



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools**  
**Division**  
**Superintendent**

DIVISION MEMORANDUM  
No. **846**, s. 2025

**TO:** All Public Elementary and Secondary School Principals  
All SPTA Chairpersons  
All Others Concerned

**FROM:** **DR. WILFREDA D. BONGALOS, CESO V**  
Schools Division Superintendent

**DATE:** November 18, 2025

**SUBJECT:** *Endorsement of the Federated PTA's Request for One-Time School PTA Contribution to the Federation*

1. This Office respectfully endorses the request of **Mr. James Lim, Federated PTA Chairman**, for each **School Parent-Teacher Association (SPTA)** to extend a **one-time contribution of ONE THOUSAND FIVE HUNDRED PESOS (₱1,500.00)** as a **starting operational fund** to the **Federation of Parent-Teacher Associations (FPTA)** of Tagbilaran City Division.
2. The said contribution, as agreed during the First Federated PTA General Assembly held on August 2, 2025, at 1:00 PM, Tagbilaran City Central Elementary School AV Hall, will serve as an initial fund to support the Federation's plans, programs, and activities in strengthening parent-school partnerships across the Division.
3. School Principals, as PTA advisers, are kindly requested to **remind and assist their respective SPTA Chairpersons** in the prompt remittance of the said contribution **through the FPTA Treasurer, Mrs. Loreta Lapaz Minesterio**, who also serves as the **SPTA Chairman of Manga Elementary School**.
4. All contributions shall be properly acknowledged and issued with an **official receipt** for transparency and accountability on or before **November 28, 2025**.
5. Immediate and wide dissemination of this Memorandum is desired.

WDB/JAAL/MCC/lem



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tagbilarancity.division@deped.gov.ph

**FEDERATED PARENT TEACHERS ASSOCIATION (FPTA)**  
**City Division of Bohol**  
**City of Tagbilaran**  
Tagbilaran City, Bohol 6300

**BOARD RESOLUTION NO.1**  
**School Year 2025-2026**

A RESOLUTION FOR A CONTRIBUTION OF ONE THOUSAND FIVE HUNDRED (1,500.00) PESOS FOR EACH PUBLIC SCHOOL (ELEMENTARY AND HIGH SCHOOL) UNDER THE CITY DIVISION OF TAGBILARAN AS OPERATIONAL FUND FOR THE FEDERATED PARENT TEACHERS ASSOCIATION (FPTA) OF THE CITY DIVISION OF BOHOL.

WHEREAS, the Federated Parent Teachers Association (FPTA) held a meeting last August 2, 2025 at 1:00 PM in Tagbilaran City Central Elementary School

WHEREAS, it is agreed by the Board that a registration of ONE THOUSAND FIVE HUNDRED (1,500.00) pesos for each school represented by its SPTA President;

WHEREAS, the said amount shall be in account of the SPTA fund for each School and to be used as starting operational fund for the Federated;

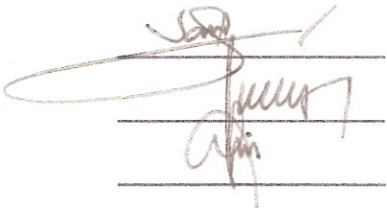
WHEREAS, the fund shall be use for any activities of the federated and it shall be in accordance and supported by a Memo from the City Division;

WHEREAS, the federated shall be transparent in every amount the said fund held accountable;

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to have a registration fee in the amount agreed by the Board stated above and to be used for operational expenses.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the following offices: DepEd Tagbilaran City School Division Office, School Principal and School Parents and Teachers Association (SPTA) and other offices concerned for information and appropriate action.

**ADOPTED** unanimously by the Board of Trustees/Directors of the Federated Parent Teachers Association (FPTA) of City Division Office, Tagbilaran City, Bohol this 2<sup>nd</sup> day of August 2025 in the City of Tagbilaran.



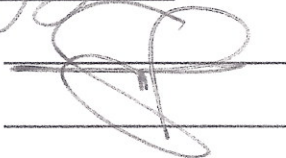


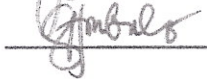
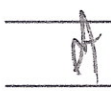










Name	Position	School	Signature
James A. Lim	Chairman	TCCES	
Alvin Luis Acusar	Vice Chairman	TCSNHS	
Adelaide A. Ligason	Secretary	Bool ES	

**FEDERATED PARENT TEACHERS ASSOCIATION (FPTA)**

**City Division of Bohol**

**City of Tagbilaran**

Tagbilaran City, Bohol 6300

Name	Position	School	Signature
Lorie Minestero	Treasurer	Manga ES	
Efren Ortiz	Auditor	Cogon NHS	
Erwin Galan	PIO (HS Division)	DCPNHS - JHS	
Genalo Solomon	PIO (Elem Division)	Dao ES	
Board of Directors:			
Lady Mae Tapuroc		Booy ES	
Judelyn Tirambulo		San Isidro NHS	
Agnes Budlayan		Cogon ES	
Jeffrey Arocha		Dampas ES	
Lea Udtohan		Ubujan ES	
Delfa Isulat		Mansasa NHS	
Alexis Agroso		DCPNHS – SHS	
Cheryl Robante		Taloto ES	
John Livi Bambi		ECES	
Jon Victor D. Maslog		DSES	
JEFREY R. AROCHA		DAMPAS	
WILBERT B. GUMERA		CEES	
GERMO CILA A. LUMARITO		CTNHS	
JOEL C. DOTE		TALOTO HS	