



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools  
 Division Superintendent

DIVISION MEMORANDUM  
 No. 840 , s. 2025  
 2025

November 17,

**CREATION OF THE POOL OF QUALITY ASSURANCE (QA) TEAM FOR  
 THE REVIEW OF THE I-PLAN OF CITY OF NAGA DIVISION FOR GRADE  
 4 – AGRI-FISHERY ARTS SECOND QUARTER**

**To: Assistant Schools Division Superintendent  
 Chiefs, CID & SGOD  
 Public Elementary School Principals  
 All Others Concerned**

1. In line of the Division’s commitment to uphold instructional quality and support inter-division collaboration on curriculum implementation, this Office hereby constitute a Pool of Quality Assurance (QA) Team from our Division to conduct the Quality Assurance Review of the Instructional Plan (I-Plan) of the Schools Division of Naga City for Grade 4 AFA-Second Quarter. Their roles include providing technical feedback and recommendations for improvement following the given QA tools and protocols and to submit QA report to the Curriculum Implementation Division Chief on or before November 28, 2025.

2. The QA Team shall be composed of the following:

<b>NAME OF TEACHER</b>	<b>SCHOOL</b>	<b>ASSIGNED I-Plan No.</b>
Romeo John Balon	Booy E/S	Wk1-Day 1 & 2
Lovely Grace Abapo	Booy South E/S	Wk1-Day 3 & 4
Christine Gallo	Cabawan E/S	Wk1- Day 5
Aurelia Juni	City East E/S	Wk2 - Day 1 & 2
Angelita Patos	City East E/S	Wk2 – Day 3 & 4
Christine Subaan	Cogon E/S	Wk2 – Day 5
Earl Jose Diola	Dampas E/S	Wk3 – Day 1 & 2
Ma. Corazon Ingles	Dao E/S	Wk 3 – Day 3 & 4
Claudia Adem	Eastern Cogon E/S	Wk 3 – Day 5 & Wk 4 – Day 1
Maria Eden Pantinople	Manga E/S	Wk 4 – Day 2 & 3
Gay Gabod	Mansasa E/S	Wk 4 – Day 4 & 5
Marisa Idanao	San Isidro E/S	Wk 5 – Day 1 & 2

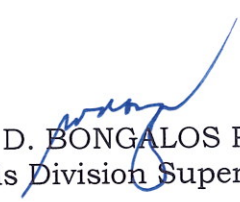


Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
 Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
 (038)427-6718; (038)544-2147  
 Email Address: tagbilarancity.division@deped.gov.ph

Hazel Lim	City Central E/S	Wk 5 - Dasy 3 & 4
Virgilio Tupoz	City Central E/S	Wk 5 - Day 5; Wk 6 - Day 1
Mary Ann Savior	SSES	Wk 6 - Day 2 & 3
Rodilyn Sab	Taloto E/S	Wk 6 - Day 4 & 5
Siena Bongator	Tiptip E/S	Wk 7 - Day 1 & 2
Flordeliza Austero	Ubijan E/S	Wk 7 - Day 3 & 4
Pablita Cabarles	Manga NHS	Wk 7 - Day 5; Wk 8 - Day 1 - 5

3. A coordination meeting with all the members of the QA team is hereby scheduled on Monday Nov. 24, 2025, at 2:00 in the afternoon, Division Conference Hall, DepEd Tagbilaran City. Travel and other expenses relative to the conduct of the QA review shall be chargeable against local/school funds subject to government accounting and auditing rules and regulations.

4. For the information, guidance, and strict compliance of all concerned.

WILFREDA D. BONGALOS PhD, CESO V   
Schools Division Superintendent 