



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
No. 654 , s. 2025

**September 16, 2025**

**STRENGTHENING FIRE SAFETY AND PREVENTIVE MEASURES**

TO: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
All Public Elementary and Secondary School Heads  
All School DRRM Coordinators  
All Others Concerned

1. Attached is REGIONAL MEMORANDUM NO. 0889 S. 2025 titled, **“Strengthening Fire Safety and Preventive Measures”** for the information and guidance of all concerned.
2. To ensure the safety of all students and staff, the school must address common fire hazards especially electrical-related risks. The following measures are recommended to prevent fire-related incidents:
  - Conduct regular electrical inspections
  - Replace old and overused electrical appliances
  - Avoid leaving appliances plugged in when not in use especially during weekends and holidays
  - Hire certified electricians for any installation or repairs
  - Educate staff and learners on electrical safety
  - Schedule regular preventive maintenance
3. Please refer to the enclosed memorandum for more information. For clarifications or questions, please contact Jericho L. Yarte at his mobile number 09190693606.
4. Immediate dissemination of this Memorandum to all concerned is desired.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

received SGOD: [Signature]  
9/8/25 @ 3:15 pm

**REGIONAL MEMORANDUM**

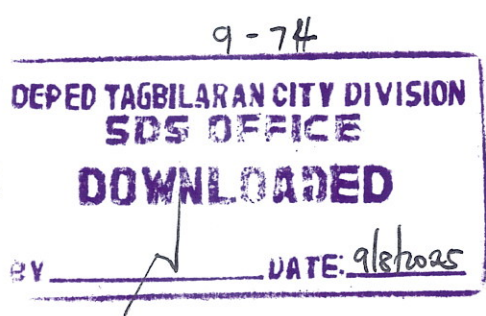
No. 0889s. 2025

SEP 8 2025

**STRENGTHENING FIRE SAFETY AND PREVENTIVE MEASURES**

To: Schools Division Superintendents  
Region and Division DRRM Teams  
All Others Concerned

1. The Department of Education-Regional Office VII received numerous fire incident reports across the region and mostly occurred during nighttime, weekends and no classes due to overused, deteriorated, unplugged local gadgets and substandard installations of electrical wiring. This situation led to suspended in-person classes, emergency classes or eventually shifted to an alternative delivery mode (ADM). This impact will aggravate the learning continuity gap in the education of the learners.
2. In view thereof, this Office requests all Division Offices to mandate all schools within their respective areas of responsibility to further intensify their fire safety preparedness and preventive measures.
3. Non-compliance with the above-mentioned directives, the school's authorities are responsible for whatever damage incurred if fire-related incidents happen to their schools.
4. For questions or clarifications, you may contact Mr. Ranilo L. Edar through his mobile phone no. 09171566073.
5. Immediate dissemination of this Memorandum to all concerned is desired.



*[Signature]*  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Director IV  
Regional Director

STJ/FYA/ESSD/TTP/rle