



Republic of the Philippines
 Department of Education
 REGION VII - CENTRAL VISAYAS
 Division of City Schools – Tagbilaran City

**Office of the Schools
 Division Superintendent**

MEMORANDUM
 CID-2025- 274

TO : **Janet T. Butalid, PhD**
 OIC- Chief, CID
Grace Marie L. Campos
 Principal - Tagbilaran City Science High School
Jenelou John F. Israel
 Principal , Manga National High School
Alberto L. Tibod Jr.
 Principal, Mansasa National High School
Legardo R. Palaca Jr., PhD
 Principal. DCPNHS- SHS
Jesilo G. Jala
 Principal, City of Tagbilaran National High School
Mrs. Rachel S. Omasas, EdD
 Principal, Cogon Elementary School
Editha G. Gone
 Principal, City East Elementary School
Jonathan M. Membreve, EdD
 Principal, Cogon National High School

FROM : **WILFREDA D. BONGALOS, PhD, CESO V**
 Schools Division Superintendent

SUBJECT : **PARTICIPANTS TO ALTERNATIVE DELIVERY MODE (ADM)
 REGIONAL SUMMIT 2025**

DATE : **December 4, 2025**

1. This is in reference to the Regional Memorandum No. 1234, s. 2025, dated December 2, 2025 . *Re: "Alternative Delivery Mode (ADM) Regional Summit, 2025* which shall be held on December 9-11, 2025. The Venue will be at Ecotech Center, Sudlon, Lahug Cebu City.

2. Participants to this activity are:

Expected Participants	Name
ADM Division Focal Person	Neolita S. Sarabia , EdD
ADM Alternate	Joseph C. Barrete
School Heads (Implementing Schools)	Alberto L. Tibod Jr.
	Editha G. Gone
	Legardo R. Palaca Jr., PhD

Expected Participants	Name
ADM School Coordinators	Aljon S. Fronteras Lorna S. Remolador Clein C. Membreve
School DRRM Focal	Nicanor S. Clavicillas Karyl Anafe P. Manlangit Helen B. Chatto

3. The first meal shall be morning snacks on Day 1 (Tuesday, December 9) and the last meal is afternoon snacks on Day 3 (Thursday, December 11).
4. Board and lodging, travel and other incidental expenses incurred by the participants shall be charged against the **ADM Program Support Funds with SARO No. 7-24-09999 and NBC 595** dated January 25, 2025, subject to the usual government accounting and auditing regulations.
5. For more details, see attached communication.
6. Immediate and wide dissemination of this Memorandum is highly directed.

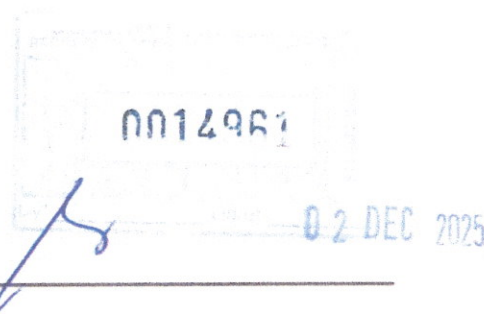
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

02 DEC 2025

No. **1234**, s. 2025

ALTERNATIVE DELIVERY MODE (ADM) REGIONAL SUMMIT 2025

To: Schools Division Superintendents

1. This Office, through the Curriculum and Learning Management Division (CLMD), will conduct the Alternative Delivery Mode (ADM) Regional Summit 2025 with the theme, "*Bridging Gaps, Fostering Innovation: The Future of Learning through ADM*" on December 9-11, 2025 at the DepEd-Ecotech Center, Sudlon, Lahug, Cebu City.

2. The activity aims to:

- 2.1 evaluate the current status, impact and challenges of ADM implementation in each school division, identifying both successes and areas for improvement;
- 2.2 share effective ADM strategies, instructional materials and innovative approaches employed by implementing schools;
- 2.3 explore and integrate emerging education technologies and innovative methods to strengthen the resilience, accessibility, and quality of ADM programs, aligning with the summit's theme; and
- 2.4 strengthen the collaboration and coordination among schools divisions and relevant stakeholders (including DRRM) to ensure continuous improvement and sustainability of ADM initiatives especially during crises or disruptions.

3. Enclosed are the Program Schedule Matrix, Technical Working Group, committees, criteria for the selection of Best ADM Exhibit and Most Innovative ADM Implementer.

4. Below are the expected participants and allocation per SDO:

Expected Participants	No. of Participant
ADM Focal Person	1
ADM Alternate	1
School Heads (Implementing Schools)	3
ADM School Coordinators	3
School DRRM Focal	3

5. The ADM Regional Summit will showcase the following:

5.1 Plenary Sessions

- The sessions will feature updates on policies, strategies and innovations for expanding Adm Programs to reach more learners and ensure equitable access to quality education.

5.2 Best in ADM Exhibit

- It serves as a dynamic platform for sharing best practices. The division sets up booths or displays to present their ADM models and strategies they use to reach learners, especially those facing challenges. The exhibit features tangible evidence of success, such as exemplary learning materials, testimonial videos, data on improved retention or performance, and community engagement initiatives that support ADM implementation.


5.3 Most Innovative ADM School Implementer

- It recognizes the school that has successfully developed and executed the most creative and effective solution to address specific learning challenges through ADM Framework. The winning innovation must represent a significant breakthrough that substantially overcomes barriers to learning and has resulted in a measurable and sustained positive impact on student outcomes. This is cost-effective model that can be easily replicated and scaled by other schools, establishing a new benchmark for instructional excellence in flexible learning environments.

6. First meal shall be morning snacks on Day 1 (December 9, 2025) and the last meal is afternoon snacks on Day 3 (December 11, 2025).

7. Board and lodging, travel and other incidental expenses incurred by the participants shall be charged against ADM Program Support Funds with SARO No. OSEC-7-24-09999 and NBC 595 dated January 20, 2025, subject to the usual government accounting and auditing rules and regulations.

8. Immediate dissemination of this Memorandum is directed.


† **SALUSTIANO T. JIMENEZ JD, EdD, CESO III**
Director IV
Regional Director

STJ/FYA/CLMD/MFP /carj

Enclosure to Regional Memorandum No. 1234, 2025

**ALTERNATIVE DELIVERY MODE (ADM) REGIONAL SUMMIT 2025
December 9-11, 2025
DepEd- Ecotech Center, Sudlon, Lahug, Cebu City**

A. Technical Working Group

Name	Office/Division	Position/Designation
Maurita F. Ponce	RO7	EPS, OIC
Cesar A. Restauero	RO7	Regional ADM Focal
Lourdesita P. Guardiario	Bogo City	Division ADM Focal
Josephine D. Eronico	Bohol	Division ADM Focal
Cristina T. Remocaldo	Carcar City	Division ADM Focal
Gerome O. Misa	Cebu City	Division ADM Focal
Jennifer Artiaga	Cebu Province	Division ADM Focal
Marlyn V. Canales	Danao City	Division ADM Focal
Jennifer S. Mirasol	Lapu-Lapu City	Division ADM Focal
Rogelio I. Garbo	Mandaue City	Division ADM Focal
Merly J. Omambac	Naga City	Division ADM Focal
Neolita S. Sarabia	Tagbilaran City	Division ADM Focal
Rose Fe I. Rosas	Talisay City	Division ADM Focal
Yolanda T. Dela Cerna	Toledo City	Division ADM Focal
Ephraim Basbas	Cebu City	Tabulator Lead
Ryan Montezon	Cebu City	Technical Support
Audrey R. Masbang	Lapu-Lapu City	Technical Support
James Michael Y. Berdin	Lapu-Lapu City	Technical Support
Irene Grace Plamor	Cebu City	Immersion Student-Technical Support
Christ Walter Y. Bruce	Cebu City	Immersion Student-Technical Support

B. Program Schedule Matrix

Date	Time	Activity/ies
December 9, 2025	9:00AM-10:00 AM	Arrival and Registration
	10:00 AM-12:00 PM	Putting up of ADM Booth/ Exhibit
	1:00 PM-1:30 PM	Final Briefing with the ADM-TWG
	1:30- 2:30 PM	Opening Program
	2:30-2:45 PM	Cutting of Ribbons for the ADM Booths and Displays
	2:45-3:00 PM	Health Break
	3:00-4:00 PM	Plenary Session 1 Topic: ADM One-Stop-Shop Policy: An Overview Resource Speaker: Dr. Angelika Jabines Bureau of Learning Delivery Central Office
	4:00PM-5:00 PM	Session 2 Topic: The Significance of Rural Farming and Salient Features of RFS Resource Speaker: Dr. Roland V. Villegas
December 10, 2025	8:00 AM-9:00 AM	Plenary Session 1 Topic: ADM: Forms, Understanding, and Completion Resource Speaker: Dr. Ben Jofil B. Diego School Principal/ Former Division ADM Focal Negros Oriental Division-NIR
	9:00-10:00 AM	Plenary Sessions 2 Topic: Understanding Inclusion Through the Eyes of the Learners Resource Speaker: Dr. Gilda G. Bancog Education Program Supervisor DepEd-Regional Office 7

	10:00-11:00 AM	Plenary Sessions 3 Topic: The Journey of Project Bong-ADM Resource Speaker: Dr. Christopher Bantog Education Program Supervisor Bayawan City Division-NIR
	11:00-12:00 AM	Plenary Session 4 Topic: Khan Academy: The Overview Resource Speaker: TBA
	12:00-1:00 PM	Lunch
	1:00-5:00 PM	Presentation of ADM Banner Projects and Best Practices (School Level) <ul style="list-style-type: none"> • Search for the Top 3 Most Innovative ADM School Implementer • Search for the Top 3 Best in ADM Exhibit
December 11, 2025	8:00 AM-9:00 AM	Plenary Session 1 Topic: Open High School Program Resource Speaker: Ms. Jennifer S. Mirasol Education Program Supervisor/ADM Focal Lapu-Lapu City Division
	9:00-10:00 AM	Plenary Session 2 Topic: Relevance of ADM to IP Learners Resource Speaker: Dr. Quirico B. Sumampong Education Program Supervisor/IPED Focal DepEd Regional Office 7
	10:00-11:00 AM	Plenary Session 3 Topic: Beyond the Classroom: Building a Disaster-Proof Education System Resource Speaker: Dr. Kenneth Regene B. Blassco School Principal Bohol Division
	11:00-12:00 NN	Open Forum
	12:00 PM-1:00 PM	Lunch

	1:00 PM-2:00 PM	Planning for the Next Steps
	2:00 PM-5:00 PM	Awarding and Closing Ceremonies

C. Committees

Committee	In-Charge	Roles and Responsibilities
1. Invitation Program/Lei for our guest and speakers	Tagbilaran, Bohol	<ul style="list-style-type: none"> • Handle the design, printing and distribution of formal invitations • Coordinate the program flow and structure • Prepare and manage the lei for all guests and speakers upon arrival. • Ensure all guests and speakers are properly notified and have necessary information.
2. Documentation/Registration/ Food/Delicacies	Mandaue, Cebu City	<ul style="list-style-type: none"> • Manage the registration process for all attendees (Check-in, distribution of kits • Handle the event documentation, including taking photos, videos and compiling event minutes/reports • Coordinate with the catering services for all meals and snacks • Prepare the tokens for the guests and speakers
3. Opening Program & Closing Program	Cebu Province, Carcar City	<ul style="list-style-type: none"> • Plan, manage and execute the complete program for the opening closing ceremonies

		<ul style="list-style-type: none"> • Coordinate with Presenters, performers, and key personnel for both programs • Ensure smooth flow and adherence to the schedule for both main events.
4. Exhibit/Ribbon Cutting	Lapu-Lapu, Danao	<ul style="list-style-type: none"> • Organize and set up the exhibit area, including booth assignments and logistics • Ensure exhibit materials and presentations are ready and functional • Plan and execute formal ribbon-cutting ceremony, coordinating with the participation of VIPs.
5. Resource Speakers/Presenters and Materials	City of Naga, City of Bogo	<ul style="list-style-type: none"> • Liaise with all resource speakers and presenters, confirming their attendance and session details • Collect and review all presentation materials • Ensure all necessary audiovisual equipment and technical support are available and working for the speaker's sessions • Provide any necessary assistance to the speakers before and during the presentations.
6.Awards/Certificates/ Token	Talisay City, Toledo City	<ul style="list-style-type: none"> • Ensure that all certificates of appearance, participation and recognition are ready and complete

		<ul style="list-style-type: none"> • Ensure that tokens or giveaways are ready and complete • Organize and manage the orderly distribution of awards, certificates and tokens during the appropriate program segments.
7. Contest /Mechanics/Judges	RO7 and Identified Technical Support	<ul style="list-style-type: none"> • Develop and finalize the complete mechanics and rules for all contests. • Select, brief and coordinate with the panel of judges. • Manage the actual running of the contests, ensuring rules are followed and scores are actually recorded • Coordinate with the final results with the Awards/Certificates Committee.

D. Criteria

D.1 Best in ADM Exhibit

Criterion	Description	Points (100)
1. Content and Impact	This domain assesses the substance and effectiveness of the ADM program being showcased.	45 points
2. Visual Presentation and Organization	This domain assesses the aesthetic quality, clarity, and user-friendliness of the physical exhibit setup.	35 points
3. Interaction and Communication	This domain assesses the school and division's ability to communicate its success and engage visitors.	20 points
Total		100 Points

D.2 Most Innovative ADM School Implementer

Criterion	Description	Points (100)
1. Impact and Results	Demonstrated significant and verifiable improvement across multiple key performance indicators (KPIs) relevant to the ADM goals. Data is clear and compelling.	40 points
2. Originality and Novelty	Presents a truly novel methodology, material or integration of resources that moves beyond standard ADM practices in a creative way.	20 points
3. Replicability and Scalability	The approach is clearly documented, utilizes accessible tools/resources and can be implemented in diverse settings without probative cost or	15 points

	specialized infrastructure.	
4. Practicality and Sustainability	Demonstrates efficient use of resources (budget, time, manpower) and a clear, achievable plan for maintenance and continuation beyond the initial implementation phase.	15 points
5. Stakeholder Involvement	Shows evidence of robust, meaningful, and consistent participation from all stakeholders, creating a strong ecosystem of support for the ADM.	10 points
Total		100 points