



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

May 23, 2025

DIVISION MEMORANDUM

No. 299, s. 2025

**ADVANCED TRAINING COURSES**

To: Chief, CID and SGOD  
All Public and Private Elementary and Secondary School Heads  
BSP School Coordinators  
All Others Concerned

1. Pursuant to BSP-Bohol Council Memorandum No.15, s. 2025 dated April 11, 2025, this office announces the conduct of the **Advanced Training Courses** on **May 26-31, 2025** at **Roxas Park Elementary School, Calma, Garcia-Hernandez, Bohol**.

- i. Advanced Training Course for Kawan Leaders for Grade 1-3 Teachers
- ii. Advanced Training Course for Leaders of Adults for School Heads/Administrators

2. A registration fee of **Eight Thousand Five Hundred Pesos** (P 8,500.00) per participant will be collected for the cost of meals/snacks, training materials, documentation, and other administrative expenses. Registration, transportation and other incidental expenses related to participation can be charged to the school MOOE or other available school fund sources subject to the usual accounting and auditing rules and regulations.


3. Teaching and non-teaching participants shall be granted with service credits/ Compensatory Time Off (CTO), whichever is applicable, in accordance with the existing rules and regulations.

4. For more details, please see attached Council Memorandum from BSP-Bohol Council.

5. For information and widest dissemination.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

For the SDS:

  
**JOHN ARIEL A. LAGURA PhD**  
Assistant Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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Boy Scouts of the Philippines  
**BOHOL COUNCIL**  
City of Tagbilaran

April 11, 2025

**COUNCIL MEMORANDUM**

No. 15

s. 2025

**TO :** All Area/District Chairmen, District Commissioners, Deputy District Commissioners, District Field Commissioners, and Institutional Heads (Principal/School Heads), Kawan Leaders, Troop Leaders, Outfit Advisors, and all concerned.

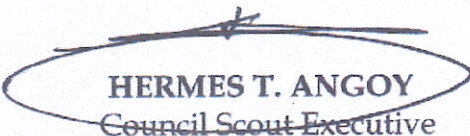
**SUBJECT :** **ADVANCED TRAINING COURSES**

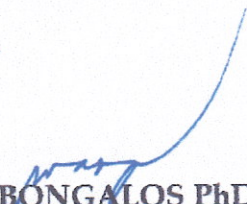
1. The Bohol Council, Boy Scouts of the Philippines through its Executive Board and Staff is pleased to announce the following Advanced Training Courses on May 26-31, 2025 at Roxas Park, Calma, Garcia-Hernandez, Bohol.
  - i. Advanced Training Course for Kawan Leaders (Grades 1-3 Teachers)
  - ii. Advanced Training Course for Leaders of Adults (School Heads/Administrators)
2. The courses aim to strengthen the Adults in Scouting and improve the Scouting Program implementation in the province.
3. Qualified to participate will be:
  - a. Currently registered member of the BSP as Kawan Leader and Institutional Heads.
  - b. Must be physically fit as certified by a physician.
  - c. Graduate of the Basic Training Course for Kawan Leaders and Basic Training Course for Leaders of Adults
4. A training fee of Eight Thousand Five Hundred Pesos (P8,500.00) will be charge to each participant for the cost of meals & snacks, training materials and other administrative expenses. Training fee, transportation, and other incidental expenses relative to participation can be charged to the MOOE, SEF or any available local funds subject to the usual accounting and auditing procedures and guidelines.
5. Attached is the Application to Attend form to be submitted at the council not later than April 30, 2025 for endorsement to the Regional Office.
6. Participating teachers/administrators and scouters serving as Training Staff in these trainings are entitled to service credits/Compensatory Overtime Credit (COC)/Compensatory Time Off (CTO) in accordance with the existing rules and guidelines.

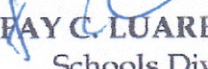
7. Participants shall report at the venue at dinner time on May 25, 2025 and must bring the following:

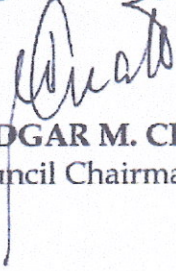
- ✓ Current membership card
- ✓ Two sets of scouters uniform (short pants)
- ✓ Scout socks with garter tabs (purple for LOA and Yellow for)
- ✓ Reference materials which you consider useful
- ✓ Black shoes with shoelace (low cut, leather)
- ✓ Personal tent, sleeping bag, ground cloth
- ✓ Activity shorts/sportswear, pajamas, slippers, rubber shoes
- ✓ Casual clothing, personal accessories
- ✓ First aid kit, toiletries
- ✓ Swimming suit, jacket, ponso/raincoat
- ✓ White handkerchief, shoe shine, flashlight, sewing kit

8. For information, guidance, and widest dissemination.

  
**HERMES T. ANGOY**  
Council Scout Executive

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent  
DepEd Tagbilaran City Division

  
**FAY C. LUAREZ EdD, DTM, CESO VI**  
Schools Division Superintendent  
DepEd Bohol Division

  
**ATTY. EDGAR M. CHATTO**  
Council Chairman