



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 859 , s. 2025

November 21, 2025

**CAPACITY BUILDING OF EDUCATION LEADERS AND KINDERGARTEN TEACHERS  
ON THE SCIENCE OF TEACHING AND LEARNING**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Heads of Public Elementary Schools  
All Others Concerned

1. Pursuant to the Kindergarten Education Act (RA 10157), the Inclusive Education Act (RA 11650), DepEd Order No. 47 s. 2016 (K to 12 Curriculum), and the Early Childhood Care and Development (ECCD) Framework, which underscore that kindergarten instruction must be developmentally appropriate, inclusive, child-centered, and anchored in play-based learning, and that teachers must possess the necessary knowledge and skills to address diverse learner needs and promote holistic development during this critical stage of growth, this Office, through the Curriculum Implementation Division (CID), shall conduct a **Capacity Building for Education Leaders and Kindergarten Teachers on the Science of Teaching and Learning on December 2-4, 2025**. The specific venue shall be announced in a separate advisory.
2. The activity aims to:
  - a) discuss how cognitive science and child development guide teaching and learning;
  - b) describe and apply the 7Ks and children's rights in classroom practices;
  - c) interpret ECD Checklist assessment results to identify learner needs; and
  - d) demonstrate basic phonemic awareness interventions to support early literacy.
3. The participants in this activity are all Elementary School Heads and Kindergarten Teachers. Please refer to Annex A – Training Matrix for reference.
4. A pre-work activity for the members of the Program Management Team (PMT) is scheduled on December 1, 2025, to finalize the content and flow of the activity.
5. Expenses relative to the conduct of the activity shall be charged to **PSF for Kindergarten Education**, while travel and other incidental expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/CID/JTB/jcl



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
(038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph

TRAINING MATRIX

Capacity Building of Kindergarten Teachers on the Science of Teaching and Learning  
(Play-based Assessment, Child-Centered Approaches, DAP Principles)  
December 2-4, 2025

PROGRAM SCHEDULE MATRIX

DAY 1- December 2, 2025		DAY 2 - December 3, 2025		DAY 3 - December 4, 2025	
TIME	Duration				
7:30 - 8:00	30 Minutes	REGISTRATION & DAILY ATTENDANCE (Ms. Arnelie Jean P. Matu-od)			
8:00 - 8:30	15 Minutes	Opening Program/Workshop Norms & Flow	Management of Learning (MOL) c/o Assigned Group	Management of Learning (MOL) c/o Assigned Group	
8:30 -10:00	105 Minutes	<b>The Science of Teaching and Learning</b>	<b>Assessment on Literacy and Mathematics</b>	<b>Demonstration Teaching</b>	
		Facilitators: Mrs. Eva Ruth R. Garcia (F1); Mrs. Anna Marie Dalapo (F2)	Facilitators: Dr. Glaiza T. Jala (F1); Mrs. Alona B. Ponte (F2)	Facilitators: Dr. Juanita C. Lafuente (F1); Mrs. Alona B. Ponte (F2)	
10:00 -10:15	15 Minutes	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	
10:15 -12:00	105 Minutes	<b>Principles of Child Growth, Development and Learning</b>	<b>Organizing Learning Activities in the Kindergarten Classroom</b>	<b>Continuation of the Demo Teaching &amp; Critiquing</b>	
		Facilitators: Mrs. Lorelei G. Anore (F1); Mrs. Eva Ruth R. Garcia (F2)	Facilitators: Dr. Juanita C. Lafuente (F1); Mrs. Alona B. Ponte (F2)	Facilitators: Dr. Juanita C. Lafuente (F1); Mrs. Alona B. Ponte (F2)	
12:00 - 1:00	60 Minutes	Lunch Break	Lunch Break	Lunch Break	
1:00 - 3:00	120 Minutes	<b>Rights to Education and 7K</b>	<b>Tracking Our Progress: Kindergarten! (A Comprehensive Assessment Guide for Teacher) &amp; Add-on Highlights of ECD</b>	<b>Ways Forward &amp; Closing Program</b>	
		Facilitators: Mrs. Proserpina A. Doroy (F1); Eva Ruth T. Garcia (F2)	Facilitators: Alona B. Ponte (F1); Proserpina A. Doroy (F2)	Facilitators: Dr. Juanita C. Lafuente (F1); Mrs. Alona B. Ponte (F2)	
3:00 - 3:15	15 Minutes	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	
3:15 - 5:00	120 Minutes	<b>Foundation of Literacy Learning</b>	<b>Checklist and Kindergarten Progress Report</b>	<b>Closing Program</b>	
		Facilitators: Dr. Glaiza T. Jala (F1); Mrs. Lorelei G. Anore (F2)	Facilitators: Dr. Editha G. Gone (F1); Mrs. Eva Ruth R. Garcia (F2)	Program Host: Dr. Glaiza T. Jala	
5:00 - 5:30	30 Minutes	Evaluation & Debriefing	Evaluation & Debriefing	Evaluation & Debriefing	
Officer of the Day		Dr. Glaiza T. Jala	Dr. Glaiza T. Jala	Dr. Glaiza T. Jala	
PO		Dr. Editha G. Gone	Eufe Rhoda Galon	Eufe Rhoda Galon	
Time Keeper		Ms. Arnelie Jean P. Matu-od	Ms. Arnelie Jean P. Matu-od	Ms. Arnelie Jean P. Matu-od	