



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
SGOD-2025- 108

May 19, 2025

DRY RUN FOR THE DIVISION TRAINING FOR SELECTED TEACHING-RELATED PERSONNEL, SCHOOL LEADERS, AND LEARNING AND DEVELOPMENT (L&D) FOCAL PERSONS: ELEVATING THE DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE OF SCHOOL-BASED PROFESSIONAL DEVELOPMENT PROGRAMS

To: OIC, Assistant Schools Division Superintendent
OIC-Chief, CID
Chief, SGOD
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD), hereby announces the conduct of the **“Dry Run for the Division Training for Selected Teaching-Related Personnel, School Leaders, and L&D Focal Persons: Elevating the Design, Development, and Quality Assurance of School-Based Professional Development Programs.”** The dry run is scheduled for **May 19, 2025, at 1:30 PM** at the **Division Office Conference Room**.
2. The list of participants for this activity is provided below.:

Maurine C. Castaño- SGOD Chief
Janet T. Butalid- OIC, CID Chief
Juanita C. Lafuente-Education Program Supervisor, SPED/Kindergarten
Esther L. Cagas- SEPS
Filomena C. Tanggaan-SEPS
Rosene D. Olaivar-EPS-II
Aljon S. Fronteras-Head Teacher, Tagbilaran City Science High School
Joselito C. Galendo-School Principal, Bool ES
Lanie G. Gutas-Assistant Secondary School Principal, DCPNHS-SHS
3. The activity aims to ensure preparedness for the upcoming Division Training scheduled on **May 21-22, 2025, at Panda Tea Garden Suites**.
4. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/rdo



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