



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

September 17, 2025


DIVISION MEMORANDUM

NO: 662 s. 2025

DESIGN AND DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR REGION VII'S CUSTOMIZED SCHOOL HEADS AND EDUCATION PROGRAM SPECIALISTS DEVELOPMENT PROGRAM

TO: Assistant Schools Division Superintendent
CID and SGOD Chief
All Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby disseminates RM 372 s. 2025, titled "**Design and Development of Training Resource Packages for Region VII's Customized School Heads and Education Program Specialists Development Program**", the contents of which are self-explanatory.
2. Please see attached Memorandum for more details.
3. Immediate and wide dissemination of this Memorandum is desired.

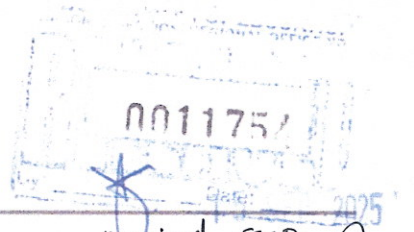

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/ftc



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Department of Education
REGION VII - CENTRAL VISAYAS

BY _____ DATE 9/17/2025
Office of the Regional Director

received sgod: [Signature]
9/17/2025 @ 9:50 am
15 SEP 2025

REGIONAL MEMORANDUM
HRDD-2025- 372

To: **DR. NIMFA D. BONGO**
SDS, Cebu City

DR. BIANITO A. DAGATAN
SDS, Mandaue City

DR. WILFREDA D. BONGALOS
SDS, Tagbilaran City

DR. FAY C. LUAREZ
SDS, Bohol Province

DR. ROSELLER N. GELIG
SDS, Danao City

DR. SENEN PRISCILLO P. PAULIN
SDS, Cebu Province

DR. CARTESA M. PERICO
SDS, Carcar City

DR. BENJAMIN D. TIONGZON
CES, QAD

DESIGN AND DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR REGION VII'S CUSTOMIZED SCHOOL HEADS AND EDUCATION PROGRAM SPECIALISTS DEVELOPMENT PROGRAM

1. This Office, through the Human Resource Development Division, will conduct a **Design and Development of Training Resource Packages for Region VII's Customized School Heads and Education Program Specialists Development Program** on September 17-19, 2025 at 9:00 AM at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to design and develop the training resource packages for the RO - initiated development programs both for the school heads and education program specialists.
3. The target participants to this activity are the members of the Regional - Technical Working Group and all HRDD personnel.
4. For reference, enclosed is the Regional - Technical Working Group.
5. Board and lodging, supplies and materials, and transportation expenses incurred in relation to the conduct of this activity shall be charged against HRD funds (**OSEC-7-24-1735**), subject to the usual accounting and auditing rules and regulations.
6. For queries, you may reach us through 0917-711-1697 and look for **Mr. Misael G. Borgonia**, CES-HRDD/NEAP-R Focal Person.
7. For information and compliance.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Director IV
Regional Director

SEJ/FYA/HRDD/MW/hdlss



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639773295904 local 700

DepEd Tayo Region VII

region7.deped.gov.ph



DESIGN AND DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR REGION VII'S CUSTOMIZED SCHOOL HEADS DEVELOPMENT PROGRAM AND EDUCATION PROGRAM SPECIALISTS DEVELOPMENT PROGRAM

Sept. 17-19, 2025

DepEd Ecotech Center, Sudlon, Lahug, Cebu City

LIST OF PARTICIPANTS

NAME	OFFICE
1. Misael Borgonia	HRDD/NEAP-R
2. Reynaldo Anto	HRDD
3. Helen Sabino	HRDD
4. Sofronio Paragoso	QAD
5. Lilia Ybañez	Danao City
6. Lyra Illaga	Cebu City
7. Pamela Rodemio	Cebu Province
8. Jeanvlette Ayson	Bohol
9. Neolita Sarabia	Tagbilaran
10. Jenelou John Israel	Tagbilaran
11. Diodora Gabito	Bohol
12. Maricon Gumba	Cebu City
13. Merinisa Olvido	Mandaue City
14. Roy Genares	Cebu City
15. Nathanael Flores	Cebu City
16. Alice Ganar	Cebu City
17. Charlie Salve	Cebu City
18. Johnelyn D. Valleser	NEAP-R
19. Mervin T. Arcillo	HRDD
20. John F. Andrada	HRDD
21. Bethany Faith Pequilla	Danao City
22. Yvonne B. Gera	City of Naga
23. Rhea Liza B. Valmores	Carcar City

DESIGN AND DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR REGION VII'S CUSTOMIZED SCHOOL HEADS DEVELOPMENT PROGRAM AND EDUCATION PROGRAM SPECIALISTS DEVELOPMENT PROGRAM

Sept. 17-19, 2025

DepEd Ecotech Center, Sudlon, Lahug, Cebu City

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	PERSON RESPONSIBLE
Day 1		
9:00 AM – 9:10 AM	Registration	Mrs. Roselle S. Aguilar <i>Dormitory Manager, HRDD</i>
9:11 AM – 9:30 AM	Opening Program	
	Philippine National Anthem	AVP
	Prayer	AVP
	Quality Management System	Dr. Reynaldo Anto <i>EPS, HRDD</i>
	Acknowledgment of Participants	Ms. Johnelyn D. Valleser <i>EPS II, HRDD</i>
	Welcome Remarks	Atty. Fiel Y. Almendra <i>Asst. Regional Director</i>
	Rationale	Mr. Misael G. Borgonia <i>CES, HRDD</i>
	Inspirational Message	Dr. Salustiano T. Jimenez <i>Regional Director</i>
DESIGN AND DEVELOPMENT OF TRP PROPER		
9:31 AM – 10:30 AM	Customized SHDP and EPSDP Brief	Mr. Misael G. Borgonia <i>CES, HRDD</i>
10:31 AM – 11:00 AM	Mechanics	Mr. Misael G. Borgonia <i>CES, HRDD</i>
11:01 AM – 12:00 NN	Design and Development of TRPs	Mr. Misael G. Borgonia <i>CES, HRDD</i>
12:01 PM – 1:00 PM	Lunch Break	
1:01 PM – 4:00 PM	Design and Development of TRPs	Regional Technical Working Group
4:01 PM – 5:00 PM	Initial Presentation and Cliniquing for CSHDP	Mr. Misael G. Borgonia <i>CES, HRDD</i>
Day 2		
8:00 AM – 8:15 AM	Management of Learning	Dr. Reynaldo Anto <i>EPS, HRDD</i>
8:16 AM – 10:00 AM	Design and Development of TRPs	Regional Technical Working Group
10:01 AM – 10:15 AM	Health Break	
10:16 AM – 12:00 NN	Design and Development of TRPs	Regional Technical Working Group
12:01 PM – 1:00 PM	Lunch Break	
1:01 PM – 4:00 PM	Design and Development of TRPs	Regional Technical Working Group
4:01 PM – 5:00 PM	Initial Presentation and Cliniquing for EPSDP	Ms. Helen D. Sabino <i>EPS - HRDD</i>

TIME	ACTIVITY	PERSON RESPONSIBLE
Day 3		
8:00 AM – 8:15 AM	Management of Learning	HRDD
8:16 AM – 10:00 AM	Design and Development of TRPs	Regional Technical Working Group
10:01 AM – 10:15 AM	Health Break	
10:16 AM – 12:00 NN	Design and Development of TRPs	Regional Technical Working Group
12:01 PM – 1:00 PM	Lunch Break	
1:01 PM – 4:00 PM	Design and Development of TRPs	Regional Technical Working Group
4:01 PM – 5:00 PM	Presentation of Final Design of TRPs	

Emcee

Mr. John F. Andrada
Education Program Specialist II