



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

December 01, 2025

DIVISION MEMORANDUM  
No. 875, s. 2025

**ORIENTATION ON ONLINE SEXUAL ABUSE AND EXPLOITATION OF CHILDREN  
(OSAEC)**

To: Chief, CID and SGOD  
All Public Secondary School Principals  
All Others Concerned

1. The City Government of Tagbilaran through the City Council for the Protection of Children (CCPC) and the City Social Welfare and Development Office (CSWDO) announce the conduct of the **Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)** on **December 03, 2025 (Wednesday)** from **8:30 AM to 4:30PM** at **JJ's Seafood Village, Tagbilaran City, Bohol**.
2. Participants in this activity include the Division Youth Formation Coordinator, SSLG Presidents and Vice-Presidents from all public secondary schools (including Tagbilaran High School for the Hearing Impaired) and one (1) teaching or non-teaching personnel per school to act as chaperone. Learners must submit a duly signed Parental Consent & Waiver Form and Learner Consent upon their arrival to the venue, templates are attached to this memorandum.
3. Learner participants shall be excused from class and all academic responsibilities during this period. If necessary, arrangements can be made for any missed coursework upon their return.
4. For your guidance and compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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Email Address: tagbilarancity.division@deped.gov.ph

## PARENTAL CONSENT AND WAIVER FORM

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledges that I have been informed of the details of the conduct of the activity titled ***Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)*** on **December 03, 2025 (Wednesday)** from **8:30 AM to 4:30PM** at **JJ's Seafood Village, Tagbilaran City, Bohol**.

I give Full Consent for our child \_\_\_\_\_ to participate in the activity titled ***Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)*** on **December 03, 2025 (Wednesday)** from **8:30 AM to 4:30PM** at **JJ's Seafood Village, Tagbilaran City, Bohol**.

1. I acknowledge that I have been informed of the details of the conduct of the activity titled ***Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)*** through the division memorandum and letter from the Office of the Mayor attached.
2. I recognize that in-person attendance at the event involves potential exposure to teachers, students, school personnel, organizers, and other individuals, which may present a risk of transmission of communicable diseases, including, but not limited to, the common cold, influenza (flu), COVID-19, and other viral or bacterial infections, despite implemented safety precautions.
3. I understand and accept the inherent risks of communicable disease transmission, including the aforementioned diseases, for my child and household members associated with their participation. I grant permission for

\_\_\_\_\_  
Child's Name

to attend the event, recognizing that these risks are similar to those encountered in everyday activities and are beyond the direct control of event organizers and management.

4. I confirm that my child's participation in this activity is completely voluntary, and he/she may decline to participate at any time for any reason. To the best of my knowledge,

\_\_\_\_\_  
Child's Name

is in good physical health and currently exhibits no symptoms of any communicable disease, including fever, cough, runny nose, sore throat, or other signs of illness.

I will not permit \_\_\_\_\_

\_\_\_\_\_  
Child's Name

to attend the event if they or any member of our household develops symptoms of a communicable disease, including, but not limited to, those associated with the common cold, influenza (flu), or COVID-19, or any other illness. I will immediately notify the school/division and withhold their attendance if they or any household member tests positive for a communicable disease.

5. I give full permission in any recording or picture taken of my child/ward during the conduct of the said activity, and to use for purposes of documentation my child's/ward/s images, contribution, or performance in any publication created by or for the organizers and to release this material to organizer's official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as Data Privacy Act of 2012.
6. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the said activity, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
7. I agree and understand that commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd.
8. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity.
9. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity.

By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

_____ Signature of Parent/Guardian over Printed Name	_____ Contact Details (Mobile Number)
_____ Name of Child	_____ Date
_____ Address	_____ Home/Mobile Number

*\* Please submit this form to your Division Youth Formation Coordinator (YFC) upon your arrival at the venue.*

## LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

I, \_\_\_\_\_, agreed to participate with the consent of my parents and/or legal guardian in the activity titled **Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)** on **December 03, 2025 (Wednesday)** from **8:30 AM to 4:30PM** at **JJ's Seafood Village, Tagbilaran City, Bohol**.

1. I give permission to the organizers and their representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the organizations be in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations.
2. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the said activity, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
3. I have read and understood completely the accompanying information leaflet, therefore know the purpose of the project/activity and my participation.
4. With full understanding, I hereby freely and voluntarily give my consent to participate in the activity.

_____ Signature of Learner-Participant over Printed Name	_____ Name of School
_____ Age	_____ Date
_____ Address	_____ Home/Mobile Number

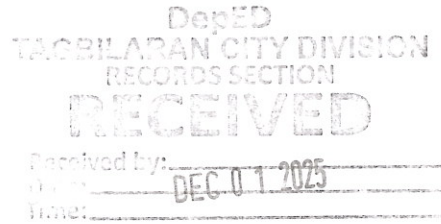
\* Please submit this form to your Division Youth Formation Coordinator (YFC) upon your arrival at the venue.



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF BOHOL  
CITY GOVERNMENT OF TAGBILARAN  
**Office of the City Mayor**

November 26, 2025

**WILFREDA D. BONGALOS, PhD, CESO V**  
Superintendent  
Tagbilaran City Schools Division  
Department of Education



Dear Dr. Bongalos:

Greetings of peace and development!

The City Government of Tagbilaran is one with the National Government in ensuring that programs for children are mainstreamed in schools and communities. The City Government of Tagbilaran thru the City Council for the Protection of Children (CCPC) and City Social Welfare and Development Office (CSWDO) will be conducting an advocacy campaign for schools to address some emerging and urgent concerns affecting students and the schools as part of our preventive measures.

In line with this, we are requesting your permission to allow the **Supreme Secondary Learner Government (SSLG) Presidents and Vice-Presidents of all public high schools in Tagbilaran City together with one (1) teacher escort** to attend the **Orientation on Online Sexual Abuse and Exploitation of Children (OSAEC)** on **December 03, 2025 (Wednesday)** from 8:30am to 4:30pm at **JJ's Seafood Village, Poblacion II, Tagbilaran City.**

For clarifications, you may contact Ms. Desiree Lingo or Ms. Dyan Lapeceros of the City Social Welfare and Development Office. They may be reached thru landline 411-2222 local 127.

Your favorable consideration on this matter is highly appreciated.

Sincerely yours,

**JANE CENSORIA C. YAP**  
City Mayor  
CCPC Chairperson



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VISION: "A Highly Urbanized, Resilient and Livable City by 2030"

Call us at **038.412.2222**

Visit our official website at **www.tagbilaran.gov.ph**

Email us at **cgotagbilaran@yahoo.com**

Visit our official FB page at **www.fb.com/citymediabureau**