



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools  
Division Superintendent**

July 18, 2025

DIVISION MEMORANDUM

No. 458 s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 445, S. 2025**

To: Assistant Schools Division Superintendent  
Chief CID and SGOD  
Public Elementary and Secondary School Principals  
Public Elementary and Secondary School MAPEH Coordinators  
All Others Concerned

1. With reference to Division Memorandum No. 445, s. 2025 titled Basic Referees Course 2025, dated July 16, 2025, on the conduct of the Basic Referees Course to be held in Carlos P. Garcia Sports Complex on July 18-20, 2025.
2. This Office informs the field that DepEd employees who will participate in the conduct of the said activity are authorized to claim Service Credits or Compensatory Time Off (CTO) (whichever is applicable) for the services rendered beyond school days. Expenses for food and accommodation are chargeable against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations of the government.
3. All other provisions of Division Memorandum Number 445, s. 2025 remain in effect.
4. Immediate dissemination and compliance with this memorandum is desired.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 

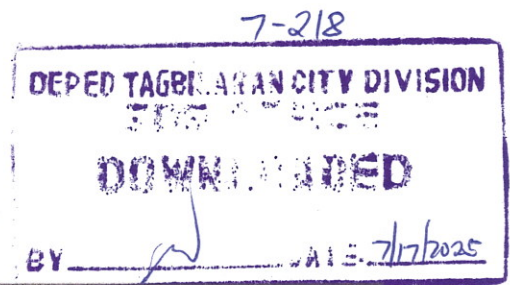
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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

**REGIONAL MEMORANDUM**

16 JUL 2025

No. **0716**, s. 2025

**ADDENDUM TO REGIONAL MEMORANDUM NO. 0711 S.2025  
(Basic Referees Course 2025)**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. This has reference to the Regional Memorandum No. 0711 s.2025 dated July 14, 2025, on the conduct of Basic Referees Course to be held in Carlos P. Garcia Sports Complex on July 18-20, 2025.
2. This Office informs the field that DepEd employees who will participate in the conduct of the said activity are authorized to claim Service Credits or Compensatory Time Off CTO (whichever is applicable) for the services rendered beyond school days.
3. Other provisions on the previous memorandum remain in forced.
4. Immediate dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Director IV  
Regional Director

STJ/FYA/ESSD/TPP



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DepEd Tayo Region VII



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