



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**


May 19, 2025

**DIVISION MEMORANDUM**  
SGOD-2025- 109

To: **CHONA B. GEANGAN** - Cogon National High School  
**CHRISTINE GALLO** - Cabawan Elementary School  
**JULIE MARIAE D. ECHAVIA** - Tagbilaran City Central Elementary School  
**ANALY POTANE** - Mansasa National High School  
**JULIE MARIAE D. ECHAVIA** - Tagbilaran City Central Elementary School  
**NEIL JEFF H. OPACO** - Cogon Elementary School  
**VIRGILIO TUPOS JR** - Tagbilaran City Central Elementary School

**BSP- BOHOL COUNCIL: BASIC TRAINING COURSES**

1. You are hereby directed to attend and serve as training staff during the conduct of the Basic Training Courses of the BSP Bohol Council on May 20-22, 2025 at Roxas Park, Calma, Garcia-Hernandez, Bohol.
2. Participants shall be granted service credits/Compensatory Time Off (CTO) subject further to existing rules and guidelines.
3. For your guidance and compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 

WDB/JAL/SGOD/MCC/jpp



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
(038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph



Boy Scouts of the Philippines  
Eastern Visayas Region  
**BOHOL COUNCIL**  
0481 CPG North Avenue, Tagbilaran City 6300  
Cel No. 09173202877

May 16, 2025

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent  
Department of Education  
Tagbilaran City Division  
City of Tagbilaran

Madam:

Greetings!

This is in connection with the scheduled Basic Training Courses on May 20-22, 2025 at Roxas Park, Calma, Garcia-Hernandez, Bohol.

For the success of the above-mentioned training courses, we humbly request approval from your good office for the following scouters to be with us on the respective schedule to serve as training staff, to wit:

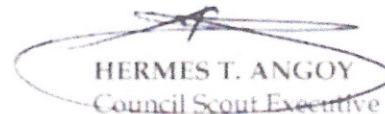
1. Chona B. Geangan
2. Christine Gallo
3. Analy Potane
4. Julie Mariae D. Echavia
5. Neil Jeff H. Opaco
6. Nilda W. Angoy
7. Virgilio Tupos, Jr.

We request further that they be granted with service credits/Compensatory Overtime Credit (COC)/Compensatory Time Off (CTO) in accordance with the existing rules and guidelines.

Looking forward to your kind and favorable response on this request.

Thank you very much and more power.

Respectfully yours,

  
**HERMES T. ANGOY**  
Council Scout Executive

Approved:

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

*The Bohol Council, BSA, has built a proud tradition in the first 75 years!*