



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
 Superintendent**

June 17, 2025

DIVISION MEMORANDUM  
 No. 333 s. 2025

**CONDUCT OF TEAM-BUILDING WORKSHOP FOR STUDENT LEADERS**

To: Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Public Elementary and Secondary School heads  
 Division Health Personnel  
 All Others Concerned

- In line with the Department of Education's commitment to promote and protect the mental health and well-being of learners, this Office through the School Governance and Operations Division- School Health and Nutrition Unit hereby announces the conduct of **Team-Building Workshop for Student Leaders** on **June 27, 2025**, 8:00 A.M. to 5:00 P.M within Tagbilaran City, the exact venue is to be announced.
- This activity aims to Strengthen camaraderie, collaboration, and communication among student leaders; Provide a platform for peer support and positive youth engagement; Enhance the leadership skills of students while promoting their social-emotional well-being.
- The participants of this activity are the following:

Participant	Number of Participant/s per School
Non-teaching Personnel	1
Registered Guidance Counselor (Secondary)	1
SELG President( Elementary)	1
Peer Facilitator President (Secondary)	1
SSLG President ( Secondary )	1

- All Learner- participants must present a signed Parent/Guardian Consent upon arrival at the venue. Kindly use the attached Parental Consent and Waiver form.
- Transportation and related expenses of the participants shall be chargeable against MOOE or any locally available funds while expenses relative to the conduct of the said activities shall be charged against the program support funds for the SMHP subject to the usual accounting rules and regulations.
- Immediate dissemination and compliance of this Memorandum is desired.

**WILFREDA D. BONGALOS PhD, CESO V**  
 Schools Division Superintendent

WDB/JAL/SGOD/MCC/rlp



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## PARENTAL CONSENT AND WAIVER FORM

I, \_\_\_\_\_, as the parent or legal guardian of  
Name of Parent/Guardian  
\_\_\_\_\_, hereby acknowledge that I have been  
Name of Learner

informed of the details of the conduct of the **Team Building Workshop for Student Leaders** that will be held on **June 27, 2025** at **JJ's Seafood, Tagbilaran City**.

I confirm that I give full permission in any recording or picture taken of my child during the conduct of the training and to use some or all my child's images/ contribution/ performance in any official platforms of the Department of Education.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division/office/and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity on June 27, 2025.

I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

### CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact **Rowena L. Pizarra, RN**, the Division Mental Health Coordinator, on this cellphone number: **0919-3366723**.

_____ Signature of Parent/Guardian over Printed Name	_____ Contact Details (Mobile Number)
_____ Name of Child/ren	_____ Date