



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
 Division
 Superintendent**

DIVISION MEMORANDUM
 No. 469 s. 202

July 24, 2025

**SCHOOL MONITORING, EVALUATION, AND ADJUSTMENT (SMEA)
 SCHOOL YEAR 2025-2026**

To: Public Elementary and Secondary School Heads
 Members, Division and MEA Teams
 All Others Concerned

1. This Office through the Schools Governance Operations Division (SGOD) hereby disseminates the timetable for the conduct of the Quarterly School Monitoring Evaluation and Adjustment (SMEA) School Year 2025-2026.
2. The School MEA Team headed by the School Principal shall collect data of the given indicators for analysis and presentation to the school external/ internal stakeholders and the School Governance Council (SGC).

KRA 1 (ACCESS)	KRA 2 (QUALITY)	KRA3 (GOVERNANCE)	Q1 (Q2,Q3,Q4 thereafter)
<ul style="list-style-type: none"> • Enrolment by Gender • Enrollment from Private Schools • School Feeding Program • Learners at risk of Dropping out 	<ul style="list-style-type: none"> • Q1 (Q2,Q3,Q4 thereafter) MPS for Kindergarten, Elementary, Junior HS, Senior HS • Least Learned/ Mastered Skills • SHS Research 	<ul style="list-style-type: none"> • Awards and Recognition Received • Stakeholders Support • Instructional Supervision • Learning Action Cell 	<ul style="list-style-type: none"> • School Bottlenecks, Lags, Issues and Concerns

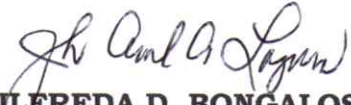


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<ul style="list-style-type: none"> • Number of Contact days • 4Ps Enrollees 			
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QUARTER	PERIOD COVERED	SMEA Presentation to School Stakeholders
Q1	June 16- August 22	September 8-12, 2025
Q2	August 26- October 24	November 10-14, 2025
Q3	October 27- January 23	January 26- February 4, 2026
Q4	January 26- March 20	March 21-31, 2025

3. For immediate dissemination of, and compliance with this Memorandum are directed.


 Fr. **WILFREDA D. BONGALOS PhD, CESO V**
 Schools Division Superintendent 