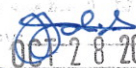




Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DepED
TAGBILARAN CITY DIVISION
RECORDS SECTION
RECEIVED
Received by: 
Date: **Oct 28 2025**
Time: **4:30**

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
NO. 786, s. 2025

TO : **CRESTITA G. BATINGAL** Manga National High School
LEGARDO R. PALACA Dr. Cecilio Putong National HS – SHS
LANIE G. GUTAS Dr. Cecilio Putong National HS – SHS
MARICEL O. BARIMBAO Cogon National High School
JONATHAN D. MEMBREVE Cogon National High School
FLORAFEL C. DATOY Mansasa National High School
ALBERTO L. TIBOD JR. Mansasa National High School
CORAZON H. SAMUYA Dr. Cecilio Putong National HS – JHS
MARIA SANDRA ISABEL S. FORTICH Dr. Cecilio Putong National HS – JHS
MARLYN S. DOSPUEBLOS Dr. Cecilio Putong National HS – JHS
LEMUEL B. BAROL Tagbilaran SPED Center

FROM : **WILFREDA D. BONGALOS PhD CESO V**
School Division Superintendent

SUBJECT: **2025 3rd PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET
ADMINISTRATION (PAGBA) QUARTERLY SEMINAR CUM CONVENTION**

DATE : October 28, 2025

1. With reference to your letter request to attend the **2025 3rd PAGBA Quarterly Seminar Cum Convention** on November 12-15, 2025, at **Iloilo Convention Center**.
2. The four-day seminar offers topics which will capacitate financial managers and school administrators to sound public financial management and keep abreast of recent procurement laws and other personnel matters.
3. Attendance to this activity shall be on **Official Business**. Expenses relative to the activity are chargeable against School MOOE subject to usual accounting and auditing rules and regulations.
4. Please see attached official invitation from **PAGBA**.
5. Immediate dissemination of and compliance with this memorandum is desired.



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
Telephone nos: (038) 427-1702; (038)427-2506; (038)422-8177
(038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph

received serod: ad
10/12/25 @ 4:20 pm

October 8, 2025



NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER

NAPSSHI
TAGBILARAN CITY
CHAPTER

* OFFICERS *

Mr. Alberto Tibod Jr.
President

Dr. Legardo R.
Palaca Jr.
Vice-President for
Internal Affairs

Mrs. Corazon H. Samuya
Vice-President for
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*"Unity for
Development"*

DR. WILFREDA D. BONGALOS, CESO V
Schools Division Superintendent
Division of City Schools – Tagbilaran City

Dr. Bongalos,

Warmest greetings!

We hope this letter finds you in good health and high spirits. We respectfully write to bring to your attention the invitation of Philippine Association for Government Budget Administration (PAGBA) to the **2025 3rd PAGBA Quarterly Seminar Cum Convention to be held on November 12-15, 2025 at the Iloilo Convention Center** with the theme, *"Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth"*.

The Seminar aims to sustain the provision and facilitation of capacity-building requirements to sound public financial management and good governance including worthwhile information on work-life balance.

In light of the significance of this event, the NAPSSHI – Tagbilaran City Chapter **humbly requests your kind permission and approval** to participate in the aforementioned Seminar Cum-Convention on the specific dates. Additionally, **we modestly request that our registration, travel, accommodation and incidental expenses be charged to our respective School MOOE**, subject to its availability and in strict adherence to the established accounting and auditing guidelines of COA and of our Department of Education.

We will assure you that essential expenses of our schools will remain our top priority, and our monthly school budget will be allocated accordingly before the said activity takes place. Moreover, we will ensure that normal school operations continue to run

smoothly by designating capable Officers-in-Charge (OICs) during our absence. For your reference, we have attached the official invitation letter of the Philippine Association for Government Budget Administration (PAGBA), Inc. and the list of interested NAPSSHI members of our division who wished to participate.

We express our sincere hopes for a positive response to our request, as permission and support will significantly contribute to our professional growth and the enhancement of financial management practices in our school and in our division.

We are immensely grateful for your unwavering dedication to education and government service and your unwavering support in fostering the personal and professional development growth of the secondary school heads. Your commitment is truly inspiring, and we deeply appreciate the time and consideration you have given to this letter.

With utmost respect,



ALBERTO TIBOD JR.

President, NAPSSHI

Tagbilaran City Chapter

School Principal I

Mansasa National High School School



**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER**

**LIST OF INTERESTED NAPPSHI MEMBERS
to attend and participate in the said activity**

- | | |
|--|---|
| 1. MRS. CRESTITA G. BATINGAL | Head Teacher III (Manga NHS) |
| 2. DR. LEGARDO R. PALACA JR. | School Principal I (DCPNH-SHS) |
| 3. DR. LANIE G. GUTAS | Assistant School Principal II (DCPNHS-SHS) |
| 4. MRS. MARICEL O. BARIMBAO | Head Teacher III (Cogon NHS) |
| 5. MR. JONATHAN D. MEMBREVE | Principal I (Cogon NHS) |
| 6. MRS. CORAZON H. SAMUYA | Principal III (DCPNHS-JHS) |
| 7. MS. MARIA SANDRA ISABEL S. FORTICH | Head Teacher V (DCPNHS-JHS) |
| 8. MRS. MARLYN S. DOSPUEBLOS | Disbursing Officer (DCPNHS-JHS) |
| 9. DR. FLORAFEL C. DATOY | Head Teacher III (Mansasa NHS) |
| 10. MR. LEMUEL BAROL | Principal I (Tagbilaran SPED Center) |
| 11. MR. ALBERTO L. TIBOD JR. | Principal I (Mansasa NHS) |



Philippine Association for Government Budget Administration (PAGBA), Inc.

Units N & O, 9th Floor, Lansbergh Place Condominium,
170 Tomas Morato Avenue, Corner Scout Castor St., Quezon City
Website : www.pagba.com Email: admin@pagba.com

July 12, 2025

President
Zenaida M. Bolor-Chang, CPA
Former Assistant Commissioner
Bureau of Internal Revenue

Executive Vice-President
Luz M. Cantor, CPA
Former Undersecretary
Department of Budget & Management

Vice-President for Internal Affairs
Angelo Fidelino B. Villanueva, CPA
Executive Director
House of Representatives

Vice-President for External Affairs
Atty. Lynn Danao-Moreno, JD
Former Assistant Executive Secretary
Office of the President

Secretary
Ursula Editha O. San Pedro, CPA
JBC Chief of Office (Director IV)
Supreme Court of the Philippines

Assistant Secretary
Gregorio C. Rulloda, CPA
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Philippine Health Insurance Corporation

Treasurer
Cecilia C. Almajose, CPA
Former Provincial Accountant
Rizal Provincial Government

Assistant Treasurer
Ma. Cecilia M. Narido, CPA
Director IV
Department of Budget and Management

Auditor
Beverly L. Letada, CPA
Chief Administrative Officer
Commission on Audit

Business Managers
Adelaida C. Navarro-Banaria, CPA
Former Finance Director
Securities & Exchange Commission

Imelda R. Dela Cruz
OIC Director, Financial Management Service
Department of Environment and Natural Resources

Public Relations Officer
Claridith L. Udani-Paciente, CPA
Corporate Finance Services Chief
Philippine Ports Authority

Trustees
Julius B. Japa
Director IV
Office of the President

Wilma T. Unana
Chief Administrative Officer
Professional Regulation Commission

Aileen M. Tillah
Administrative Officer V
Department of Public Works and Highways

Advisers:
Atty. Cyril E. Ramos, CPA
Corazon M. Ordoñez, CPA

ATTENTION: Budget/Finance Officers, Accountants, Procurement/Administrative/Legal/ Personnel Officers, Cashiers/Treasurers, Comptrollers, Planning/Development Officers, Fiscal/School Administrators, Bids and Awards Committee Members

Dear _____ :

Greetings !

The Philippine Association for Government Budget Administration (PAGBA), Inc., offers anew a line-up of topics - all attuned to a single objective: to sustain the provision and facilitation of capacity-building requirements relative to sound public financial management and good governance including worthwhile information on work-life balance.

The 2025 theme, "**Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth**" connotes a task to financial managers on how to respond to structural reforms attendant to digitalization and a call to civil servants that service responsiveness requires continuing information and professional development.

Hence, we would like to invite you and the concerned officer/s of your agency to attend and participate in the **2025 3rd PAGBA Quarterly Seminar Cum Convention to be held on November 12-15, 2025 at the Iloilo Convention Center Iloilo City**. We have invited distinguished experts/resource speakers who will discuss the following topics:

- Artificial Intelligence (AI) As a Work Productivity Tool
- Updates on Government Compensation and EO 77 – Rules and Regulations and Rates of Expenses and Allowances for Official Local and Foreign Travel
- Transition Issues on Local Government Units
- Cash Management and Control System
- Rules on Administrative Cases in the Civil Service (RACCS)
- The New Government Procurement Act
- Tax Updates
- Revised Guidelines in the Audit of Gender and Development (GAD) Funds and PAPs : Implementation of COA Circular No. 2025-001

We encourage you and your officers to be part of this another very exciting learning experience with other PAGBA Members. Your active participation, as well as inputs during the seminar-workshop will be highly appreciated.

For this seminar, each participant shall pay a registration fee of PhP11,200.00 per NBC No. 596 dated January 20, 2025, annual dues of PhP300.00 and one-time membership fee of PhP200.00.


For your convenience, online registration and early payment are required. To register online, you may visit our website, www.pagba.com. Check/cash payment should be issued/addressed to the Philippine Association for Government Budget Administration (PAGBA), Inc., or PAGBA, Inc. and deposit to the Land Bank of the Philippines Account No. 1692-1000-30 (COA Branch).

Once payment has been deposited, please send, thru email, the scanned deposit slip or LDDAP to admin@pagba.com.

We have posted in our website a list of nearby hotels, inns and condotels for your information and guidance.

Should you have further inquiries, please email the Secretariat at admin@pagba.com or call Ms. Rosalina Cenon at cellphone numbers 0926-6171215 and/or Arlene Estimada at 0927-7725645.

Very truly yours,


ZENAIDA M. BOLOR-CHANG, CPA
President