



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division  
 Superintendent

DIVISION MEMORANDUM  
 No. 706 , s. 2025

October 1, 2025

**DIVISION IMMERSION PROGRAM FOR SENIOR HIGH SCHOOL  
 TVL TEACHERS**

**To: Assistant Schools Division Superintendent  
 Chiefs CID & SGOD  
 Public Senior High School Principals  
 All Others Concerned**

1. In line with the continuing effort of the Schools Division of Tagbilaran City to strengthen industry-academe linkage and ensure the relevance of Technical-Vocational-Livelihood (TVL) track instruction, the Division will conduct a Division Immersion Program for Senior High School TVL teachers. This program aims to provide our TVL teachers with actual industry exposure to update their skills and knowledge in line with current practices and technologies.

2. All concerned teachers and partner industries are required to attend the pre-immersion orientation-conference and MOA signing on Tuesday, October 7, 2025, at 2:00PM, Cogon E/S AV Hall, San Jose Street, Tagbilaran City.

3. Below are the assigned teachers and their immersion partners and scheduled dates:

NAME OF TEACHERS	SCHOOL	IMMERSION PARTNER	PARTNER CONTACT NUMBER	IMMERSION DATES
Pontious Bentulan	Cogon NHS	Jam Aircon Service, Dangoy Street, Tagb. City	09495666876	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Dennis Galope Marc Keven Cortidor Nathaniel Obod Rubin Socorin	DCPNHS-SH	Bohol Light Incorporated, Dampas District, Tagb. City	09209602372	Nov. 7, 14, 21, 28 & Dec. 5, 2025
Roy Miculob	Mansasa NHS	Bohol Light Incorporated	09209602372	Nov. 7, 14, 21, 28 & Dec. 5, 2025
Dionesa Catacutan	Mansasa NHS	Moley Boley Beauty Salon	09656794398	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Marivic Acosta	Cogon NHS	Metro Centre Hotel, CPG. Aven., Tagb. City	09190695941	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Cirila Alijay	-do-	-do-	09190695941	-do-
Christine Tiara Zamora	Manga NHS	-do-	-do-	-do-
Mylyn Ayuban	Mansasa NHS	-do-	-do-	-do-
Pablita Cabarles	Manga NHS	Bohol Beefarm, Dao Daus, Bohol	09173041491	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Haidee Felisilda	DCPNHS-SH	-do-	-do-	-do-
Delia Cercado	DCPNHS-SH	IMAP Lying -In Clinic (Bohol) Calceta St., Tagb. City	09109051077	-do-



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NAME OF TEACHERS	SCHOOL	IMMERSION PARTNER	PARTNER CONTACT NUMBER	IMMERSION DATES
Angeli Quilantang	DCPNHS-SH	IMAP Lying-In Clinic (Bohol), Calceta St., Tagb. City	09109051077	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Myra Balistoy	-do-	-do-	-do-	-do-
Nathaniel Lyndon Roa	San Isidro NHS	SLDU, JA Clarin St., Tagb. City	09989581895	-do-
Lord Louiel Cabulao	Mansasa NHS	-do-	-do-	-do-
James Ramon Otero	Mansasa NHS	-do-	-do-	-do-
Allan Badayos	Mansasa NHS	-do-	-do-	-do-
Rene Gumop-as	DCPNHS-SH	-do-	-do-	-do-
Zita Yana	San Isidro NHS	Sleeves, Zamora St., Tagb. City	09718888508	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Karen Aguilar	Mansasa NHS	-do-	-do-	-do-
Rowena Dapar	DCPNHS SH	-do-	-do-	-do-
Remund Hurboda	DCPNHS-SH	Kew Hotel, JA Clarin St., Tagb. City	09274175301	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Floriegie Bantiling	DCPNHS-SH	-do-	-do-	-do-
Anamae Sayon	DCPNHS-SH	-do-	-do-	-do-
Josephine Gamboa	DCPNHS SH	-do-	-do-	-do-
Angelica Gemeni	DCPNHS-SH	-do-	-do-	-do-
Eva Marie Budiongan	DCPNHS SH	TASK US Bohol, Dampas Dist., Tagb. City	hr.ops.bhl@taskus.com	Nov. 8, 15, 22, 29 & Dec. 6, 2025
Clifford Ebojo	TCSNHS	-do-	-do-	-do-
Marivic Casocot	TCSNHS	-do-	-do-	-do-
Brian Rosal	DCPNHS-SH	-do-	-do-	-do-
Antonio Abucejo	DCPNHS SH	-do-	-do-	-do-

4. The following table outlines the scheduled Activities:

Day/Date	Activity	Objectives	Expected Output	Responsible Person/Partner
Day 1	Orientation & Industry Briefing *Opening Program, Rationale, Objectives, Guidelines, Industry Trends and updates	Set program expectations Familiarize teachers with immersion guidelines Provides updates on industry standards and SHS Curriculum alignment	Attendance Orientation reports Immersion Guidelines disseminated	Div EPSvr Industry/ HEI Partners
Day 2	Initial Industry Exposure/Plant visit *Walkthrough of industry facilities Observation of actual workplace operations	Expose teachers to workplace setup and processes Bridge theory and practice in specializations	Observation Notes Initial reflections in Immersion logbook	Industry partners TESDA accredited TVIs
Day 3	Hands-on Immersion (Specialized Fields) Work assignment per specialization Mentoring with industry experts	Perform selected tasks relevant to specialization. Apply industry based practices and competencies	Accomplished Task Sheets Logbook entries	Industry Supervisors Partner Institutions

Day 4	Continued Industry Immersion & Skill Application *Deeper engagement in actual work Application of skills with supervision	Strengthen practical competencies Gain mastery of workplace tasks	Documented performance Supervisor feedback	Industry Partners Division/School Monitors
Day 5	Presentation of Learnings and Action Planning *Sharing of immersion experiences Integration Workshop Classroom applications Action Plan drafting per teacher	Synthesize workplace learning into teaching practice Develop plan to integrate skills into SHS curriculum	Individual action plans Sample Lesson Exemplars Consolidated program report	TVL EPSvr

5. To ensure the smooth flow of the activity, the following support staff are assigned to specific roles during the MOA signing: Mrs. Rachel S. Omasas, Principal of Cogon ES and Mr. Oliver Toh, Teacher III will oversee the physical arrangement and sound system, Marivic Casocot, T2 of Tagb. City SHS for the program, while Ms. Celeste Dumas, T-3 of DCPNHS-Junior, will serve as the Lady of Ceremony of the event. All assigned personnel are expected to be at the venue by 12:30PM on October 7, 2025, for final preparations while the TVL teachers are expected to be at the venue at 1:00PM.

6. Dress code and conduct must adhere to DepEd and industry partner policies. Teachers are expected to submit post-immersion reports within 5 days after the end of their schedule using the attached template.

7. For queries or clarifications, please contact JOSEPH C. BARRETE- the focal person on his mobile number 09951451397.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent