



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM
No. 494 s. 2025

July 30, 2025

**IMPLEMENTATION OF THE REVISED QAD FORMS AND CHECKLISTS
FOR REGULATORY SERVICES APPLICATIONS**

To: Assistant Schools Division Superintendent
Private and Public Schools
All Others Concerned

1. Pursuant to Regional Memorandum No. 0632, s. 2025, DO 88, s.2010; DO No. 41, s, 2022; DO No. 40, s. 2014 and other relevant legal issuances which outline the requirements for obtaining government permits for various regulatory applications, this Office through the School Governance Operations Division (SGOD), hereby disseminates the current regulatory applications requirement checklist to ensure compliance with the regulations and facilitate the application process.
2. The necessary QAD Forms and Checklists for application requests can be accessed via this link provided for. Private Schools: <https://bit.ly/41hSW71> ; Public Schools : <http://bit.ly/4ob0675> .
3. It is strongly advised to utilize these resources to ensure that the regulatory applications of both Private and Public Schools are complete and compliant with current regulations effective immediately.
4. For the information, guidance, and compliance of all concerned.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD-MCC/etc



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