



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

August 7, 2025

DIVISION MEMORANDUM

NO: 523 s. 2025

**LIST OF PARTICIPANTS FOR THE SCHOOL HEAD DEVELOPMENT PROGRAM
INTERMEDIATE COURSE "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE
GUIDE TO EFFECTIVE MANAGEMENT"**

TO: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby disseminates RM. NO. 0769 s. 2025 titled "**List of Participants for the School Head development Program Intermediate Course "Elevating School Leadership: an Intermediate Guide to Effective Management,"**" the contents of which are self-explanatory.
2. Please see attached Memorandum for more details.
3. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/fct



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

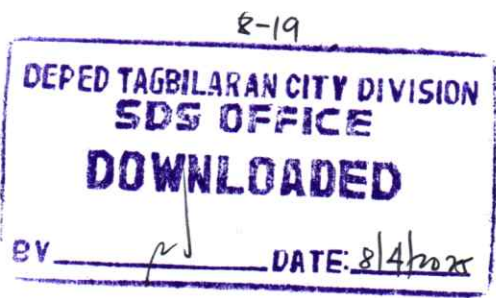
No. **0769**, s. 2025

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**LIST OF PARTICIPANTS FOR THE SCHOOL HEAD DEVELOPMENT PROGRAM
INTERMEDIATE COURSE " ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE
GUIDE TO EFFECTIVE MANAGEMENT"**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Pursuant to DM-OUHROD-2025-1699, from Usec. Wilfredo E. Cabral and Asec Carmela C. Oracion dated June 25, 2025, this Office, through the Human Resource Development Division (HRDD) disseminates the enclosed **List of Participants for the School Head Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management"**.
2. For details, attached is the Communication.
3. For queries, you may reach us through 0917-711-1697 and look for Mr. Misael G. Borgonia, Chief Education Supervisor of the Human Resource Development Division and NEAP-R Focal Person.
4. For the information and compliance of all concerned.



[Signature]
SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Director IV
Regional Director

SDS/CSA/HRDD/MGE/indk



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639773295904 local 700

DepEd Tayo Region VII

region7.deped.gov



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

LIST OF ENDORSED PARTICIPANTS AND PMT MEMBERS

July 24, 2025

WILFREDO E. CABRAL

Undersecretary
Human Resource and Organizational Development

CARMELA C. ORACION

Assistant Secretary
Human Resource and Organizational Development
[National Educators Academy of the Philippines]

Attention:

JENNIFER E. LOPEZ

Director IV
National Educators Academy of the Philippines

Dear Sir:

Respectfully submitting the list of qualified school heads to attend the **School Heads Development Program (SHDP) for Career Stage 3** titled: **Elevating School Performance: An Intermediate Guide to Effective Management**

BATCH 1 (JULY 7-11, 2025)							
NO.	NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION	SCHOOLS DIVISION OFFICE	SCHOOL NAME	SCHOOL CATEGORY	SCHOOL SIZE	AVERAGE PERFORMANCE RATING (3 YEARS)
1	JABONILLO, ELVIRA I.	SECONDARY SCHOOL PRINCIPAL II	BOHOL	BACLAYON NATIONAL HIGH SCHOOL	LARGE	LARGE	4.49
2	BRIONES, RACHEL S.	ELEMENTARY SCHOOL PRINCIPAL II	BOHOL	CARMEN 1 CENTRAL ELEMENTARY SCHOOL	MEDIUM	MEDIUM	4.4



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3	BARAN, JINKEE D.	SCHOOL PRINCIPAL I	CARCAR CITY	TAL-UT NATIONAL HIGH SCHOOL	MEDIUM	MEDIUM	4.82
4	PATOSA, ANATOLIA U.	SCHOOL PRINCIPAL III	CEBU CITY	CITY CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	MEGA	4.31
5	MARIEBER PULVERA	PRINCIPAL III	CEBU PROVINCE	SOGOD CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	LARGE	4.49
6	EMMA OLANDRIA	PRINCIPAL II	CEBU PROVINCE	SIBONGA NATIONAL HIGH SCHOOL	SECONDARY	LARGE	4.49
7	ALEX I. AWA-AO	PRINCIPAL I	CEBU PROVINCE	MANGACO INTEGRATED SCHOOL	INTEGRATED	SMALL	4.44
8	BASTISMO NELSON H.	PRINCIPAL II	CITY OF NAGA	NAALAD ELEMENTARY SCHOOL	ELEMENTARY	MEDIUM	4.56
9	MA. LUCIA LAVADOR	PRINCIPAL I	DANAOS CITY	GUINSAYES	ELEMENTARY	LARGE	4.14
10	MITCHEL F. MISA	PRINCIPAL II	LAPU- LAPU CITY	PAJO NATIONAL HIGH SCHOOL	SECONDARY	LARGE	4.26
11	BINGGAS, EMILY A.	PRINCIPAL III	MANDAUE CITY	MANDAUE CITY COMPREHENSIVE NATIONAL HIGH SCHOOL	MEGA	MEGA	4.7
✓12	PALACA, LEGARDO JR. R	PRINCIPAL I	TAGBILARAN CITY	DR. CECILIO PUTONG NATIONAL HIGH SCHOOL	LARGE	ELEMENTARY	4.6



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Enclosure 1

13	JUNETTE G. ABAPO	SECONDA RY SCHOOL PRINCIPA L I	TALISAY CITY	LAWAAN NATIONAL HIGH SCHOOL	LARGE	LARGE	4.4
14	MIRALUNA SASAN GERALLA	PRINCIPA L I	TOLEDO CITY	LANDAHAN ELEMENTAR Y SCHOOL	ELEMENT ARY	SMALL	4.5
15							

**PROGRAM MANAGEMENT TEAM MEMBER
 BATCH 1**

No	Name (Last, First, Middle Initial)	Position	Office
1	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE

BATCH 2 (SEPTEMBER 1-5, 2025)

NO.	NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION	SCHOOLS DIVISION OFFICE	SCHOOL NAME	SCHOOL CATEGORY	SCHOOL SIZE	AVERAGE PERFORMA NCE RATING (3 YEARS)
1	SARSALEJ O, MARILANO T.	ELEMENT ARY SCHOOL PRINCIPA L III	BOGO CITY	BOGO CENTRAL SCHOOL III	LARGE	LARGE	4.451
2	BAMBA, CHRISTOP HER S.	ELEMENT ARY SCHOOL PRINCIPA L II	BOHOL	PRES. CARLOS P. GARCIA CENTRAL ELEMENTAR Y SCHOOL	MEDIUM	MEDIUM	4.4
3	CABADING , MA. JULIETA C.	ELEMENT ARY SCHOOL PRINCIPA L I	BOHOL	STO. NIÑO ELEMENTAR Y SCHOOL	SMALL	SMALL	4.4
4	VARGA, BARONES SA G.	SCHOOL PRINCIPA L I	CARCAR CITY	TAL-UT ELEMENTAR Y SCHOOL	MEDIUM	MEDIUM	4.6
5	PALANCA, ROSARIO O.	SCHOOL PRINCIPA L I	CEBU CITY	MABOLO ELEMENTAR Y SCHOOL	LARGE	LARGE	4.503



Republic of the Philippines
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

6	AMIEL J. VILLARMENTE	PRINCIPAL I	CEBU PROVINCE	BARTOLOME & MANUELA PANARES MNHS	SECONDARY	LARGE	4.47
7	JONATHAN C. DINGLASA	PRINCIPAL I	CEBU PROVINCE	LILUAN ELEMENTARY SCHOOL	ELEMENTARY	MEDIUM	4.2
8	MELVILLE D. DELA PENA	PRINCIPAL I	CEBU PROVINCE	BANTAYAN NATIONAL HIGH SCHOOL	SECONDARY	LARGE	4.46
9	ALFEREZ, MELCHOR A E.	PRINCIPAL II	CITY OF NAGA	TANGKE ELEMENTARY SCHOOL & TANGKE NHS	ELEMENTARY & SECONDARY	SMALL	4.33
10	ARQUE BEDUYA	ASST PRINCIPAL II	DANAOCITY	RMDSF-STEC	SECONDARY	LARGE	4.428
11	MARIA NINA A. AYING	PRINCIPAL II	LAPULAPU CITY	PANGAN-AN ELEMENTARY SCHOOL	ELEMENTARY	SMALL	4.56
12	REQUILME CATHERINE C.	PRINCIPAL III	MANDAUE CITY	CABANCALAN NHS	LARGE	LARGE	4.7
13	GALLENTE S, CONCECION I.	PRINCIPAL II	TAGBILARAN CITY	TAGBILARAN CITY CENTRAL ELEMENTARY SCHOOL	LARGE	LARGE	4.57
14	JEDITHO DELA CUESTA	SECONDARY SCHOOL PRINCIPAL I	TALISAY CITY	TALISAY CITY NATIONAL HIGH SCHOOL	MEGA	MEGA	4.6
15	JHONAVIE ALLOSO	PRINCIPAL I	TOLEDO CITY	CANLUMPAO ELEMENTARY SCHOOL	ELEMENTARY	MEDIUM	4.4

PROGRAM MANAGEMENT TEAM - BATCH 2

N O.	NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION	OFFICE
1	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE

TRAINING OF COACHES AND MENTORS (SEPTEMBER 22-25, 2025)



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

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NO.	NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION	SCHOOLS DIVISION OFFICE	NUMBER OF SCHOOLS SUPERVISE
1	CENITA, MA. PAMELA N.	APSDS	BOHOL	18 SCHOOLS
2	AYENZA, JUVY D.	PSDS	BOHOL	25 SCHOOLS
3	MERRIAM A. DAYONDON	EPSVR SCIENCE	CARCAR CITY	49 SCHOOLS
4	GUMBA, MARICON M.	PSDS	CEBU CITY	7 SCHOOLS
5	JENNIFER O. ARTIAGA	EPSVR	CEBU PROVINCE	1.143 SCHOOLS
6	JOSEPHINE DELA TORRE	EPSVR	CEBU PROVINCE	1.143 SCHOOLS
7	ISAIASH T. WAGAS	EPSVR	CEBU PROVINCE	1.143 SCHOOLS
8	BALMORES, JOCELYN P.	EPSVR	CITY OF NAGA	55 SCHOOLS
9	ERIC CAPUYAN	EPSVR	DANAO CITY	60 SCHOOLS
10	MARIA MITZE B. ZAGALES	EPSVR	LAPU-LAPU CITY	7 SCHOOLS
11	BALEN, ASUNCION C.	PSDS	MANDAUE CITY	11 SCHOOLS
12	LAFUENTE, JUANITA C.	EPSVR KINDERGARTEN	TAGBILARAN CITY	17 SCHOOLS
13	CHRISTINE A. PAQUIBOT	ASDS	TALISAY CITY	44 SCHOOLS
14	ZENDEE M. TARAN	PSDS	TOLEDO CITY	67 SCHOOLS
15				
PROGRAM MANAGEMENT TEAM MEMBER				
NO.	NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION	OFFICE	
1	NO ENDORSED PMT	NO ENDORSED PMT	NO ENDORSED PMT	

For your consideration.

Sincerely yours,

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

July 29, 2025

ADVISORY

Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management"

This refers to Memorandum DM-OUHROD-2025-1699 with the subject **Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management"**.

Due to adjustments in venue availability, please be informed of the schedule of the activities:

ACTIVITY	DATE & VENUE
Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 2)	1-5 September 2025 Venue: NEAP Baguio
Training of Coaches and Mentors on Elevating School Leadership: An Intermediate Guide to Effective Management	22-25 September 2025 Venue: NEAP Baguio
Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 1)	6-10 October 2025 Venue: NEAP Baguio

As a result, **Batch 2 will be conducted ahead of Batch 1**. All Regional Offices are kindly requested to disseminate this information to their endorsed school head participants and PMT members accordingly.

The **Opening Program** for Batch 2 will now be held on **Sunday, August 31, 2025, at 3:00 p.m.** at **NEAP Baguio**. All participants and resource persons are advised to arrive at the venue no later than 12:00 noon on the same day. Dinner will be the first meal to be served.

In line with this, the **travel expenses of Resource Persons** and PMT members from the regions will be charged to the **HRD/HRTD Funds** or other **Local Funds** of the Regional Offices (ROs), School Division Offices (SDOs), or schools subject to the usual accounting and auditing rules and regulations.

Please refer to the **attached updated list of Resource Persons for Batch 2**. Further coordination regarding session assignments and materials will be facilitated by NEAP.

CS

For further information, please coordinate with **Ms. Ailene F. Duterte**, Senior Education Program Specialist of NEAP through email at neap.pdd@deped.gov.ph or landline (02) 8715-9919.

For immediate dissemination and appropriate action.

Carmela Oracion
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Undersecretary for Learning System



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1- List of Resource Persons for Batch 2

No.	Name	Position	Station
Resource Persons			
1	Ma. Criselda G. Ochang	ASDS	SDO Urdaneta City, Region I
2	Carina Untalasco	Principal	SDO Pangasinan I, Region I
3	Christian Giron	Principal	SDO Ilocos Sur, Region I
4	Dolly C. Aguilar	Principal	SDO Isabela, Region II
5	Mauricio Angeles	PSDS	SDO Nueva Ecija, Region III
6	Rosalie Cabarios	Principal	SDO Tarlac City, Region III
7	Roderick Tadeo	Principal	SDO Olongapo City, Region III
8	Luz Osmena	CES	QAD, Region IV-A
9	Lorna Medrano	CES	SDO Lipa City, Region IV-A
10	Evelyn P. Navia	Principal	SDO Laguna Region IV-A
11	Melanie An Carandang	Principal	SDO Lipa City, Region IV-A
12	Ericson Gutierrez	PSDS	Region IV-A
13	Mary Jane Gonzales	PSDS	Region IV-A
14	Aubrey Beredo	Principal	SDO Oriental Mindoro, Region V
15	Joy Cabrera	ASDS	SDO Masbate City, Region V
16	Marylou Argamosa	Principal	SDO Ligao, Region V
17	Elnor Luna	Principal	SDO Aklan, Region VI
18	Analyn C. Perez	EPS	SDO Aklan, Region VI
19	Roshen Batan	Principal	SDO Roxas City, Region VI
20	Cristy Jabonillo	Principal	SDO Bais City, NIR
21	Diana Flor D. Eco	Principal	SDO Northern Samar, Region VIII



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

No.	Name	Position	Station
Resource Persons			
22	Aura O. Aguilar	Principal	SDO Southern Leyte, Region VIII
23	Jose Rey Adriatico	Principal	SDO Dipolog, Region IX
24	Enerio Ebisa	CES	HRDD, Region X
25	Jurgenne Diccican	Principal	SDO Agusan del Sur, CARAGA
26	Rexan Bolotaolo	Principal	SDO Agusan del Norte, CARAGA
27	Renato Felipe Jr	PSDS	SDO Manila City, NCR
28	Lilibeth Gozo	Principal	SDO Valenzuela City, NCR
29	Filmore Caballero	CES	SDO Valenzuela City, NCR
30	Gilbert Arrieta	Faculty	Philippine Normal University



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Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1699

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM
INTERMEDIATE COURSE "ELEVATING SCHOOL LEADERSHIP: AN
INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT"

DATE : 25 June 2025

1. The National Educators Academy of the Philippines (NEAP) will conduct the **School Heads Development Program (SHDP) Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management,"** with the following schedule and details:

Activity	Date & Venue	Target Participants	Registration Link
Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" – Batch 1	07-11 July 2025 <i>Venue: TBD</i>	Principal III/Principal I-II with high potential to be Principal III	tinyurl.com/SHDPCS3REG <i>Deadline: 02 July 2025</i>
Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" – Batch 2	01-05 September 2025 <i>Venue: NEAP Baguio</i>	Principal III/Principal I-II with high potential to be Principal III	tinyurl.com/SHDPCS3REG <i>Deadline: 15 August 2025</i>
Training of Coaches and Mentors on "Elevating School Leadership: An Intermediate Guide to Effective Management"	22-25 September 2025 <i>Venue: TBD</i>	Public Schools District Supervisors (PSDS)/Assistant Schools Division Superintendents (ASDS)/ Education Program Supervisors (EPS)	https://tinyurl.com/SHDPCS3NTOTREG <i>Deadline: 12 September 2025</i>



2. Targeting current and aspiring Career Stage (CS) 3 school heads, this program has the following objectives:
 - a. Develop advanced skills in CS 3 school heads in performing their functions as instructional leaders and administrative managers;
 - b. Capacitate CS 3 school heads to establish shared governance within the broader school community in the school-level implementation of policies, programs, and projects; and
 - c. Promote the practice of continuous self-reflection, personal and professional development, and promotion of welfare of both learners and school personnel, among CS 3 school heads.
3. In this regard, **the Regional Offices (ROs) are requested to endorse fifteen (15) qualified school heads** per batch to participate in the program, based on the following criteria:
 - a. **Currently occupying Principal III position** with at least **Very Satisfactory** performance rating;
 - b. **Currently holding Principal I position for at least five (5) years or Principal II position for at least three (3) years**, with the following consideration: Has demonstrated **high potential for Principal III position**, as evidenced by leadership accomplishments, innovative practices, and endorsements from supervisors;
 - c. Has no pending administrative cases; and
 - d. Of good moral character.
4. **Each RO is also requested to identify and endorse fifteen (15) PSDSs, ASDs, and/or EPSs to participate in the Training of Coaches and Mentors.**
5. The ROs are reminded to ensure equitable distribution of slots across Schools Division Offices (SDOs), considering all school types and categories.
6. Furthermore, **each RO is requested to endorse one (1) HRDD personnel, either from the RO or any selected SDO, to serve as a member of the Program Management Team (PMT)** that will support the program implementation.
7. Enclosed are the following documents, for reference:
 - a. **Enclosure 1** *Template for the List of Endorsed School Head Participants and RO/SDO PMT Members (tinyurl.com/EndorsedListCS3)*
 - b. **Enclosure 2** *List of Resource Persons and NEAP PMT Members*
 - c. **Enclosure 3** *Regional Allocation of Participants and RO/SDO PMT Members per Batch and Qualification Standards*
 - d. **Enclosure 4** *Indicative Program of Activities and Training Details*
 - e. **Enclosure 5** *Meal Provision and Accommodation Guide*
8. The *List of Endorsed School Heads and RO/SDO PMT Members* must be submitted to NEAP through the link tinyurl.com/SHDP-CS3-Submission on or before **01 July 2025**.
9. In preparation for the said activities, **Online Orientation Meetings** will be conducted with RO/SDO PMT Members and Resource Persons, with the following details:

Date & Time	Target Participants	Microsoft Teams Meeting Link
1 July 2025 10:00 a.m.	Resource Persons	https://tinyurl.com/OrientationCS3RP
3 July 2025 2:00 p.m.	RO/SDO PMT Members	https://tinyurl.com/OrientationCS3PMT

10. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
11. The participants are entitled to *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 *Non-Monetary Remuneration for Overtime Services Rendered.*
12. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
13. Should you have questions and concerns, please coordinate with **Ms. Ailene Duterte** or **Mr. Dustin Troy Josen**, Senior Education Program Specialists, NEAP Professional Development Division, through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
14. For immediate dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

LIST OF ENDORSED PARTICIPANTS AND PMT MEMBERS

[DATE]

WILFREDO E. CABRAL

Underscretary
Human Resource and Organizational Development

CARMELA C. ORACION

Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

Attention:

JENNIFER E. LOPEZ

Director IV
National Educators Academy of the Philippines

Dear Sir:

Respectfully submitting the list of qualified school heads to attend the **School Heads Development Program (SHDP) for Career Stage 3** titled **Elevating School Leadership: An Intermediate Guide to Effective Management**

BATCH 1 (July 7 - 11, 2025)							
No.	Name (Last, First, Middle Initial)	Position	Schools Division Office	School Name	School Category	School Size	Average Performance Rating (3 years)
1							
2							
3							
4							
5							
6							
7							
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11							
12							
13							
14							



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

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Program Management Team Member - Batch 1

No.	Name (Last, First, Middle Initial)	Position	Office
1			

BATCH 2 (September 1-5, 2025)

No.	Name (Last, First, Middle Initial)	Position	Schools Division Office	School Name	School Category	School Size	Average Performance Rating (3 years)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Program Management Team Member - Batch 2

No.	Name (Last, First, Middle Initial)	Position	Office
1			

Training of Coaches and Mentors (September 22-25, 2025)

No.	Name (Last, First, Middle Initial)	Position	Schools Division Office	Number of Schools Supervise
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				





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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Program Management Team Member			
No.	Name (Last, First, Middle Initial)	Position	Office

For your consideration,

Sincerely yours,

<Name and Signature>
Regional Director



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

LIST OF RESOURCE PERSONS FOR BATCHES 1 AND 2 AND NEAP PMT

No.	Name of the Resource Person	Position	Station
1	Christian Giron	Principal I	SDO Ilocos Sur, Region I
2	Carina Untalasco	Principal IV	SDO Pangasinan I, Region I
3	Ma. Criselda G. Ochang	ASDS	SDO Urdaneta City, Region I
4	Rosalie Cabarios	Principal III	SDO Tarlac City, Region III
5	Adonis Ceperez	OIC-ASDS	SDO Nueva Ecija, Region III
6	Mauricio Angeles	PSDS	SDO Nueva Ecija, Region III
7	Roderick Tadeo	Principal IV	SDO Olongapo City, Region III
8	Melanie An Carandang	Principal II	SDO Lipa City, Region IV-A
9	Luz Osmena	CES	QAD, Region IV-A
10	Lorna Medrano	CES	SDO Lipa City, Region IV-A
11	Aubrey Beredo	Principal III	SDO Oriental Mindoro, Region IV-B
12	Marylou Argamosa	Principal I	SDO Ligao, Region V
13	Irene Dayandante	PSDS	SDO Camarines Sur, Region V
14	Joy Cabrera	ASDS	SDO Masbate City, Region V
15	Elnor Luna	Principal I	SDO Aklan, Region VI
16	Analyn Perez	Principal I	SDO Aklan, Region VI
17	Sarah Ganancial	Principal IV	SDO Guimaras, Region VI
18	Roger Rochar	OIC-ASDS	SDO Victorias City, Region VI
19	Samuel Malayo	ASDS	SDO Roxas City, Region VI
20	Lyna Basri	Principal IV	SDO Isabela City, Region IX
21	Jeryl Casilao	Principal IV	SDO Pagadian City, Region IX
22	Raymond Salvador	ASDS	SDO Zamboanga City, Region IX
23	Enerio Ebisa	CES	HRDD, Region X
24	Jurgenne Diedican	Principal III	SDO Agusan del Sur, CARAGA
25	Rexan Bolotaolo	Principal IV	SDO Agusan del Norte, CARAGA
26	Cristy Jabonillo	Principal IV	SDO Bais City, NIR
27	Renato Felipe Jr	PSDS	SDO Manila City, NCR
28	Lilibeth Gozo	Principal IV	SDO Valenzuela City, NCR
29	Filmore Caballero	CES	SDO Valenzuela City, NCR
30	Gilbert Arrieta	Faculty	Philippine Normal University
NEAP Program Management Team			
31	Marife T. Morcilla	PDO V	NEAP-PDD
32	Alexander T. Simagala	PDO IV	
33	Ailene F. Duterte	SEPS	
34	Dustin Troy R. Joson	SEPS	
35	Hanifa T. Hadji Abas	EPS II	
36	Jureel P. Pulioso	PDO II	
37	Chelsea Sagton	TA II	
38	Bradley B. Aniñon	TA II	



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Enclosure 3

NUMBER OF ALLOCATED PARTICIPANTS PER ACTIVITY

Region	Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 1)		Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 2)		Training of Coaches and Mentors on Elevating School Leadership: An Intermediate Guide to Effective Management	
	PMT Member (RO/SDO Program Focal)	Principal III/ Principal I-II highly potential to be P3	PMT Member (RO/SDO Program Focal)	Principal III/ Principal I-II highly potential to be P3	PMT Member (RO/SDO Program Focal)	ASDS/ PSDS/ Education Program Supervisor with experience as a Principal
NCR	1	15		15	1	15
CAR		15		15	1	15
I		15	1	15		15
II		15	1	15		15
III		15	1	15		15
IV-A		15	1	15		15
IV-B		15	1	15		15
V		15	1	15		15
VI		15		15	1	15
NIR	1	15		15		15





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VII	1	15	15	1	15
VIII		15	15	1	15
IX		15	15	1	15
X	1	15	15		15
XI	1	15	15		15
XII	1	15	15		15
CARAGA	1	15	15		15
TOTAL	6	255	6	6	255



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Enclosure 4

INDICATIVE PROGRAM OF ACTIVITIES

“Elevating School Leadership: An Intermediate Guide to Effective Management”

BATCH 1 | July 7-11, 2025
BATCH 2 | September 1-5, 2025
 Venue: TBD

Time	Activity
July 6, 2025 - Day 0	
8:00 - 3:00 PM	Arrival of Participants at the Venue
3:00 - 5:00 PM	Registration and Pretest
6:00 - 8:00 PM	Dinner
July 7, 2025 - Day 1	
7:30 - 8:30 AM	Opening Program
8:30 - 10:00 AM	Session 1: School Policy Towards DepEd's Vision, Mission, and Core Values
10:00 - 10:15 AM	Health Break
10:15 - 12:00 PM	Session 2: Leading School Planning Processes and Program Implementation: Basis for Monitoring and Evaluation
12:00 - 1:00 PM	Lunch Break
1:00 - 3:00 PM	Session 3: Leading Strategically: Research and Innovation in Leadership
3:00 - 3:15 PM	Health Break
3:15 - 4:15 PM	Session 4: Amplifying Learner Voice in Educational Leadership
4:15 - 4:30 PM	Reminders and End-of-Day Evaluation
July 8, 2025 - Day 2	
8:00 - 8:30 AM	Preliminaries
8:30 - 10:00 AM	Session 5: Leveraging School Records for Continuous Improvement
10:00 - 10:15 AM	Health Break
10:15 - 12:00 PM	Session 6: Balancing Vision and Fiscal Responsibility
12:00 - 1:00 PM	Lunch Break
1:00 - 2:30 PM	Session 7: Managing Resources, Facilities, and Safety
2:30 - 3:00 PM	Session 8: Staff Leadership for Sustainable Organizational Growth
3:00 - 3:15 PM	Health Break
3:15 - 4:15 PM	Continuation of Session 8



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4:15 - 4:30 PM	Reminders and End-of-Day Evaluation
July 9, 2025 - Day 3	
8:00 - 8:30 AM	Preliminaries
8:30 - 10:00 AM	Session 9: Contextualizing Learning for Career Success: Strengthening Standards and Opportunities
10:00 - 10:15 AM	Health Break
10:15 - 11:15 AM	Continuation of Session 9
11:15 - 12:00 PM	Session 10: From Standards to Impact: Advancing Teaching Pedagogies Through Meaningful Feedback
12:00 - 1:00 PM	Lunch Break
1:00 - 2:15 PM	Continuation of Session 10
2:15 - 3:00 PM	Session 11: From Data to Action: Using Assessment to Improve Learner Outcomes
3:00 - 3:15 PM	Health Break
3:15 - 4:30 PM	Continuation of Session 11
4:30 - 4:45 PM	Reminders and End-of-Day Evaluation
July 10, 2025 - Day 4	
8:00 - 8:30 AM	Preliminaries
8:30 - 10:00 AM	Session 12: Fostering Inclusivity and Positive Discipline: Creating a Safe Learning Environment
10:00 - 10:15 AM	Health Break
10:15 - 12:00 PM	Session 13: Building Excellence through Leveraging Professional Reflection, Professional Networks and Performance Management for Continuous Growth and Development
12:00 - 1:00 PM	Lunch Break
1:00 - 2:30 PM	Session 14: Nurturing Professional Growth and Leadership Development in Individuals and Teams
2:30 - 3:00 PM	Session 15: Cultivating Educational Excellence through Enhancing Personnel's Well-being and Rewards and Incentives Mechanisms
3:00 - 3:15 PM	Health Break
3:15 - 4:15 PM	Continuation of Session 15
4:15 - 4:30 PM	Reminders and End-of-Day Evaluation



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July 11, 2025 - Day 5	
8:00 - 8:30 AM	Preliminaries
8:30 - 10:00 AM	Session 16: Managing the School's Diverse and Dynamic Relationship
10:00 - 10:15 AM	Health Break ⁷
10:15 - 12:00 PM	Session 17: Inclusion in Action: Mechanisms and Processes to Inclusive Practice
12:00 - 1:00 PM	Lunch Break
1:00 - 2:30 PM	Session 18: Communication and Engagement to School Community Toward Improved Collaboration
2:30 - 3:00 PM	Posttest
3:00 - 4:00 PM	End-of-Day Evaluation and Closing Program