



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING

Opening of Bids
September 26, 2025, 09:00 A.M.

Division Conference Office
DepEd Tagbilaran City Division Office, Dampas, Tagbilaran City

I. ATTENDANCE

Present:

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| 1. Dr. John Ariel A. Lagura | - Chairperson |
| 2. Dr. Aimee T. Amistoso | - Regular Member |
| 3. Dr. Beatriz E. Incog | - Regular Member |
| 4. Dr. Aquilino T. Milar Jr. | - Regular Member |
| 5. Dr. Nenita J. Incog | - Alternate Member |
| 6. Dr. Ma. Antonette P. Dugang | - Alternate Member |
| 7. Mr. Alberto A. Lacang | - Alternate Member |
| 8. Mr. Joseph C. Barrete | - Alternate Member |
| 9. Miss Angeli Faith V. Pascual | - Lead Secretariat |
| 10. (Mrs.) Ivy Joy R. Barbante | - Secretariat Member |
| 11. (Mrs.) Marianne P. Calipes | - Secretariat Member |
| 12. (Mrs.) Elaine C. Centino | - Secretariat Member |
| 13. Dr. Rosene D. Olaivar | - TWG Member |
| 14. Miss Jocelyn Bulawin | - Bohol Tropics Corporation |

Absent:

- Miss Maurine C. Castaño (on official travel)- Vice Chairperson
- Dr. Janet T. Butalid (on official travel) - Regular Member
- Mr. Bernadito T. Taguisa (on official travel)- Co-Lead Secretariat

II. CALL TO ORDER

The Bidding Conference was called to order by BAC Chairperson Dr. John Ariel Lagura as the Presiding Officer at 09:00 o'clock in the morning. It started with a prayer by Dr. Aquilino Milar Jr. The Presiding Officer declared the meeting quorum after a roll call of the attendance made by Angeli Faith Pascual, Secretariat, with most of the Members present.

The presence of the lone bidder from Bohol Tropics Resort represented by Miss Jocelyn Bulawin was also acknowledged.





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III. READING AND APPROVAL OF THE PREVIOUS MINUTES

Dr. Aimee Amistoso moved to dispense the reading of the previous minutes, and was seconded by Dr. Aquilino Milar Jr.

IV. AGENDA OF THE MEETING

A. MAIN AGENDUM

1. Opening of Bids for the Supply of Food, Room Accommodation, Function Hall, Sound System, LCD Projector and White Board

After the Presiding Officer acknowledged that there was only a lone bidder, Dr. Lagura asked the Secretariat to state the agenda of the meeting. Miss Pascual then introduced that the meeting is set for the bid opening for the Supply of Food, Room Accommodation, Function Hall, Sound System, LCD Projector and White Board, which is intended for the Academic Recovery and Accessible Learning (ARAL) Program set on October 14-15, 2025 within Tagbilaran City.

Without other matters to discuss, Dr. Aquilino Milar Jr. moved to approve and proceed with the agendum stated by the Secretariat. It was then seconded by Mr. Alberto Lacang. Then, the opening of bids proceeded.

The sealed envelopes of the bid documents were opened. The checking of the technical, legal, and financial aspects of the bid documents by the BAC Members was undertaken. The Presiding Officer directed to open and check first the technical documents. After it was found to be eligible, the financial documents were opened and checked next. The bid amount of the bidder per financial documents submitted was the same as the ABC, which is Two million three hundred eighty eight thousand pesos & 00/100 (Php 2,388,000.00).

The Presiding Officer then announced after checking all the documents that the lone bidder was eligible.





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87 **V. ADJOURNMENT**

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Dr. Ma. Antonette Dugang moved to adjourn the meeting and it was seconded by Mr. Alberto Lacang. The Conference was adjourned at 09:43 a.m.

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Prepared by:

Noted by:

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ANGELI FAITH V. PASCUAL

JOHN ARIEL A. LAGURA PhD

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BAC Lead Secretariat

BAC Chairperson