



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

JUNE 13, 2025

DIVISION MEMORANDUM  
No. 331 s. 2025

**CONFERENCE WITH THE CITY MAYOR AND  
TAGBILARAN CITY PUBLIC SCHOOL PRINCIPALS**

To: OIC, Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Elementary and Secondary School Principals  
All Others Concerned

1. To ensure a smooth and successful opening of School Year 2025–2026, Hon. Jane C. Yap, City Mayor of Tagbilaran, cordially invites the 26 principals of public elementary and secondary schools in the Division of Tagbilaran City to attend a conference on **June 14, 2025 at 3:00 PM at the City Tourism Office.**
2. Attendance is mandatory for all concerned personnel. The sending of proxies is strongly discouraged.
3. Immediate dissemination of this information and strict compliance with the meeting schedule are highly encouraged.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



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June 13, 2025

DepED  
TAGBILARAN CITY DIVISION  
RECORDS SECTION

**RECEIVED**

Received by: [Signature]  
Date: JUN 13 2025  
Time: 01:04

received 5605: [Signature]  
6/13/25 @ 1:15 pm

To: **DR. WILFREDA D. BONGALOS, CESO V**  
Schools Division Superintendent  
DepEd Tagbilaran City Division

**ALL CITY PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS**

Subject: **INVITATION TO COORDINATION MEETING FOR SY 2025-2026 OPENING**

Dear Dr. Bongalos and Esteemed City School Heads,

Warmest greetings!

To ensure a successful opening of School Year 2025-2026, I cordially invite you to an important coordination meeting.

This gathering is essential for aligning our strategies and synchronizing efforts for the benefit of all Tagbilaranon students. Your leadership and presence are vital to our collective discussion.

**Meeting Details:**

**Date:** Saturday, June 14, 2025  
**Time:** 3:00 PM  
**Venue:** Tagbilaran City Tourism Gallery

I look forward to our productive meeting and collaboration. Together, we can ensure a smooth start to the new academic year.

Thank you and may God bless our endeavors.

Sincerely,

  
**JANE CENSORIA C. YAP**  
City Mayor

DEPARTMENT OF EDUCATION  
TAGBILARAN CITY SCHOOLS DIVISION  
**RECEIVED**  
BY: [Signature] TIME: \_\_\_\_\_  
DATE: 6/13/25 CTR: 6-95



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**ASENSO PA MORE  
TAGBILARAN!**



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