



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 383 , s. 2025

June 27, 2025

**SUBMISSION OF ENHANCED VERSION OF DEVELOPED INSTRUCTIONAL PLANS
(IPLANS), INDIVIDUALIZED EDUCATION PLANS (IEPS) FOR INCLUSIVE AND
MULTIGRADE CLASSES UNDER BRIDGE OF CLMD PROJECT SHARE**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Elementary School Heads
All Others Concerned

1. Pursuant to Regional Memorandum No. 571, s. 2025, titled "*Submission of Enhanced (Updated) Version of Developed Instructional Plans (IPlans) and Individualized Education Plans (IEPs) and Kindergarten Blocks-of-Time for Inclusive and Multigrade Classes under BRIDGE of CLMD Project SHARE,*" this Office, through the Curriculum Implementation Division (CID), informs the field that the enhanced (updated) versions shall be **compiled, encoded** using the sample file name format **Q1_W1_AP3&4_IDO_V3**, and **submitted** for quality assurance in both editable (Word) and non-editable (PDF) formats. Submissions must be uploaded to the Curriculum and Learning Management Division (CLMD) through the following link: <https://tinyurl.com/2vm9c7b3>, on or before **July 3, 2025**.
2. The regional quality assurance activity will be conducted on **July 7-11, 2025**, at the **DepEd Ecotech Center, Lahug, Cebu City**. Identified division evaluators are expected to attend the full five-day activity, while writers shall participate on **July 10 and 11, 2025**. Please refer to Enclosure 1 for the list of participants.
3. Participants are advised to bring their laptops, printed references, and other relevant materials necessary for the workshop activities.
4. Board and lodging of the participants shall be charged against OSEC 7-24-5156, while travel and other incidental expenses incurred in relation to their participation in the activity shall be charged against School/Division MOOE, SPED, or other available fund sources, subject to the usual government accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

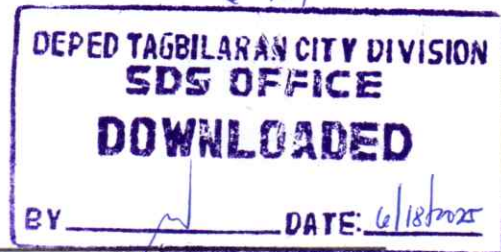
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

No. 0571 s. 2025

17 JUN 2025

SUBMISSION OF ENHANCED (UPDATED) VERSION OF DEVELOPED INSTRUCTIONAL PLANS (IPLANS), INDIVIDUALIZED EDUCATION PLANS (IEPS) AND KINDERGARTEN BLOCKS-OF-TIME FOR INCLUSIVE AND MULTIGRADE CLASSES UNDER BRIDGE OF CLMD PROJECT SHARE

To: Schools Division Superintendents
All Others Concerned

1. In line with the Department's continuous efforts to foster inclusive and equitable quality education, this Office calls for the submission of the enhanced (updated) versions of the following learning resources developed under the BRIDGE of CLMD Project SHARE last June 9-13, 2025:

- Instructional Plans (iPlans) for multigrade and inclusive education classes
- Individualized Education Plans (IEPs) and SPED learning plans for learners with additional needs
- Kindergarten Blocks-of-Time

2. These learning resources play a vital role in ensuring that teachers are equipped with contextualized, developmentally appropriate, and competency-aligned instructional guides that directly support effective and inclusive learning experiences in the classroom.

3. In preparation for submission, the writers, under the guidance of the Division SPED and Multigrade focal persons, are expected to organize and conduct writeshops to review, enhance, and refine their respective outputs. The writeshops must ensure:

- a. alignment with the curriculum standards;
- b. adherence to prescribed DepEd learning resource quality standards;
- c. consideration of the diverse needs of multigrade learners and children with disabilities; and
- d. inclusion of developmentally appropriate practices in Kindergarten.

4. The enhanced (updated) versions shall be compiled, encoded, and submitted for quality assurance in both editable (Word) and non-editable (PDF) formats to the Curriculum and Learning Management Division (CLMD) through this link: <https://tinyurl.com/2vm9c7b3> on or before July 3, 2025.

5. The regional quality assurance shall be on July 7-11, 2025 at Ecotech Center, Lahug, Cebu City, where identified division evaluators shall be attending the 5-day undertaking, and writers are expected to join on July 10 and 11, 2025.



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639773295904 local 700

DepEd Tayo Region VII

region7.deped.gov.ph



6. Please see enclosures for the suggested dates of division writeshops and assigned subject area per division. Expenses relative to the conduct of the division writeshops shall be charged against SPED Funds downloaded to the divisions. Should there be deficiencies in the downloaded amount, it may be charged to local funds or other sources of funds, all subject to the usual government accounting and auditing rules and regulations.

7. Immediate and wide dissemination of this memorandum is desired.



SALUSTIANO T. JIMENEZ EdD, JD, CESO III
Director IV
Regional Director

STJ/FYA/CLMD/EBEJ /ggb

SUGGESTED DATES OF WRITESHOPS IN THE DIVISION

ACTIVITY	Suggested DATES	PARTICIPANTS
Enhancement of Developed iPlans, IEPs, Learning Plans, EKBT	Any days from June 23-July 2, 2025	Division Focal Person, Writers
Finalization of Quality Assured iPlans, IEPs, Learning Plans, EKBT in the Region	Any days from July 14-July 31, 2025	Division Focal Person, Writers, and Evaluators
Refinement of the Finalized iPlans, IEPs, Learning Plans, EKBT in the Region	Any days from August 12-23, 2025	Division Focal Person, Writers

ASSIGNED SUBJECT AREA

DIVISION	SUBJECT	LEAD	GRADES	QUARTER/WEEK
MANDAUE	LANGUAGE	DR. DELIA MINOZA	1 & 2	Weeks 1-3 -All quarters
	ENGLISH		3 & 4	Weeks 1-7- All quarters
	eKBT	Dr. Robert Gallardo	Kinder	Week 7 – Quarter 1
CEBU CITY	Language	Dr. Daisy Rico	1 & 2	Weeks 4-7- All quarters
	English		5 & 6	Weeks 1-7- All quarters
TALISAY CITY	MATH	Dr. Sisinia Vasquez	1 & 2	Weeks 1-7- All quarters
	GMRC		3 & 4	Weeks 1-7- All quarters
DANA O CITY	MATH	Mrs. Jellin Dakay	3 & 4	Weeks 1-7- All quarters
	GMRC		Mrs. Araceli Laude	1 & 2
CEBU PROVINCE	MATH	Dr. Pamela Rodemio	5 & 6	Weeks 1-7- All quarters
	FILIPINO		Mrs. Maria Elena Paras	5 & 6
CITY OF NAGA	READING & LITERACY & FILIPINO	Dr, Annaliza Layasan/Dr. Anna Liza Mapula	1 & 2	Weeks 1-7- All quarters
	eKBT		Dr. Anna Liza Mapula	Kinder
BOHOL PROVINCE	FILIPINO	Dr. Evelyn Codilla	3 & 4	Weeks 1-7- All quarters
	SCIENCE		Dr. Generosa Castillo	5 & 6

BOGO CITY	GMRC	Ms. Nestia Terol	5 & 6	Weeks 1-7- All quarters
TOLEDO CITY	SCIENCE	Mrs. Herminigilda Malapitan	3 & 4	Weeks 1-7- All quarters
LAPULAPU CITY	MAPEH	Mrs. Imelda Naveo	5 & 6	Weeks 1-7- All quarters
CARCAR CITY	MAKABANSA	Mrs. Teotima Paningsoro	1 & 2	Weeks 1-7- All quarters
	ARAL. PAN.	Mrs. Tetima Paningsoro	5 & 6	Weeks 1-4 - All quarters
TAGBILARAN CITY	MAKABANSA/AP	Mrs. Juanita Lafuente	3 & 4	Weeks 1-7- All quarters
		Mrs. Juanita Lafuente	5 & 6	Weeks 5-7- All quarters