



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM

No. 511 , s. 2025

August 5, 2025

**OATH-TAKING AND INDUCTION CEREMONY OF THE DIVISION FEDERATED
PTA OFFICERS FOR SCHOOL YEAR 2025–2026 AND ORIENTATION ON THE
OMNIBUS GUIDELINES ON THE REGULATIONS OF OPERATIONS OF PTA
ASSOCIATION (DO 013 S. 2022)**

To: Assistant Schools Division Superintendent, SGOD, & CID Chiefs
Public Elementary and Secondary School Principals
Division Federated PTA Officers-Elects SY 2025-2026
School PTA Treasurer-Elects SY 2025-2026
SGOD Personnel & Secretariat
All Others Concerned

1. The Department of Education – Division of Tagbilaran City, in collaboration with the newly elected officers of the Division Federated Parent-Teacher Association (FPTA) and the Division Federated Supreme Learner Government (DFSLG), will hold a Joint Oath-Taking and Induction Ceremony of the Division Federated PTA Officers for School Year 2025–2026 and Orientation on the Omnibus Guidelines on the Regulations of Operations of PTA Association (Do 013 S. 2022) on **Tuesday, August 12, 2025**, at **8:00 AM – 5:00 PM**, at **JJ’s Seafood Village, Main Hall**, K of C Drive, Tagbilaran City.

2. Participants in this significant activity shall include the following:
- Newly elected Division Federated PTA Officers SY 2025-2026
 - School PTA Treasurer-Elects SY 2025-2026
 - Public School Principals (Elementary and Secondary) of the 26 schools
 - Federated Supreme Learner Government Officers
 - Supreme Learner Government (SLG) Advisers
 - Selected Division Personnel

The following esteemed public servants will grace the ceremony:

- Hon. Congressman John Geesnell “Baba” Yap, Representative of the 1st District of Bohol, as the Guest of Honor and Inducting Officer for the Division Federated PTA Officers;
- Hon. Mayor Jane Censoria C. Yap, City Mayor of Tagbilaran, who will induct the Division Federated Supreme Learners Government Officers;
- Hon. Jose Floro “Plong” Ringca, Chairperson of the Committee on Education of the Sangguniang Panlungsod, as an Honored Guest.
- Atty. Jessie A. Fuentes, Attorney III of DepEd Bohol, shall serve as the Resource Speaker during the orientation on DepEd Order No. 13, s. 2022 (Omnibus Guidelines on the Regulation of PTA Operations)



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3. This event will also serve as an orientation platform, particularly for the School PTA Presidents and Treasurer-Elects, on the key provisions of DepEd Order No. 13, s. 2022 (Omnibus Guidelines on the Regulation of PTA Operations). The orientation aims to strengthen the capacity of PTA leaders by deepening their understanding of their roles, legal responsibilities, and financial obligations to ensure transparent and compliant PTA operations in their respective schools.

4. There will be **NO REGISTRATION** fee. Meals and use of venue expenses for School Principals, Federated PTA Officers, and official guests will be covered by the City Government of Tagbilaran as a gesture of its support to inclusive and participatory education governance.

Meanwhile, the food and snacks for the School PTA Treasurer-Elects will be charged to the Division Program Support Fund for Partnership, while those for the learners and their advisers will be sourced from the Program Support Fund for the Learner Formation Program - both subject to the usual accounting and auditing procedures.

5. Students and teachers are expected to come in their **official school uniforms**, while school heads and PTA officers are enjoined to wear **formal attire or Sunday's Best**.

6. Immediate and wide dissemination of this Memorandum is desired.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent 