



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING**

**Pre-bidding Conference
August 11, 2025; 10:10 a.m.
Curriculum Implementation Division Office
DepEd Tagbilaran City Division Office, Dampas, Tagbilaran City**

I. ATTENDANCE

Present:

- | | |
|------------------------------------|---------------------------|
| 1. Dr. John Ariel A. Lagura | - Chairperson |
| 2. Miss Maurine C. Castaño | - Vice Chairperson |
| 3. Dr. Janet T. Butalid | - Regular Member |
| 4. Dr. Beatriz E. Incog | - Regular Member |
| 5. Mr. Alberto A. Lacang | - Alternate Member |
| 6. Mr. Joseph C. Barrete | - Alternate Member |
| 7. Dr. Ma. Antonette P. Dugang | - Alternate Member |
| 8. Dr. Nenita J. Incog | - Alternate Member |
| 9. Miss Angeli Faith V. Pascual | - Lead Secretariat |
| 10. Mr. Bernadito T. Taguisa | - Co-Lead Secretariat |
| 11. (Mrs.) Ivy Joy R. Barbante | - Secretariat |
| 12. (Mrs.) Marianne P. Calipes | - Secretariat |
| 13. Engr. Jose C. Mariñas III | - TWG Member |
| 14. Dr. Lev V. Nadela | - TWG Member |
| 15. Mr. James Lim | - Observer/FPTA President |
| 16. (Mrs.) Monena Ciño | - Observer/COA |
| 17. Miss Lucille Ann Errojo | - Medicare Plus |
| 18. Miss Rose Sardido | - Kaiser International |
| 19. Dr. Nestor Camarinta (virtual) | - Medicare Plus |

Absent:

- | | |
|---|------------------|
| 1. Dr. Aquilino T. Milar Jr. (on leave) | - Regular Member |
| 2. Dr. Aimee T. Amistoso (on official business) | - Regular Member |



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43 **II. CALL TO ORDER**

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45 The meeting was called to order at 10:10 in the morning by the
46 BAC Chairperson, Dr. John Ariel Lagura, as the Presiding Officer.
47 It started with a prayer by Mr. Joseph Barrete.

48
49 The Presiding Officer declared the meeting quorum after
50 determining that majority of the Members is present through the
51 attendance read by the BAC Lead Secretariat Angeli Faith Pascual.

52
53 The presences of other guests were also acknowledged. There were
54 observers from the Commission on Audit (COA) represented by
55 Mrs. Monena Ciño, and Mr. James Lim from the Federated Parent-
56 Teacher Association (FPTA). There were also two prospective
57 company bidders present, from Medicare and Kaiser International.
58 Miss Lucille Ann Errojo physically represented Medicare, while Dr.
59 Nestor Camarinta also attended virtually. Another bidder from
60 Kaiser International was represented by Miss Rose Sardido.

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63 **III. READING AND APPROVAL OF THE PREVIOUS MINUTES**

64
65 There was no reading of the previous minutes.

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68 **IV. AGENDA OF THE MEETING**

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70 **A. MAIN AGENDUM**

- 71 1. Pre-bidding on the Procurement of Health Maintenance
72 Organization (HMO) Product for the Division of City Schools –
73 Tagbilaran City Teaching and Non-Teaching Personnel

74
75 The BAC Lead Secretariat stated the name of the project with an
76 Approved Budget Contract (ABC) of Seven million five hundred
77 eighteen thousand pesos & 00/100 (Php 7,518,000.00), to cover
78 one thousand seventy four (1,074) Teaching and Non-Teaching
79 Personnel.

80
81 The Presiding Officer asked the Division Medical Officer, Dr. Lev
82 Nadela, to discuss the needs of the Personnel which were basically
83 stated in the Invitation to Bid (IB). There was a run through on
84 what was stated on the IB.



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Dr. Nadela first discussed the in-patient benefits and its conditions, as well as the out-patient benefits, the emergency care benefits, the annual physical examination, then the dental benefits. Moreover, it was emphasized that the services of the HMO product provider on the above-mentioned packages must be available at any hospital within Tagbilaran City.

Presiding Officer Dr. Lagura then gave the floor to the prospective bidders to present their package offers. Ms. Sardido of Kaiser International first presented, then followed by Ms. Errojo of Medicare Plus.

Ms. Sardido introduced herself that she is from IMG, the broker of of Kaiser International, with an office address in Miguel Parras Street near the Tagbilaran City Community Hospital. The following are the details of Kaiser International and what they can offer the Division of City Schools – Tagbilaran City as presented by Ms. Sardido:

- Kaiser International offers what they call as National Healthcare Shield Program for government institutions, with the premium of Seven thousand pesos (Php 7,000.00) per Member/Principal.
- Kaiser International is accredited in all private hospitals within Tagbilaran City – in HNU, ACE, Ramiro, Bohol Doctors, Coop Hospital, while for Tagbilaran City Community Hospital is still in an ongoing process for accreditation. Aside from hospitals in Tagbilaran City, Members may also have an access to major hospitals in Cebu City. While in the whole country, they are accredited in two thousand (2,000) hospitals. The list of accredited Doctors may be viewed in their website.
- Kaiser International has a network of one hundred (100) accredited Doctors in Bohol and twelve thousand (12,000) in the entire Philippines.
- Kaiser International is the current HMO provider of the Supreme Court of the Philippines.
- Since the procurement is intended as a group application, Kaiser International can offer the benefits and may be eligible to Personnel of up to the age of 65. However, should the Member have dependent/s, additional payment is to be made



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- 126 based on how many dependents there are. Eligible
127 dependents are the spouse and children below the age of 21.
128 ➤ All pre-existing conditions are covered right away.
129 ➤ The coverage of their offer has this Five-point Health Care
130 Benefits:
131 i. Preventive Health Care
132 This is through the Annual Physical Examination (APE)
133 covering the complete blood count (CBC), urinalysis,
134 fecalysis, chest X-ray, electrocardiogram (ECG), and
135 Pap smear.
136
137 A Letter of Authority (LOA) shall be requested in order
138 for the payment of the HMO to be processed, which
139 shall only take a day.
140
141 ii. In-patient Care
142 This covers the room & board of Eight hundred pesos
143 (Php 800.00) for the Php 7,000.00 premium. Any
144 excess shall be personally taken care of by the
145 Member.
146
147 The maximum benefit limit (MBL) is Seventy five
148 thousand pesos (Php 75,000.00) per illness which
149 covers administered medicines, laboratory fees,
150 professional fees of accredited Surgeons/ attending
151 Physicians/ Anesthesiologist.
152
153 An LOA for the processing of payment shall not be
154 required anymore from the patient since there is a
155 Coordinator per hospital who shall process
156 transactions related to the HMO.
157
158 iii. Outpatient Care
159 This covers referral to Specialists, regular
160 consultations, and laboratory fees – as long as
161 prescribed by the Doctor.
162
163 iv. Emergency Care
164 May be availed in any hospital or healthcare facility
165 even those not accredited by the HMO, then expenses
166 shall be reimbursed to Members.
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168 Reimbursements may be given at least seven (7) days
169 from filing with complete documents submitted as
170 required.

171
172 v. Dental Care
173 This covers consultations, annual prophylaxis (mild
174 cases only), simple tooth extraction, and temporary
175 fillings.

176
177 However, the accredited Dentists in Tagbilaran City
178 can only offer discounts - availment of dental services
179 using the HMO is not free. Per Ms. Sardido, the
180 Dentists are still trying to catch up with some losses
181 affecting them due to the COVID-19 pandemic.

- 182
183 ➤ Kaiser International offers a bonus feature, which is the
184 Financial Care Assistance. This may be claimed (by the next
185 in kin) in case the Member dies. If it is caused by a natural
186 death, the amount of Ten thousand pesos (Php 10,000.00)
187 may be claimed, while for accidental death will be Twenty
188 thousand pesos (Php 20,000.00). This is may also be availed
189 in case of Total Permanent Disability (TPD) which pertains to
190 the loss of both hands and/or both feet.
- 191 ➤ The program that Kaiser International offers is a PhilHealth
192 integrated health plan, which means that payment for billing
193 of the benefits claimed will be paid first by PhilHealth, then
194 the HMO shall follow.
- 195 ➤ Only treatments within the Philippines may be availed
196 through Kaiser International. This does not apply to
197 treatments outside the country.
- 198 ➤ There are exclusion clauses, those that are not covered:
199 cosmetic surgeries, self-inflicted injuries/illness like suicide
200 and those which are under the influence of liquor, and
201 speech therapies.
- 202 ➤ Animal bites may cover up to Ten thousand pesos (Php
203 10,000.00), which is a special rate due to the group
204 application.
- 205 ➤ Maternity benefits may be availed but only during the pre-
206 natal and post-natal care.

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208 Ms. Errojo of Medicare Plus, Inc. presented next, with the following
209 details:



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- Medicare Plus was previously named as Prudential Life.
 - Medicare Plus is the HMO provider of most Uniformed Personnel such as the AFP, PNP, PSMBFI, and AFPSLAI. They are also the provider in the Department of Justice (DOJ).
 - Medicare Plus has also a premium plan of Seven thousand pesos (Php 7,000.00) per Member/Principal.
 - Medicare Plus has a 24/7 Customer Service hotline, which may be reached especially in emergency cases, wherein Members need not to shell out money but instead the hospital billing section/staff may immediately call the hotline and do the coordination so that payment is outright, thus no need for a reimbursement anymore.
 - Medicare Plus, Inc will cover these benefits in the said Php7,000-premium plan:
 - i. Outpatient Care
This includes: Doctor consultations, minor surgery without confinement, eye/ear/nose/ and throat care, pre-natal and post-natal care, x-ray and necessary laboratory exams, blood transfusion, dressing/ plaster casts/ and other medical supplies.
 - ii. Inpatient Care
This covers: Doctor consultations/Doctor professional fees, room and board, medicines when confined, OR and recovery room, and general nursing services.

The maximum benefit limit (MBL) is Forty thousand pesos (Php 40,000.00) per illness.
 - iii. Emergency Care
This includes: Physician and Surgeon services, laboratory tests and necessary diagnostic services, emergency room fees, room and board in case of confinement, OR and recovery room, oxygen and its administration, drugs/ medication and other medical supplies in the emergency room.
 - iv. Annual Physical Examination
This needs to be scheduled especially because it will be availed by a group/s. This shall cover: physical exam,



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252 taking of medical history, chest X-ray, CBC, urinalysis,
253 fecalysis, ECG for members 35 years old & above, and
254 Pap smear for female members 35 years old & above.

255
256 v. Standard Dental Benefits

257 The benefits under this are: unlimited consultations,
258 oral prophylaxis (once a year), tooth cleaning, and
259 other dental care services.

260
261 ➤ The health plan under Medicare Plus also covers COVID
262 illness for up to Six thousand pesos (Php 6,000.00) per
263 Member per year - with active signs and symptoms, and shall
264 also include admission.

265 ➤ The Medicare Plus Health Plan has two options as proposed:
266 (1) with an annual benefit limit (ABL) of Sixty thousand pesos
267 (Php 60,000.00) per illness; or (2) a 100% coverage with a
268 monthly benefit limit (MBL) of Forty thousand pesos (Php
269 40,000.00) per illness.

270
271 There shall be no limit to diagnostic procedures in terms of
272 amount. For example, in case of chemotherapy – for as long
273 as they stick to their MBL which is Php 40,000.00 per
274 illness.

275
276 ➤ Dr. Lagura asked what are the accredited hospitals by
277 Medicare Plus, Inc. Ms. Errojo responded that almost all
278 hospitals in Tagbilaran City are accredited, including those
279 medical facilities under LGUs and RHUs (which they may
280 process should be requested by client/s).

281 ➤ Medicare Plus, like other providers, also has a file of their list
282 of accredited Doctors.

283 ➤ BAC Vice Chair Ms. Castaño asked Ms. Errojo what shall a
284 member do when asked for a downpayment. Ms. Errojo
285 answered that the 24/7 hotline may be reached, so that the
286 hospital may coordinate with Medicare Plus' concierge team
287 for any necessary (financial) transactions.

288 ➤ Ms. Castaño added to ask should it be in emergency cases,
289 can members avail Medicare Plus, like Kaiser International,
290 even in those hospitals not accredited. Ms. Errojo answered
291 that yes, it may be availed in any medical facility regardless if
292 those are accredited or not, since it is universal for an
293 emergency care.



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The Presiding Officer then asked those attending virtually to present their offers also. Engr. Jose Mariñas III, TWG Member facilitating the online communication first introduced attendees as seen on the screen used during this Conference; there were two: Mr. Nestor Camarinta and Miss Ruby Ann Lesano. Mr. Camarinta first introduced himself as the colleague of Ms. Errojo in Medicare Plus, Inc. He just reiterated that during emergency cases, in order for patients/members not to feel more stressed than they are, they may go to any medical facility convenient to them regardless if those are accredited or not, then the hospital may just coordinate with Medicare Plus’ concierge team for the payment to whatever expenses may be incurred by the member in the emergency room (ER).

The other virtual attendee, whom Engr. Mariñas referred to as Ms. Ruby Ann Lesano, with the name appearing on the online meeting, had suddenly been gone and/or was disconnected and hence was not able to introduce and present her side.

Moreover, BAC Member Mr. Joseph Barrete asked the prospective bidders if members shall be given each with a policy ID or card. Mr. Bernadito Taguisa, Secretariat, however immediately answered instead of the bidders, stating that it must be provided individually to each member since it is required per bidding documents.

Ms. Castaño added another question asking the prospective bidders on when shall the effectivity of the health plan start should the bid be awarded to the winning bidder. Ms. Sardido from Kaiser International answered that it will take about at least after three (3) days since it still has to be underwritten, and will be effective for a duration of 12 months or a year. Ms. Errojo also answered that for Medicare Plus, it shall not also be effective immediately since there is the usual waiting time, just the same with the other provider.

The Presiding Officer then asked the Secretariat to announce what the prospective bidders may do after this conference. Ms. Pascual stated that should the prospective bidders join the bidding, they may avail of the bidding documents from the Division Cashier for the amount of Ten thousand pesos (Php 10,000.00). Said bidding documents and other required papers must be dropped in the drop box of the Division Office on or before the bid opening on August





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336 22, 2025, Friday, until only at 08:59 in the morning. The box shall
337 then be closed at exactly 09:00 a.m., then the opening of bids will
338 immediately follow.

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340 The prospective bidders were then dismissed after there were no
341 more concerns from them.

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343 The BAC Member and TWG furthermore continued a short
344 discussion, with the agreement that since the bidders will be
345 offering a uniform premium of Seven thousand pesos (Php
346 7,000.00) per Member, the Committee shall then go after to the
347 bidder who can offer the best benefits beyond what is the minimum
348 required. Dr. Nadela said that the minimum required coverage for
349 every employee in the Division is the APE since it is mandatory.
350 The Presiding Officer then said that the winning bidder shall then
351 be identified during the post qualification if determined who can
352 offer more and/or the best benefit/s more than just the required
353 APE.

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355 No other matter was then discussed.

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358 **V. ADJOURNMENT**

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360 Miss Maurine Castaño moved to adjourn the meeting and it was
361 seconded by Mr. Alberto Lacang. The conference was adjourned at
362 10:52 AM.

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365 Prepared by:

Noted by:

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368
369 **MARIANNE P. CALIPES**
370 BAC Secretariat



JOHN ARIEL A. LAGURA PhD
BAC Chairperson