



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY


**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
CID-2025-143 \_\_\_\_

TO : **JANET T. BUTALID** – OIC CID Chief  
**AIMEE T. AMISTOSO** – EPSvr - English  
**ELISA B. GEAGONIA** – EPSvr – Math/ALS  
**NEOLITA S. SARABIA** - EPSvr – LRMDs  
**ESTHER CAGAS** – SEPS M & E  
**CHERRY MICHELLE COLLYER** – EPSvr - Science  
**NENITA J. INCOG** – EPSvr - AP  
**ABETH E. INCOG** – EPSvr - Filipino  
**JOSEPH C. BARRETE** – EPSvr - TLE  
**ALBERTO A. LACANG** – EPSvr - MAPEH  
**JUANITA C. LAFUENTE** – EPSvr – Kindergarten/SNED/MG  
**CONCEPCION I. GALLENTES** – Principal II, TCCES  
**PROSERPINA A. DOROY** – Principal II, Manga ES

FROM : For the SDS:

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

  
**JOHN ARIEL A. LAGURA PhD**

OIC, Assistant Schools Division Superintendent 

SUBJECT : **PLANNING CONFERENCE FOR THE DIVISION TRAINING ON  
STRENGTHENING INSTRUCTION THROUGH EFFECTIVE  
SUPERVISION**

DATE : June 24, 2025

1. This Office, through the Curriculum Implementation Division (CID), will conduct a Planning Conference for the Division Training on Strengthening Instruction Through Effective Supervision on Wednesday, June 25, 2025, at 3:00 PM and onwards at the Division Office Conference Room.
2. This planning conference aims to finalize the design, schedule, and logistical arrangements for the upcoming activities.
3. Immediate dissemination and compliance of this memorandum is desired.

WDB/JAAL/CID/JTB/jcl



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