



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. **740**, s. 2025

October 13, 2025

DIVISION-BASED LAC SESSION FOR KINDERGARTEN TEACHERS

To: Public Elementary School Heads
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), informs the field of the conduct of the Division-Based LAC Session for Kindergarten Teachers on October 22, 2025, at 2:00 in the afternoon at Mansasa Elementary School.
2. The activity aims to:
 - 2.1 review the guidelines and suggested activities for the meaningful conduct of Kindergarten Day;
 - 2.2 analyze the second quarter assessment results and identify learners' developmental strengths and needs;
 - 2.3 plan appropriate interventions and showcase strategies to support learners' holistic development; and
 - 2.4 strengthen collaboration among teachers in preparing for Kindergarten Day and in utilizing assessment data for instructional decisions.
3. To ensure that both morning and afternoon classes are accommodated, a double-shift schedule will be adopted during the morning session.
4. Travel and other incidental expenses shall be charged to the school MOOE or other available funding sources, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/CID/JTB/jcl



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