are required to attend the said activity and prepare their respective reports and presentations using the prescribed templates attached to this memorandum.
4. For immediate dissemination and compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/CID/JTB/jcl



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Enclosure No. 1

KRA	Highlights of Accomplishments (PAPS)	Best Practices	Concerns, Issues, Gaps, Problems (CIGPs)	Intervention to Address the CIGPs
1. Curriculum Management				
2. Learning Delivery				
3. Learning Resource Management				
4. Assessment of Learning Outcomes				

Enclosure 2 – Utilation of SPED Funds

Amount Downloaded	Activities Conducted	Amount Utilized	Amount Left/Obligated

Enclosure 3 – List of Learners with Special Needs

No.	Name	Grade Level	Difficulty

Prepared by:

Noted by:

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