



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
 Superintendent**

July 08, 2025

DIVISION MEMORANDUM
 No. 420, s. 2025

**GSP: SCHEDULE OF MONTHLY DISTRICT FIELD ADVISERS' MEETING FOR FISCAL
 YEAR JULY 2025-JUNE 2026**

To: Chief, CID and SGOD
 All Public and Private Elementary and Secondary School Heads
 GSP District Field Advisers
 All Others Concerned

1. Pursuant to GSP- Bohol Girl Scout Council Circular No.07, s.2025 dated June 25, 2025, this Office disseminates the schedule of monthly District Field Advisers' (DFA) meetings for Fiscal Year July 2025-June 2026.

Monthly DFA Meeting	
Year 2025	Year 2026
July 05	January 10
August 02	February 07
September 06	March 07
October 04	April 11
November 08	May 09
December 06	June 06

2. A registration fee of Two Hundred Pesos (P 200.00) per participant will be collected to cover the cost of meals and snacks and can be charged to the school MOOE or other available school fund sources subject to the usual accounting and auditing rules and regulations.

3. DFAs shall be entitled to Service Credits in accordance with DepEd guidelines and policies.

4. For more details, please see attached communication from GSP-Bohol Council.

5. For information and widest dissemination.

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent

For the SDS:


JOHN ARIEL A. LAGURA PhD
 Assistant Schools Division Superintendent

WDB/JAL/SGOD/MCC/ipp



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
 Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177
 (038)427-6718; (038)544-2147
 Email Address: tagbilarancity.division@deped.gov.ph



GIRL SCOUTS OF THE PHILIPPINES

Visayas Region
Bohol Girl Scout Council

DepEd
TAGBILARAN CITY DIVISION
RECORDS SECTION
RECEIVED
Received by: *[Signature]*
Date: JUL 07 2025
Time: 10:42

COUNCIL CIRCULAR NO. 07
Series of 2025

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
CENTRAL/SCHOOL PRINCIPALS, SCHOOL HEADS
DISTRICT FIELD ADVISERS FOR
ELEMENTARY AND SECONDARY OF PUBLIC AND PRIVATE SCHOOLS
ALL MUNICIPALITIES AND TAGBILARAN CITY

SUBJECT : SCHEDULE OF MONTHLY DISTRICT FIELD ADVISERS' MEETING FOR
FISCAL YEAR JULY 2025 - JUNE 2026

DATE : JUNE 25, 2025

The monthly District Field Advisers' Meeting for the fiscal year July 2025 to June 2026 will be held on Saturdays, from 9:00 a.m. to 1:00 p.m., at the GSP Bohol Girl Scout Council Program and Training Center, Tamblot Street, Barangay Cogon, Tagbilaran City on the dates listed below.

Monthly DFA Meeting	
Year 2025	Year 2026
July 05	January 10
August 02	February 07
September 06	March 07
October 04	April 11
November 08	May 09
December 06	June 06

The monthly meeting is scheduled to cover important Girl Scouting activities, address pertinent issues and concerns, submit district reports, and facilitate the registration of troops/units, among other essential matters

Any sudden changes to the meeting schedule due to conflicts with DepEd activities will be communicated promptly through the official Group Chat of the GSP Bohol DFAs.

Registration Fee

A minimal registration fee of Two Hundred Pesos (P 200.00) per participant will be collected to cover the cost of meal and snacks. The Council will shoulder the expenses for the meeting materials.



GIRL SCOUTS OF THE PHILIPPINES

Visayas Region
Bohol Girl Scout Council

The registration fee and transportation expenses of the DFA may be charged to the Maintenance and Other Operating Expenses (MOOE), Special Education Fund (SEF), or any other available source of funds, subject to the approval of DepEd Bohol and DepEd Tagbilaran City Divisions, and in accordance with the usual accounting and auditing rules and regulations.

Prescribed Attire

Alternate Uniform (white blouse, green pants and vest) and closed black shoes

Service Credit/Compensatory Overtime Credit

DFAs shall be entitled to either Service Credit or Compensatory Overtime Credit (COC), whichever is applicable, in accordance with DepEd Guidelines.

Reports

Monthly and Badgework Reports must be brought and submitted during the scheduled meeting.

For the information and guidance of all concerned. Widest dissemination is highly encouraged.

PRISCILLA MOONYEEN P. MONTAÑEZ
Council Executive

WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent
DepEd Tagbilaran City Division
GS Council Commissioner for Administration

FAY C. LUAREZ EdD, PhDTM, CESO VI
OIC - Schools Division Superintendent
DepEd Bohol Division
GS Council Commissioner for Administration