



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools  
 Division Superintendent

DIVISION MEMORANDUM  
 No. 655 , s. 2025

September 16, 2025

**DIVISION 5-DAY IMMERSION PROGRAM FOR TVL  
 SENIOR HIGH SCHOOL TEACHERS AND SCHOOL LEADERS**

**To: OIC-Assistant Schools Division Superintendent  
 Chiefs CID & SGOD  
 Public Senior High School Principals  
 All Others Concerned**

1. In line with the implementation of Senior High School Curriculum, this Office will conduct a 5-day Immersion Program for TVL Senior High School teachers in their respective areas of specialization in TESDA-accredited institutions, and partner establishments across the province & Region VII. The activity aims to upskill and reskill teachers to align classroom instruction with industry practices, thereby ensuring that learners are well-prepared for national certification assessment, employment, entrepreneurship, and further training.

2. Below is the timeline for this program:

DATE	ACTIVITY	RESPONSIBLE PERSON(S)
Sept. 16, 2025	Crafting & Dissemination of Division Memorandum	TVL EPS, CID Chief, SDS
<b>Sept. 18, 2025 @3PM, DCPNHS Junior School Gym</b>	Initial Coordination Meeting with TVL Teachers	TVL EPS, Senior High School Heads
September 19, 2025	Drafting of MOAs	TVL EPS
<b>Sept. 29, 2025 @ 2PM, DCPNHS Junior Covered Court</b>	Meeting with Industry Partners	TVL EPS, Industry Representatives
October 7, 2025	MOA Signing Ceremony	SDS, CID Chief, TVL EPS, Industry Partners
October 8, 2025	Logistics & Program Management Meeting	Division Planning & Monitoring Team
<b>October 14, 2025 @ 2PM, DCPNHS Junior Covered Court</b>	Pre-Immersion Orientation of Teachers	TVL EPS/Industry Partners
<b>November 7, 2025 @ 2PM, DCPNHS Junior Covered Court</b>	Send-off Ceremony	SDS/CID Chief/TVL EPS/TVL Teachers
November 8, 2025 (Day 1)	Immersion Proper (Orientation, Industry Briefing, Initial Immersion)	Industry Partners, TVL teachers, Monitoring Team



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
 Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
 (038)427-6718; (038)544-2147  
 Email Address: tagbilarancity.division@deped.gov.ph

DATE	ACTIVITY	RESPONSIBLE PERSON(S)
November 15, 2025 (Day 2)	Specialized Immersion in respective fields	Industry Partners, TVL teachers
November 22, 2025 (Day 3)	Continued Immersion & Skills Application	Industry Partners, TVL teachers
November 29, 2025 (Day 4)	Continued Immersion & Skills Application	Industry Partners, TVL teachers
December 6, 2025 (Day 5)	Presentation of Learnings, Action Planning, and Culmination)	Industry Partners, TVL EPS, TVL teachers, CID Chief

3. All TVL Senior High School teachers from schools offering the TVL track/TechPro are directed to participate. School Heads are enjoined to provide full support in allowing their teachers to attend and in facilitating arrangements necessary for their participation.

4. Expenses of teachers and school leaders related to the conduct of this program shall be charged against School MOOE, while the expenses of TVL EPS shall be charged to Division MOOE subject to government accounting and auditing rules and regulations.

5. Teachers who will participate in this immersion program beyond official school hours and/or on non-class days shall be entitled to service credits pursuant to DepEd Order No. 53, s. 2003, and other related issuances. Meanwhile school heads and the TVL Education Program Supervisor who will render work and participate in this immersion program shall be granted Compensatory Time-Off (CTO) subject to existing Civil Service Commission (CSC) and DepEd rules and regulations.

6. For strict compliance.

WILFREDA D. BONGALOS PhD, CESO V   
Schools Division Superintendent 