



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 380 , s. 2025

June 26, 2025

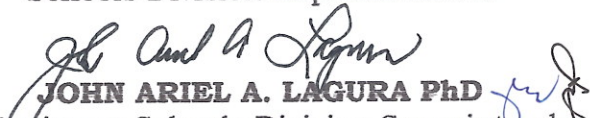
**CALL FOR APPLICATIONS: E-LEARNING COURSE SCHOLARSHIP PROGRAM FOR
DEPED EDUCATORS**

To: OIC, Assistant Schools Division Superintendent
OIC-Chief, CID
Chief, SGOD
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
All Others Concerned

1. In reference to DepEd Memorandum DM-OUHROD-2025-0127, titled "Provision of E-Learning Courses to DepEd Educators" dated January 16, 2025, and its supplemental issuance DM-OUHROD-2025-0194, "Guidance on the Implementation of the E-Learning Courses Scholarship Program for DepEd Educators" dated January 23, 2025, this Office hereby announces the opening of **applications for the E-Learning Courses Scholarship Program for DepEd Educators**.
2. Some teachers have already begun the self-paced Learning Course under Intake 1 and Intake 2. For Tagbilaran City, **10 slots** are still available for interested applicants.
3. Interested teachers are required to submit **two hard copies of the Undertaking (A4 size) on or before June 30, 2025**. Refer to enclosure 1.
4. School Heads are encouraged to actively motivate and support their teachers to participate in the scholarship program.
5. For any clarifications or inquiries, you may contact Filomena C. Tanggaan PhD, Division NEAP E-Learning Focal Person, or Rosene D. Olaivar, Education Program Specialist II, HRDS.
6. Immediate dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD
OIC, Assistant Schools Division Superintendent

WDB/JAAL/SGOD/MCC/rdo



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Republika ng Pilipinas
Department of Education

Enclosure 1

UNDERTAKING

I, [full name], [position] of [school, division, region], [age], [civil status], [citizenship], and residing at [address] hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____,
20__ at _____.

(Scholar's Name and Signature)

With the endorsement and approval of:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 20__ in _____.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Director IV
Regional Director