



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

OCTOBER 1, 2025

DIVISION MEMORANDUM  
No. 699 s. 2025

**FINAL PREPARATION OF PRIZES AND RAFFLE DRAW ITEMS FOR  
WORLD TEACHERS' DAY 2025**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Elementary and Secondary School Principals  
All Others Concerned

1. With reference to **Division Memorandum No. 677, s. 2025** titled "2025 National Teachers' Day and World Teachers' Day Culmination Celebration," the members of the **Prizes and Raffle Draw Committee** are hereby requested to convene for the final preparation of prizes for the various **ballgames, Laro ng Lahi**, and the **raffle draw**. This activity will be conducted on Saturday, October 4, 2025 (Whole Day) at the SGOD Office, Tagbilaran City Division Office. The following personnel are expected to attend:

- |                                    |               |
|------------------------------------|---------------|
| 1. Ms. Maurine C. Castaño          | - Chairperson |
| 2. Dr. Janet T. Butalid            | - Member      |
| 3. Dr. Liza E. Maquiling           | - Member      |
| 4. Dr. Junicel T. Mancha           | - Member      |
| 5. Dr. Maria Antonette P. Dugang   | - Member      |
| 6. Dr. Esther L. Cagas             | - Member      |
| 7. Dr. Rosene D. Olaivar           | - Member      |
| 8. Dr. Lev V. Nadela               | - Member      |
| 9. Dr. Beatriz E. Incog            | - Member      |
| 10. Dr. Neolita S. Sarabia         | - Member      |
| 11. Dr. Cherry Michelle F. Collyer | - Member      |
| 12. Dr. Filomena C. Tanggaan       | - Member      |
| 13. Ms. Roselyn Bulala             | - Member      |
| 14. Mrs. Darvy T. Amoy             | - Member      |
| 15. Mrs. Rhizzel V. Rizalado       | - Member      |



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3. This meeting aims to finalize the sorting, labeling, and preparation of all prizes and raffle items in time for the culmination program on October 6, 2025 at Dr. Cecilio Putong National High School , CPG Avenue, Tagbilaran City. Coordination with the logistics and events committees may also be conducted, as necessary.
4. Attendance to this activity shall entitle the above-mentioned personnel to **one (1) day Compensatory Time Off (CTO)**, subject to existing guidelines.
5. For your information, guidance, and compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

**FOR THE SDS:**

  
**JOHN ARIEL A. LAGURA , PhD**   
Asst. Schools Division Superintendent