



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 804 , s. 2025

November 7, 2025

SCHOOL-BASED DISASTER RISK REDUCTION TRAINING

TO: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Public Elementary and Secondary School Heads
All School DRRM Coordinators
All Others Concerned

1. In line with the Department of Education's commitment to ensuring the safety and resilience of schools against natural and human-induced hazards, this office will conduct a **School-Based Disaster Risk Reduction and Management (DRRM) Training** on **November 17-19, 2025**. The activity aims to strengthen the capacity of schools in implementing effective DRRM practices. A separate memorandum will be issued for the venue.
2. Each public elementary and secondary school is required to send **two (2) participants** to the training, specifically **one (1) School Head** and **one (1) School DRRM Coordinator or Designate**. These representatives are expected to attend and actively participate in the entire duration of the training to ensure the effective implementation of DRRM strategies in their respective schools.
3. Food and other incidental expenses incurred during the training shall be charged against the Division Disaster Preparedness and Response Program (DPRP) funds, subject to the usual government accounting and auditing rules and regulations.
4. For clarifications and questions, please contact Mr. Jericho L. Yarte through his mobile number 0919-069-3606.
5. Immediate and wide dissemination of this Memorandum to all concerned is desired.

Fr. Wilfreda D. Bongalos
Fr. **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent *WDB*



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph