



Republic of the Philippines  
Department of Education

REGION VII – CENTRAL VISAYAS

Division of City Schools – Tagbilaran City

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**Office of the Schools Division Superintendent**

November 21, 2025

DIVISION MEMORANDUM

No. 860, s.2025

**Capacity Enhancement Program on Digital Learning Resource Management and Learners' Management System Development**

To: OIC -Chief Education Supervisor – CID  
Elementary and Secondary School Principals  
Engr. Jose Mariñas III – Division ITO  
All Others Concerned

1. This office through the Curriculum Implementation Division – Learning Resource Management Section (CID-LRMS) will conduct a **2-Day Capacity Enhancement Program on Digital Learning Resources Management and Learners' Management System Development** on **December 1-2, 2025** (Monday and Tuesday) from 8:00 a.m. – 5:00 p.m at Tagbilaran City Central School Library.


2. This activity aims to :

- a. Strengthen the participants' understanding of the principles, framework, and operational processes of the Learning Resource Management System (LRMS) in relation to the implementation of the Alternative Delivery Mode (ADM);
- b. Establish a functional school or division-level LRMS portal that supports efficient access and management of learning resources.
- c. Promote innovation in resource utilization by integrating digital learning materials suited for modular, blended, and online learning delivery.

3. The participants in this activity are the following:

- Elementary and Secondary School Principals or representative
- Elementary and Secondary School ICT Coordinators
- Education Program Supervisor- LRMS/ ADM Coordinator
- LRMS – PDO II and Division Librarian
- Division ITO
- OIC- Chief of Curriculum Implementation Division (CID)

4. Participants are required to bring their laptop and extension cord.
5. Expenses for meals and snacks and materials shall be charged against ADM Support Funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is highly directed

  
**WILFREDA D. BONGALOS, PhD, CESO V**  
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