



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division  
Superintendent

August 7, 2025

**DIVISION MEMORANDUM**

NO: 517 s. 2025

**ADVISORY ON THE CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM  
ADVANCED COURSE "ELEVATING SCHOOL PERFORMANCE ADVANCED  
LEADERSHIP AND MANAGEMENT FOR SCHOOL LEADERS"-BATCH 2**

TO: Assistant Schools Division Superintendent  
All Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby disseminates RM. NO. 0772 s. 2025 titled "**Advisory on the Conduct of the School Heads Development Program Advanced Course "Elevating School Performance Advanced Leadership and Management for School Leaders," - Batch 2**", the contents of which are self-explanatory.
2. Please see attached Memorandum for more details.
3. Immediate and wide dissemination of this Memorandum is desired.

**WILFREDA D. BONGALOS PhD, CESO-V**  
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/ftc



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
(038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS



Office of the Regional Director

**REGIONAL MEMORANDUM**

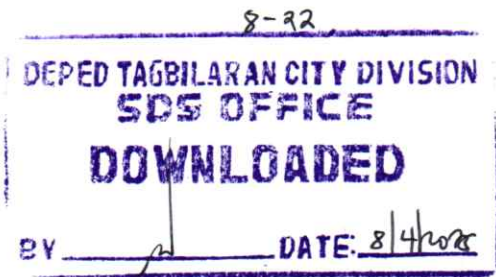
No. **0772**, s. 2025

07 AUG 2025  
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**ADVISORY ON THE CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM  
 ADVANCED COURSE "ELEVATING SCHOOL PERFORMANCE ADVANCED  
 LEADERSHIP AND MANAGEMENT FOR SCHOOL LEADERS" - BATCH 2**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

- Attached is an Advisory from Asec Carmela C. Oracion dated July, 2025, regarding updates on the **Conduct of the School Heads Development Program Advanced Course "Elevating School Performance Advanced Leadership and Management for School Leaders" - Batch 2**, which is self-explanatory.
- For more details, enclosed is the communication.
- For queries, you may reach us through 0917-711-1697 and look for Mr. Misael G. Borgonia, Chief Education Supervisor of the Human Resource Development Division and NEAP-R Focal Person.
- For the information and compliance of all concerned.



*[Signature]*  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
 Director IV  
 Regional Director

SDS FAX: (032) 411-1000



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
 Telephone Number: 639773295904 local 700

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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

July 29, 2025

**ADVISORY**

*Conduct of the School Heads Development Program Advanced Course "Elevating School Performance Advanced Leadership and Management for School Leaders"*

This refers to Memorandum DM-OUHROD-2025-1515 with the subject **Conduct of the School Heads Development Program Advanced Course "Elevating School Performance Advanced Leadership and Management for School Leaders"**. The conduct of the program for **Batch 2** is scheduled on **August 25 to 29, 2025**, at **NEAP Baguio**.

In line with this, the travel expenses of Resource Persons and PMT members from the regions will be charged to the HRD/HRTD Funds or other Local Funds of the Regional Offices (ROs), School Division Offices (SDOs), or schools subject to the usual accounting and auditing rules and regulations.

Please be informed that the Opening Program will now be held on **August 24, 2025**, at **2:30 p.m.**, instead of August 25, 2025, at **NEAP Baguio**. Venue arrangements and logistical matters will be facilitated on-site. The first meal to be provided shall be dinner.

Additionally, the conduct of the Online Orientation Meetings shall be scheduled accordingly:

Date and Time	Target Participants	Microsoft Teams Meeting Link
<b>7 August 2025</b> 10:00 a.m	Resource Person	<a href="https://tinyurl.com/SHDP-CS4B2-RPOr">tinyurl.com/SHDP-CS4B2-RPOr</a>
<b>14 August 2025</b> 2:00 p.m	RO/SDO endorsed PMT members	<a href="https://tinyurl.com/SHDPCS4B2-PMTOr">tinyurl.com/SHDPCS4B2-PMTOr</a>

Please see the attached List of updated Resource Persons for Batch 2.

All participants are advised to arrive at the venue by **12:00 noon on August 24, 2025**, and check out by **1:00 p.m. on August 29, 2025**. Strict adherence to this schedule is requested.

For further information, please coordinate with **Ms. Ailene F. Duterte**, Senior Education Program Specialist of NEAP through email at [ncap.pdd@deped.gov.ph](mailto:ncap.pdd@deped.gov.ph) or landline (02) 8715-9919.

For immediate dissemination and appropriate action.

*Carmela C. Oracion*  
**CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge

Undersecretary for Learning Systems





Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1- List of Resource Persons for Batch 2

No.	Name	Position	Station
<b>Resource Persons</b>			
1	Ma. Criselda G. Ocang	ASDS	SDO Urdaneta City, Region I
2	Carina Untalasco	Principal	SDO Pangasinan I, Region I
3	Adonis Ceperez	OIC-ASDS	SDO Nueva Ecija, Region III
4	Mauricio Angeles	PSDS	SDO Nueva Ecija, Region III
5	Roderick Tadeo	Principal	SDO Olongapo City, Region III
6	Luz Osmena	CES	QAD, Region IV-A
7	Lorna Medrano	CES	SDO Lipa City, Region IV-A
8	Evelyn P. Navia	Principal	SDO Laguna Region IV-A
9	Cristina Salazar	CES	SDO Antipolo, Region IV-A
10	Erma Valenzuela	CES	SDO San Pedro, Region IV-A
11	Irene Dayandante	PSDS	SDO Camarines Sur, Region V
12	Joy Cabrera	ASDS	SDO Masbate City, Region V
13	Sarah Ganancial	Principal	SDO Guimaras, Region VI
14	Roger Z. Rochar	OIC-ASDS	SDO Victorias City, Region VI
15	Samuel Malayo	ASDS	SDO Roxas City, Region VI
16	Diana Flor D. Eco	Principal	SDO Northern Samar, Region VIII
17	Aura O. Aguilar	Principal	SDO Southern Leyte, Region VIII
18	Lyna Basri	ASDS	SDO Isabela City, Region IX
19	Jeryl Casilao	Principal	SDO Pagadian City, Region IX
20	Raymond Salvador	ASDS	SDO Zamboanga City, Region IX



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No.	Name	Position	Station
21	Enerio Ebisa	CES	HRDD, Region X
22	Myra P. Mebato	ASDS	SDO Iligan City, Region X
23	Roberto D. Napere	ASDS	SDO Bukidnon, Region X
24	Shambaeh A. Usman	SDS	SDO Tangub City, Region X
25	Rexan Bolotaolo	Principal	SDO Agusan del Norte, CARAGA
26	Renato Felipe Jr	PSDS	SDO Manila City, NCR
27	Lilibeth Gozo	Principal	SDO Valenzuela City, NCR
28	Filmore Caballero	CES	SDO Valenzuela City, NCR
29	Josefino Pogoy	CES	SDO San Juan, NCR
30	Marco Meduranda	CES	SDO Navotas, NCR