



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

Office of the Schools Division Superintendent

August 26, 2025

DIVISION MEMORANDUM
No 581, 2025

FINALIZATION OF THE DEVELOPED INSTRUCTIONAL PLAN (IPLAN)

To: Chief Education Supervisor – CID
Education Program Supervisors
Public Elementary and Secondary School Principals
Division Librarian
All Others Concerned

1. This office through the Curriculum Implementation Division (CID) will conduct the **Finalization of the Developed Instructional Plan (IPLAN)** for the CLMD Project SHARE **on August 30 and September 6, 2025 from 8:00 a.m- 5:00 pm**. The venue will be announced later.
2. This activity aims to :
 - a. review quality assured the developed Instructional Plans
 - b. enhance and finalize quality assured Instructional Plans
3. The participants in this activity are the identified writers and evaluators as listed in enclosure 1.
4. Expenses for meals and snacks and materials shall be charged against ADM Support Funds, which are subject to the usual accounting and auditing rules and regulations.
5. Teacher participants are entitled to a one -day service credit under DepEd Order No. 11, s. 2011 and DepEd Order No. 53, s.2003. Likewise, the non-teaching personnel shall be allowed to avail of the Compensatory Time Off (CTO) per CSC Joint Circular No. 2, s. 2004.
6. Immediate and wide dissemination of this Memorandum is highly directed

For SDS

WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA , PhD
OIC – Schools Division Superintendent

WDB/JAAL/CID/JTB/ NSS



Enclosure 1

MATHEMATICS		MAKABANSA	
Inigo, Mylin O.	Manga ES	Baluca, Marlyn D.	San Isidro ES
Lambus, Venice Marie B	Cogon ES	Autentico, Ma. Rachel P.	Cogon ES
Saturinas, Cristelyn P.	Ubujan ES	Cagadas, Ma. Apryl M.	Ubujan ES
Sarco, Ma. Elena L.	Tiptip ES	Telmo, Marjorie S.	Manga ES
Cosain, Norhana M.	Taloto ES	Redula, Wilma	Manga ES
Montesco, Rose Francis B.	San Isidro ES	Bag-ao, Daryl R.	Booy South ES
Curacha, Reina Lou L.	Dampas ES	Malicse, Irene C.	City East ES
Arayata, Jacqueline	TCCES	Tabiliran, Angusthia K.	TCCES
READING		GMRC	
Baliguian, Hazel May E.	City East ES	Simpao, Concepcion C.	Ubujan ES
Patac, Mildred	Dao ES	Autida, Gladys P.	Cogon ES
Lera, Maricel T.	Dao ES	Albuladora, Jean M.	City East ES
Viodor, Dionesa	Cogon ES	Besinga, Marjorie D.	TCCES
Talledo, Evelyn P.	TCCES	Morgia, Jennifer L.	Cabawan ES
Abiera, Genevieve A.	Dao ES	Felisilda, Josephine B.	Mansasa ES
Duquilla Joan G.	E.Cogon ES	Kibir, Miraflor B.	City East ES
Amora, Brylen Mary O.	Booy ES	Somontan, Grace L.	Bool ES
		Subaan, Christine	Cogon ES
		Salomon, Ivy Carl	Cogon ES
LANGUAGE			
Cajilog, Aly Marie L.	TCCES-SPSci	Aceron, Karren Gale	Cogon ES
Torillo, Hazel B.	Tiptip ES	Bantugan, Amy	Cogon ES
Ybañez, Ariene P.	Dampas ES	Jandayan, Ma. Loida	Cogon ES
Divinagracia, Marcelina M.	Booy ES	Nacorda, Lucel	Cogon ES
Ceballos, Isabelita	Manga ES		
Ceño, Claudine S.	TCCES		
Dano, Fhelmee A.	Dao ES		
Wong, Marilu R.	Eastern Cogon ES		

Quality Assurance Team

MATH	School/Office	MAKABANSA	School/Office
Geagonia, Elisa B.	Division Office	Incog, Nenita J.	Division Office
Gone, Editha G.	City East ES	Barol, Lemuel B.	TCCS SPED Center
Omasas, Maria Rachel S.	Cogon ES	Fortich, Ma. Sandra Isabel S.	DCPNHS-JHS
Membreve, Jonathan D.	TCCES-SPSci	Barimbao, Maricel O.	Cogon NHS
Gallentes, Concepcion I.	TCCES-Reg	Lacang, Alberto A.	Division Office
READING		GMRC	
Amistoso, Aimee T.	Division Office	Sarabia, Neolita S.	Division Office
Anore, Lorelei G.	Taloto ES	Collyer, Cherry Michelle F.	Division Office
Jala, Glaiza T.	Cogon ES	Correa, Eldiebrando S.	Mansasa ES
Lopos, Ma. Dulce Alma A.	Dampas ES	Galendo, Joselito C.	Booy South ES
Gutas, Lanie G.	DCPNHS-SHS	Gamil, Clementina A.	Ubujan ES
		Ermila D. Cardinas	DCPNHS - JHS
LANGUAGE			
Incog, Beatriz E.	Division Office		
Doroy, Proserpina A.	Manga ES		
Galon, Eufe Rhoda R.	San Isidro ES		
Roxas, Maria Chona B.	Booy ES		
Milar, Procilita H.	DCPNHS-JHS		