



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 490 , s. 2025

July 30, 2025

WRITESHOP FOR THE SCHOOL READING REMEDIATION PROGRAM

To: All Public Elementary and Secondary Principals
All Others Concerned

1. This Office through the Curriculum Implementation Division inform the conduct of Division **Writershop for the School Reading Remediation Program for School Year 2025-2026** on August 2, 2025 at BODARE Pension House, Dao District, Tagbilaran City.
2. The activity aims to:
 - a. analyze reading assessment data
 - b. develop school reading remediation action plan tailored to learner profiles.
 - c. appreciate align school plan with division and national literacy goals
3. Participants in this activity are the School Reading Coordinator. They are required to bring their laptop, extension wire, Form 48 and a copy of existing school reading remediation program both Filipino and English.
4. Teacher-participants shall be granted Service Credits, while non-teaching personnel shall be entitled to Compensatory Overtime Credits for the services rendered during the writershop in accordance with the provisions of DepEd Order No. 53, s. 2003, and the CSCDBM Joint Circular No. 2, s. 2004.
5. Meals and snacks incurred by the participants shall be charged against Division HRTD Funds subject to the existing accounting and auditing rules and regulations.
6. For immediate dissemination and strict compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

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