



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 788 , s. 2025

November 5, 2025

**DIVISION TRAINING ON UPSKILLING OF KEY STAGE 1 TEACHERS ON THE EARLY  
LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF  
READING (SOR)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Principals of Elementary and Secondary Schools  
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID) will conduct the Division Training on Upskilling of Key Stage 1 Teachers on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading (SOR) on November 12-14, 2025, at the Bohol Bee Farm.
2. The activity aims to:
  - a. upskill the key stage 1 teachers' capacity to use a knowledge-based pedagogy to become effective reading teachers;
  - b. enhance participants' skills and competencies in teaching reading in response to the department's learning recovery efforts; and
  - c. promote and sustain a culture of reading in schools, and even in the communities.
3. The participants are listed below.

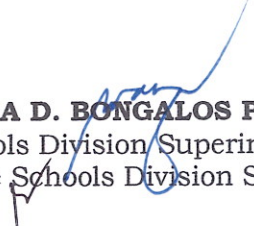
NAME OF TEACHER	SCHOOL
Cubeta, Rachel Nina O.	TCCES
Castrodes, Cherry Mae	TCCES
Buslon, Rubisita	TCCES-SPScie
Alas, Zeluna R.	Booy South
Montejo, Aniresa T.	Booy South
Jakosalem, Gielyn F.	Ubujan ES
Niza, Yam Niza Mae C.	Ubujan ES
Perocho, Celsa C.	Ubujan ES
Galaura, Ailyn A.	Mansasa ES
Salfocial, Grace Joy M.	Mansasa ES
Fernandez, Josephine C.	Dao ES



H. Zamora St., Dampas, Tagbilaran City, Bohol  
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NAME OF TEACHER	SCHOOL
Ampong, Abigail R.	Dao ES
Ingles, Ma. Corazon S.	Dao ES
Daro, Roderick D.	Dao ES
Honculada, Kinneth	Cogon ES
Mendez, Corazon	San Isidro ES
Inting, Maeflor C.	Booy ES
Zamora, Ginica J.	Booy ES
Simo, Aileen M.	Booy ES
Ligue, Marjorie A.	City East ES
Burabo, Jean Rosette R.	City East ES
Mancha, Reyna R.	City East ES
Membreve, Sir James C.	City East ES
Cajilog, Aly Marie	TCCES-SPScie
Estorgio, Jenima M.	TCCES-SPScie
Beldoro, Maria Hazel C.	TCCES-SPScie
Pinos, Maria Claire B.	TCCES-SPScie
Tanda, Saida	Taloto ES
Taer, Merlie	Taloto Es
Garcia, Nina	Taloto ES
Balon, Anecita	Taloto ES
Balistoy, Rosalma T.	Dampas ES
Mesiona, Rusheile B.	Bool ES
Licos, Mechiel V.	Bool ES
Bustrillos, Jacklyn Rio C.	Tiptip ES
Lajot, Jocelyn R.	Tiptip ES
Sulague, Cecilia	Tiptip ES
Madrio, Marilyn	Manga ES
Bastes, Mae	Mansasa ES
Poquita, Lorna	Bool ES
Adarne, Josephine M.	Dampas ES
Lansang, Annabel	Cogon ES
Pajo, Rodilyn	Taloto ES

4. Attached are the Program Management Team (PMT) and the training matrix.
5. Travelling expenses of the participants shall be charged against the School MOOE or other local funds, while the board and lodging incurred in the conduct of the activity shall be charged against the PSF for ELLN, subject to existing accounting and auditing rules and regulations.
6. Principals shall see to it that classes of the participants will adopt the modular mode of learning.
7. For dissemination and compliance.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
 Schools Division Superintendent  
 Office of the Schools Division Superintendent

**DIVISION TRAINING ON UPSKILLING OF KEY STAGE 1 TEACHERS ON EARLY  
LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE  
OF READING  
November 12-14, 2025**

**PROGRAM MANAGEMENT TEAM**

<b>ROLE</b>	<b>NAME</b>
Program Director	Dr. Wilfreda D. Bongalos Schools Division Superintendent
Assistant Program Director	Dr. John Ariel A. Lagura Assistant Schools Division Superintendent
Program Manager	Dr. Janet T. Butalid, CID Chief
Assistant Program Managers	Dr. Aimee T. Amistoso, EPSvr-English Dr. Beatriz E. Incog, EPSvr, Filipino
Finance Officer	Michelle T. Sagaral PhDM, CPA
Facilitators	Dr. Cherry Michelle F. Collyer Dr. Neolita S. Sarabia Ms. Mylin O. Iñigo Dr. Farrah Estose Mrs. Marlyn Baluca Dr. Glaiza T. Jala Mrs. Lorna S. Remolador Mrs. Lorelei G. Anore Dr. Beatriz E. Incog Dr. Aimee T. Amistoso
Class Managers	Dr. Nenita J. Incog Ms. Elizabeth R. Escolano
Process Observers	Dr. Juanita Lafuente Mrs. Emily Acabo Dr. Elisa B. Geagonia
Medical Team	Mrs. Adeline Carmen Dagamac Mrs. Rhodelia B. Tumanda Mrs. Rowena L. Pizarras

**UPSKILLING OF KEY STAGE 1 TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING (SOR)**  
**Tagbilaran City Division**

Training Matrix  
 November 12, 13, 14, 2025

Time	Nov. 12, Day 1	Nov. 13, Day 2	Nov. 14, Day 3
7:00-8:30	Arrival/Registration		
8:31 –9:00	Opening Program		
9:01 – 9:30	Levelling of Expectation Neolita S. Sarabia PhD	S4: Phonological/Phonemic Awareness LF1. Mrs. Marilyn Baluca LF2. Almee T. Amistoso	S7: Vocabulary Development LF1. Farran Estose EDD LF2. Mrs. Marilyn Baluca
9:31-945	HEALTH BREAK		
9:46 –10:30	S1: Nature of Reading LF1 Mrs.Lorelei G. Anore LF2 Mrs. Marilyn Baluca		S8: Reading Comprehension LF1 Ms. Mylin O. Inlgo LF2: Mrs. Marilyn Baluca
10:31 –12:00	S2: Science of Reading LF1. Cherry Michelle F. Collyer PhD LF2. Mrs. Mylin O.Inlgo	←	
12:00-1:00	LUNCH BREAK		
1:00 –3:00	S3: Oral Language Development LF1. Glaiza T. Jala EDD LF2. Beatriz E. Incog EDD	S5: Phonics Instruction LF1. Glaiza T. Jala EDD LF2. Mrs. Marilyn Baluca	S9: The Language Transition LF1. Mrs. Lorna Remolador LF2. Mrs. Marilyn Baluca
3:00 – 5:00		S6: Fluency LF1 Farran Estose EDD LF2 Mrs. Lorna Remolador	CLOSING PROGRAM
5:00 – 6:00	Informal Discussions/LF's Debriefing Filomena Tanggan PhD	Informal Discussions/LF's Debriefing Filomena Tanggan PhD	Informal Discussions/LF's Debriefing Filomena Tanggan PhD
CM	Nerita J. Incog PhD/Emily L. Acabo		
PO	Elisa B. Gaagonia EDD/Elizabeth Rosil		