



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
OSDS-2025 243

TO : **LANIE G. GUTAS, DevEdD**
Assistant Principal, DCPNHS-SHS

FROM : **WILFREDA D. BONGALOS PhD CESO V**


SUBJECT : **DESIGNATION ORDER**

DATE : **NOVEMBER 5, 2025**

You are hereby designated as the Assistant Principal of City of Tagbilaran National High School effective on November 10, 2025.

As the Assistant Principal of City of Tagbilaran National High School, you are to support the Principal in managing school operations, supervising staff and ensuring student welfare and academic performance.

This designation will not entitle you to any financial remuneration, however, this can be used for your career upward progression.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent



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