



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
CID-2025- 249

TO : **Elisa B. Geagonia EdD** – EPSvr-Division ALS Focal  
**Corazon H. Samuya** – DCPNHS-JHS School Principal  
**Legardo R. Palaca Jr. EdD** – DCPNHS-SHS School Principal  
**Elizabeth Rosil-Escolano** – EPS-II, ALS

FROM : For the SDS

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent *WB*

*John Ariel A. Lagura*  
**JOHN ARIEL A. LAGURA PhD**  
Assistant Schools Division Superintendent *JAL*

SUBJECT : **SMART CLICK: Awareness Activity on Cyber Crime,  
Cyber Hygiene, and Cyberbullying Prevention to ALS  
Implementers and Learners**

DATE : **November 7, 2025**

1. This Office in collaboration with DICT-Bohol and PYAP will conduct a one (1) day face-to-face SMART CLICK: Awareness Activity on Cyber Crime, Cyber Hygiene, and Cyberbullying Prevention to ALS Implementers and Learners on November 15, 2025 held in Jjs Seafoods Restaurant, Tagbilaran City.
2. The said activity aims to:
  - 2.1 identify common forms of cybercrimes and understand reporting mechanisms and laws protecting digital citizens;
  - 2.2 demonstrate proper cyber hygiene practices;
  - 2.3 recognize the signs, effects, and consequences cyberbullying, and learn how to respond appropriately.
3. The participants in this activity are all ALS Teachers (Elementary, JHS, ALS SHS including BPOSA teachers) and select ALS learners.
4. Teachers are entitled to service credits pursuant to DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers. Moreover, Related-Teaching and Non-Teaching Staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
0381177-6718; 0381511-2117

5. All expenses related to the conduct of this activity are chargeable against PYAP Funds subject to the usual accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.