



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. 510 , s. 2025

August 5, 2025

WORKSHOP ON THE FINALIZATION OF DEVELOPED INSTRUCTIONAL PLANS (IPLANS), INDIVIDUALIZED EDUCATION PLANS (IEPS), AND KINDERGARTEN BLOCKS-OF-TIME FOR INCLUSIVE AND MULTIGRADE CLASSES UNDER BRIDGE OF CLMD PROJECT SHARE

To: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Heads of Public Elementary Schools
 All Others Concerned

1. Pursuant to Regional Memorandum No. 0778, s. 2025, titled **Workshop on the Finalization of Developed Instructional Plans (IPLANS), Individualized Education Plans (IEPs), and Kindergarten Blocks-of-Time for Inclusive and Multigrade Classes Under BRIDGE of CLMD Project SHARE**, this Office, through the Curriculum Implementation Division (CID), informs the field of the conduct of the Finalization Writeshop for the said IPLANS, IEPs, and Kindergarten Blocks-of-Time on August 11–15, 2025, at Golden Valley Hotel, Cebu City.

2. The participants listed below are those identified in the attached memorandum, except for Mrs. Concepcion I. Gallentes, who will be replaced by Ms. Cielito B. Carreon of Tagbilaran City Central Elementary School.

NAME	DESIGNATION	ROLE	SCHOOL
Florencio P. Karaan Jr	SPET III	Writer	TCCS SPED
Rose Ann P. Ido	SPET I	Writer	TCCS SPED
Proserpina A. Doroy	Principal II	Writer	Manga ES
Glaiza T. Jala	Principal I	Writer	Cogon ES
Edgar A. Fernandez	Head Teacher III	Writer	Dampas ES
Josephine P. Acedo	Master Teacher I	Writer	Dao ES
Maria Jane E. Estodillo	Teacher III	Writer	Manga ES
Annabelle M. Pergamino	Master Teacher	Writer	Ubujan ES
Pearly T. Maraguinot	Master Teacher	Writer	TCCES
Nerissa P. Boniel	Master Teacher	Writer	Booy South ES
Cielito B. Carreon	Teacher III	Writer	TCCES
Juanita C. Lafuente	Education Program Supervisor	Division K and SPED Focal Person	





Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
 Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177
 (038)427-6718; (038)544-2147
 Email Address: tagbilarancity.division@deped.gov.ph

3. School Heads are hereby directed to ensure that appropriate arrangements are made for the uninterrupted conduct of classes during the absence of teachers attending the seminar.

4. The Division MG/SPED focal person is advised to ensure that all identified writers submit their improved outputs on or before August 7, 2025, through the following link: <https://tinyurl.com/2025iPLANSmsk>.

5. Expenses for board, lodging, and food shall be charged to SPED funds, while travel expenses shall be charged against the school/division MOOE, SPED, MG-PSF funds, or other available sources, subject to the usual accounting and auditing rules and regulations. The first meal to be served will be afternoon snacks on Day 1, and the last meal will be lunch on Day 5.

6. Immediate dissemination of and compliance with this Memorandum are directed.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS

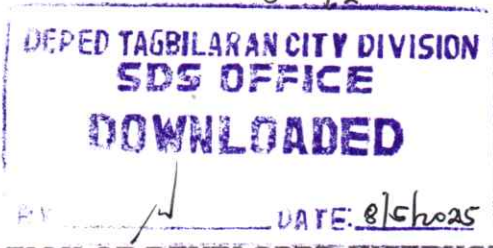


8-42

Office of the Regional Director

REGIONAL MEMORANDUM

No. 778, s. 2025



04 Aug 2025

WORKSHOP ON THE FINALIZATION OF DEVELOPED INSTRUCTIONAL PLANS (IPLANS), INDIVIDUALIZED EDUCATION PLANS (IEPS), AND KINDERGARTEN BLOCKS-OF-TIME FOR INCLUSIVE AND MULTIGRADE CLASSES UNDER BRIDGE OF CLMD PROJECT SHARE

To: Schools Division Superintendents
 All Others Concerned

- To support the effective implementation of inclusive and multigrade education, this Office, through the Curriculum and Learning Management Division shall conduct the Workshop on the Finalization of Developed Instructional Plans (iPlans), Individualized Education Plans (IEPs), and Kindergarten Blocks-of-Time under the BRIDGE component of CLMD Project SHARE on August 11-15, 2025, at Golden Valley Hotel, Cebu City.
- This activity is crucial in producing quality, learner-centered, and inclusive instructional materials that are responsive to the diverse learning needs in the field. The finalized outputs will serve as prototypes for pilot testing and potential scaling-up in inclusive and multigrade classes.
- Division MG/SPED focal persons are advised to ensure that all identified writers are able to submit their improved outputs on or before August 7, 2025, through the link: <https://tinyurl.com/2025iPLANSmsk>. These submissions will undergo initial review by the assigned team in terms of language clarity, instructional layout, and format consistency. The feedback and suggestions gathered from this review shall be considered during the workshop to guide the finalization and preparation of ready-to-print iPlans, IEPs, and Kindergarten learning plans for pilot implementation.
- Given the importance of this undertaking, the full participation, focus, and commitment of all involved writers are earnestly enjoined. Your expertise and dedication are critical in ensuring that the outputs will meaningfully support inclusive and quality education in our schools. The division SPED and MG focal persons, and identified writers are advised to bring their laptops and other necessary materials.
- Expenses for board, lodging, and food shall be charged to SPED funds, while travelling expenses shall be charged against SPED/MG-PSF downloaded to the divisions or



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
 Telephone Number: 639773295904 local 700



DepEd Tayo Region VII



region7.deped.gov.ph



MOOE/local funds/other sources of funds, subject to the usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this memorandum is desired.



SALUSTIANO T. JIMENEZ EdD, JD, CESO III
Director IV
Regional Director

STJ/FYA/CLMD/EBEJ /ggb

Activity Matrix

Date	Time	Activity
August 11, 2025	1:00 PM – 5:00 PM	Opening Program, Orientation, and Presentation of Initial Reviewed Outputs
August 12, 2025	8:00 AM – 5:00 PM	Review and Enhancement of iPlans, IEPs, and Kindergarten Blocks-of-Time
August 13, 2025	8:00 AM – 5:00 PM	Workshop Sessions and Peer Evaluation
August 14, 2025	8:00 AM – 5:00 PM	Integration of Feedback and Finalization of Outputs
August 15, 2025	8:00 AM – 1:00 PM	Final Presentation, Submission of Outputs, and Closing Program

A. LIST OF WRITERS AND VALIDATORS

DIVISION	SUBJECT/AREA	NAME OF iPlans/IEP WRITERS
1. Mandaue City	IEP	Dianne P. Montecillo
	iPlans (English 3 & 4)	Iris Mae A. Petancio
		Ria M. Vertulfo
		Chrisley Kim R. Descarga
		Mary Stephanie A. Agbay
		Christele Rinaber O. Solis
		Gregorio Q. Montajes
		Ma.Florenda S.Comeros
	iPlans (Lang. 1 & 2)	Oyar G. Flores
		Mildred L. Codilla
		Richel T. Razon
	eKBT	Robert V.Gallardo
		Division SPED Focal
2. Cebu City	IEP	Mary Ann C. Soriano
	iPlans (Eng. 5 & 6)	Ma. Linda A. Adolfo
		Lily A. Lasula
		Madelin B. Tinapay
		Anatolia Patosa
		Ma. Elgie R. Englis
		Rolando N. Rebusit
		Racquel R. Cataluña
	iPlans (Lang. 1&2)	Fay D. Climaco
		Jessa B. Branzuela
		Vivian A. Tagupa
		Jonadeth J. Relampagos
		Division K and SPED Focal
3. Talisay City	IEP	Sharrie Joy J. Gingoni
	Math 1 & 2	Winesa C. Verola
		Roreen Emily V. Salceda
		Romelyn C. Lonzaga
		Janice J. Bacalso
		Juliet Dela Cerna
		Adelaida Ferolino

		Francisco Cabug-os
	GMRC 3 & 4	Ana Mae A. Lastimososa
		Marianne B. Montegrando
		Zenaida C. Silva
		Chad M. Dioko
		Sisinia Vasquez

4. Carcar City	IEP	Meriam G Tapuyao	
	iPlans (Makabansa 1 & 2)	Farrah Boltron	
		Joel Canencia	
		Baronessa Varga	
		Jobelle Medalle	
		Melima Villanueva	
		Edyza Fatima Rensulat	
		Maria Sigrid Pacis	
	iPlans (Aral Pan. 5 & 6)	Kimberly Flores	
		Mary Ann Alberca	
		Marlene Dagatan	
		Merry Ann Javier	
		Maritoni Baldespinoza	
Teotima Paningsoro			
5.Tagbilaran City	IEP	Florencio P. Karaan Jr.	
	iPlans (Aral. Pan. 3 & 4)	Rose Ann P. Ido	
		Concepcion I. Gallentes	
		Proserpina A. Doroy	
		Glaiza T. Jala	
		Edgar A. Fernandez	
		Josephine P. Acedo	
		Maria Jane E. Estodillo	
	iPlans (Aral. Pan 5 & 6)	Annabelle M. Pergamino	
		Pearly T. Maraguinot	
		Nerissa P. Boniel	
		Dr. Juanita Lafuente	
		6.Danao City	IEP
GMRC 1 & 2			Marbi S. Laum
	Jheneveve L. Fuego		
	Merigen M. Luchavez		
	Maria Fe D. Alvaro		
	Shelane C. Bolongon		
	Maria Lina C. Perez		
Razel E. Casas			

Math 3 & 4	Araceli M. Capuyan
	Carla H. Villanueva
	Lilith A. Barbero
	Joli Mea L. Perez
	Ligaya M. Sioc
	Geramie M. Masong
	Divina M. Alvaro
Division SPED Focal	Araceli Laude
Division MG Focal	Jellin Dakay

7. City of Naga	IEP	Heziel O.Lescano
	iPlans (Reading & Literacy/Filipino 1 & 2)	Debbie Grace M.Mabida
		Lindy M.Pujante
		Maria Elena A.Español
		Jennifer C.Secretaria
		Rondelio A.Laput
		Iris V.Ramas
Lilibeth H.Bastismo		
eKBT	Anna Liza Mapula	
Division SPED Focal	Ana Lisa Laysan	
8.Cebu Province	IEP	Rochelle Baricuatro
	Filipino 5 & 6	Jasmin Gella
		Jovencia Sanchez
		Roselle Macias
		Josephine Villarin
		Maria Sharon Abellaneda
		Venus Maquilan
		Eliseo Leones
	Math 5 & 6	Marivic U. Sebial
		Chona Z. Bayang
		Marlowe S. Revolteado
		Janely Lima
		Jetlee Llena
		Sheila A. Ares
		Marilou Moneva
Pamela Rodmeio		

		Ma. Elena Paras
9 Bohol Province	IEP	Cheryl M. Albos
	Filipino 3 & 4	Analou S. Gamay
		Delia R. Belnas
		Eva Remirata
		Julieta R. Auxtero
		Ma. Zelda S. Maratas
		Virgilia Lofranco
		Rosario Galorport
	Science 5 & 6	May Flor D. Cantones
		Natiper A. Banados
		Merry Jean S. Trazo
		Jonelbert U. Sente
		Zenaida M. Aljo
		Niño James M. Avenido
Gira Mae T. Melencion		
Division SPED Focal	Evelyn Codilla	
Division MG Focal	Gina Castillo	

10. Bogu City	IEP	Glennah Marie R. Mondares
	iPlans (GMRC 5 & 6)	Marielle L. Sanchez
		Desheryl M. Cuyos
		Lorgee O. Pepito
		Rhea T. Tipontipon
		Gernie L. Contento
		Grace R. Arnoco
		Analy A. Inso
	Division SPED Focal	Nestila Terol
	iPlans (GMRC 3 & 4)	Cheny Rica M. Piape
Elsie P. Lucabon		
Blessuren M. Pahulayan		
11. Lapulapu City	IEP	Janice C. Pamaybay
		Ellen Joy T. Escasinas
		Connie B. Ngujo
	iPlans (MAPEH 5 & 6)	Eleanor P. Maratas
		Ma. Malyn L. Malinao
		Tenny Avril A. Egnal
		Amabel M. Velos
		Precious T. Albao
	Division SPED Focal	Imelda Naveo
	IEP	1 Marissa S. Laspoña
1 Jo-An T. Rañola		

12. Toledo City	iPlans (Science 3 & 4)	2	Wilma D. Bargamento
		3	Joan M. Largo
		4	Sonia L. Peral
		5	Girly S. Cañabano
		6	Camela B. Canoy
		7	Ma. Hazel M. Godornes
		Division SPED Focal	8

C. TECHNICAL WORKING GROUP

Name	Division
1. Emiliano Elnar, Jr	Chief ES, CLMD
2. Gilda G Bancog	Program Owner, CLMD
3. Maurita Ponce	LR Supervisor, CLMD
4. Giovanni Montealegre	Cebu Province
5. Jeramel Bragat	Cebu Province
6. Adina Ranay	Cebu Province
7. Maria Nina Aying	Lapulapu City
8. Verna Deligero	Bohol Province
9. Mike John Saberon	CLMD