



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 349 , s. 2025

June 19, 2025

**CONDUCT OF REVIEW AND EVALUATION OF SCHOOL PERFORMANCE USING
OPCRF FOR SCHOOL HEADS FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads

1. With the conclusion of SY 2024-2025 performance cycle, this Office announces the conduct of **Review and Evaluation of School Performance Using OPCRf for School Heads** for School Year 2024-2025 on **Wednesday, July 23, 2025** at Tagbilaran City Central Elementary School Library.

2. School Heads shall bring the necessary data, information, and other documents to be used as bases for the performance review and evaluation to ensure reliability, completeness, and correctness of data.

3. To review and assess the school performance of school heads for School Year 2024-2025, the following are designated as members of the Evaluation Committee and secretariat:

Name of Personnel	Key Result Area
Miss Maurine C. Castaño	- Leading Strategically
Dr. Ma. Antonette P. Dugang	- Managing School Operations and Resources
Dr. Janet T. Butalid	- Focusing on Teaching and Learning
Dr. Aimee T. Amistoso	- Developing Self and Others
Dr. Beatriz E. Incog	- Building Connections
Dr. John Ariel A. Lagura	- Plus Factor
Dr. Filomena C. Tanggaan	- Secretariat
Dr. Rosene D. Olaivar	- Secretariat
(Mrs.) Joanalli O. Intia	- Secretariat

4. All expenses relative to the conduct of this activity shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of, and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

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