



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

July 25, 2025

DIVISION MEMORANDUM

NO: 470 s. 2025

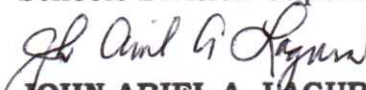
CONDUCT OF PRE-EXIT CONFERENCE FOR DIVISION PERSONNEL AGES 58 UP

TO: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Public Elementary and Secondary School Heads
All Others Concerned

1. This Office through the Schools Governance and Operations Division announces the conduct of Pre-Exit Conference for Division Personnel Ages 58 up, on August 2, 2025 at 8:00AM to 5:00PM. Venue will be announced in a separate Memorandum.
2. Participants to these activities are the teaching and non-teaching personnel of Tagbilaran City Division who are aging 58 and up. This activity aims to provide participants on the documentary requirements to be prepared prior to retirement.
3. Expenses relative to the conduct of the activity is chargeable against HRTD Fund subject to the usual accounting and auditing rules and regulation.
4. Teachers and Non-Teaching personnel who are involved in this activity shall be entitled to service credits/Compensatory Time Off, pursuant to DO 53 s. 2003 titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC & DBM No. 2 s. 2004.
5. Please see attached List of Participants for reference.
6. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD
OIC-Asst. Schools Division Superintendent

WDB/JAAL/SGOD/MCC/ftc



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177
(038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph



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DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Attachment to DM _____ s. 2025

List of Participants

| # | LAST NAME | FIRST NAME | MIDDLE NAME | POSITION TITLE |
|----|-----------|--------------|-------------|-------------------------------------|
| 1 | ACAIN | PUBLIO | INGENTE | Master Teacher I |
| 2 | ADEM | CLAUDIA | TARIGA | Master Teacher II |
| 3 | ALABAN | EVA | MIOLE | Teacher III |
| 4 | ALAGO | ROGELIO | VEDRA | Master Teacher I |
| 5 | ALAS | LAUREANO | BILOY | Teacher III |
| 6 | AUTENTICO | RACHEL | PAHANG | Master Teacher I |
| 7 | AYAO | MA ESTELA | CADENAS | Teacher III |
| 8 | BACUS | MARIA ELENA | POCOT | Administrative Assistant III |
| 9 | BAG-AO | VILMA | DEL VALLE | TEACHER III |
| 10 | BAHALLA | PORCINO | CALIPES | Master Teacher III |
| 11 | BARBARONA | MARILYN | CABREROS | Teacher III |
| 12 | BARRERA | ZITA | TABARANZA | Special Education Teacher III |
| 13 | BARRETE | JOSEPH | CAPUNHAG | Education Program Supervisor |
| 14 | BELECINA | LIZA | ALAGO | Master Teacher I |
| 15 | BELLENO | BONIFACIA | ADIONG | Teacher III |
| 16 | BONGALOS | WILFREDA | DOROY | Schools Division Superintendent |
| 17 | BUSLON | RUBISITA | MARTINEZ | Teacher III |
| 18 | CAGAS | ESTHER | LINGO | Senior Education Program Specialist |
| 19 | CAJILOG | ALY MARIE | LABITAD | Master Teacher II |
| 20 | CAMPOS | GRACE MARIE | LIGAN | School Principal I |
| 21 | CAPRICHIO | LILIA | CELIS | Teacher III |
| 22 | CENIZA | ENRIQUETA | MAISOG | Teacher III |
| 23 | CORBITA | ELISA | PREGUNTA | Teacher III |
| 24 | CORDOVA | CORAZON | ABREGANA | Master Teacher I |
| 25 | CULAJAO | MA.PRECIOSA | SEPE | Master Teacher I |
| 26 | CUTIN | JOCELYN | POLOYAPOY | Administrative Officer IV |
| 27 | DACULLO | MA. LENI | MANIWANG | Teacher III |
| 28 | DEGAMO | NICASIO | LUPIAN | Nurse II |
| 29 | DISPO | LESLIE MARIE | LIM | Special Education Teacher III |
| 30 | DUMAGAN | CARMELITA | INOC | Master Teacher III |
| 31 | GALLENTE | CONCEPCION | INTING | School Principal II |
| 32 | GALOLO | ROSALINA | TIMARIO | Teacher III |
| 33 | GAMIL | CLEMENTINA | ABUYABOR | School Principal II |
| 34 | GEAGONIA | ELISA | BOLDO | Education Program Supervisor |
| 35 | GUTIERREZ | MA JASMIN | SANTOS | Teacher III |
| 36 | HOCINO | PRAXEDES | APALE | Dentist II |
| 37 | HORA | HILARIA | ESTOQUIA | Administrative Officer II |



Republic of the Philippines

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|----|------------|----------------|------------|-------------------------------------|
| 38 | IDANAN | MARISA | MAGABILIN | Teacher III |
| 39 | IDUL | VICTORIA | VILLAS | Teacher III |
| 40 | INCOG | NENITA | JABINES | Education Program Supervisor |
| 41 | ISAGA | BABE CELENA | BERSALUNA | Master Teacher III |
| 42 | JUNI | AURELIA | ADORABLE | Teacher III |
| 43 | LABASAN | EVA | LOGROÑO | Teacher III |
| 44 | LAGUE | CECILIA | MASLOG | Teacher III |
| 45 | LIAO | OFELIA | MABALE | Teacher I |
| 46 | LUMUTHANG | EVANGELINA | CAPICENIO | Teacher III |
| 47 | LUPOT | JONAS | CALACAT | Teacher III |
| 48 | MACEREN | PAUL JUDE | CABERTE | Master Teacher III |
| 49 | MADIDIS | VICENTA | VELASCO | Teacher III |
| 50 | MAGALLANES | AMELIA | SARASPE | Special Education Teacher III |
| 51 | MANTICA | DENISA | TAOK | Master Teacher II |
| 52 | MAQUILING | LIZA | ESTORIA | Education Program Specialist II |
| 53 | MILLANES | RANULFO | GOLOSINO | Teacher III |
| 54 | MORENO | JOSEPHINE | AMORA | Teacher III |
| 55 | NARISMA | ERMABETH | ONGCOY | Teacher III |
| 56 | NILUAG | PABLO | DESCALLAR | Teacher III |
| 57 | OMASAS | MARIA RACHEL | SARIGUMBA | School Principal II |
| 58 | PALMAERA | CECILIA | ORION | Master Teacher I |
| 59 | PASCUAL | FELICIDAD | VEGIGA | Teacher III |
| 60 | RENEGADO | DOMINGA | CARBONILLA | Teacher III |
| 61 | REQUINA | ANTONIA | ABREGANA | Administrative Aide I |
| 62 | SARIGUMBA | VIRGINIA | SALIGUMBA | Teacher III |
| 63 | TANGGAAN | FILOMENA | CABERTE | Senior Education Program Specialist |
| 64 | TAYAG | JOSEFINA | BOJO | Administrative Assistant II |
| 65 | TEJANO | MARGARITA | LAWAGON | Administrative Assistant III |
| 66 | TENAJEROS | MA ROSANDEE | DANO | Teacher III |
| 67 | TISOY | MARCELA | ARAC | Teacher III |
| 68 | TUMANDA | RHODELIA | BALATERO | Nurse II |
| 69 | VARONA | MARTIN KASHUER | GORRES | Teacher II |
| 70 | VERGARA | REMA ROSALINA | ONES | Teacher III |
| 71 | VILLAMOR | RUBEN | SOMBRIO | Teacher III |
| 72 | WENCESLAO | PEPITO | ALAGBATE | Teacher III |
| 73 | ROA | NATHAN LYNDON | M | Teacher III |