



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

September 17, 2025

DIVISION MEMORANDUM
No. 659 s. 2025

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Administrative Officer V
All Others Concerned

**CONDUCT OF OCULAR INSPECTION OF BILLETING QUARTER FOR TAGBILARAN
CITY DIVISION DELEGATES TO THE CVIRAA 2026**

1. In preparation for the **Central Visayas Regional Athletic Association (CVIRAA) Meet 2026** tentatively scheduled in February 2026 at Naga City, Cebu, an ocular inspection of the designated billeting quarter for Tagbilaran City Division delegates will be conducted at Pitalo Elementary School, San Fernando, Cebu on September 25, 2025.
2. The following personnel are hereby directed to conduct the said inspection:
 - **Mr. Alberto A. Lacang** - EPSvr – MAPEH
 - **Mrs. Marife C. Rallos MPA** - Division Budget Officer
 - **Ms. Junicel T. Mancha PhDM** - Division Planning Officer
 - **Mr. Japhet A. Revereal** - OIC Division Supply Officer
 - **Mr. Bernadito Taguisa** - ADA VI
3. The activity aims to ensure the readiness, safety, and suitability of the billeting facilities for our athletes and delegation officials during the CVIRAA Meet 2026.
4. Expenses incurred related to this activity will be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. For guidance and compliance.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent