



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 557 , s. 2025

August 19, 2025

DIVISION-BASED LAC SESSION FOR KINDERGARTEN TEACHERS

To: Public Elementary School Heads
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), informs the field of the conduct of the Division-Based LAC Session for Kindergarten Teachers on August 22, 2025, at 2:00 in the afternoon at Tiptip Elementary School.
2. The activity aims to:
 - 2.1 demonstrate the ability to use the progress report card effectively in monitoring and reporting learners' holistic development;
 - 2.2 analyze pre-ECD and first quarter assessment results and identify learners' developmental strengths and needs; and
 - 2.3 utilize the results of both assessments to formulate intervention plans and appropriate learning activities that address learners' needs.
3. To accommodate both morning and afternoon classes, a double-shift schedule will be implemented in the morning.
4. Travel and other incidental expenses shall be charged to the school MOOE or other available funding sources, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

FILOMENA D. TANGAAN PhD
SEPS- HRDS

WDB/JAAL/CID/JTB/jcl



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