



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division  
Superintendent

November 21, 2025

DIVISION MEMORANDUM  
No.858s. 2025

**2025 GENDER AND DEVELOPMENT (GAD) ACTIVITIES FOR THE DIVISION  
NON-TEACHING PERSONNEL**

To: SDS, ASDS  
Division Chiefs (CID, SGOD)  
Division Personnel  
City Paid Personnel  
Other Concerned

1. Executive Order (EO) No. 273 "Approving and Adopting the Philippine Plan for Gender- Responsive Development" gives mandate to all government agencies to incorporate and reflect GAD concerns in their agency performance commitment contract.
2. In this connection, the Division of City Schools –Tagbilaran will conduct GAD Activity for the Division Personnel on December 10-11, 2025. The venue will be announced in a separate Memorandum
3. Participants to this endeavor are the Tagbilaran City Division Personnel. The Medical Team will serve as the Wellness Officer during the activity.
4. Expenses relative to the conduct of the activity like accommodation, meals and venue, are chargeable against Division MOOE (GAD) Fund subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is highly desired.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/ftc



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