



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 295 , s. 2025

May 21, 2025

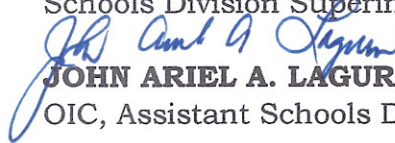
**CORRIGENDUM TO DM NO. 275, s. 2025 TITLED REVISITING PROJECT DULA:
STRENGTHENING INCLUSIVE KINDERGARTEN INSTRUCTION THROUGH THE
DEVELOPMENT AND PRODUCTION OF CONTEXTUALIZED LEARNING MATERIALS**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Elementary School Heads
All Others Concerned

1. In reference to Division Memorandum No. 275, s. 2025 titled **Strengthening Inclusive Kindergarten Instruction Through the Development and Production of Contextualized Learning Materials** dated May 7, 2025, this Office, through the Curriculum Implementation Division announces that **only Kindergarten teachers** shall participate in this training.
2. Expenses for meals incurred in relation to the conduct of the activity shall be charged against the **HRTD funds**, while travel expenses, supplies and materials shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
3. All provisions in the previous issuance shall remain in full effect.
4. Immediate dissemination and compliance with this Memorandum are directed.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD
OIC, Assistant Schools Division Superintendent

WDB/JAAL/CID/JTB/jcl



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DIVISION MEMORANDUM
No. **275**, s. 2025

May 7, 2025

**REVISITING PROJECT DULA: STRENGTHENING INCLUSIVE KINDERGARTEN
INSTRUCTION THROUGH THE DEVELOPMENT AND PRODUCTION OF
CONTEXTUALIZED LEARNING MATERIALS**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Elementary School Heads
All Others Concerned

1. Pursuant to **Republic Act No. 10533** (Enhanced Basic Education Act of 2013), which promotes a learner-centered and inclusive K to 12 curriculum; **Republic Act No. 10410** (Early Years Act of 2013), which underscores the significance of early childhood care and development; and **DepEd Orders No. 12, s. 2020, No. 21, s. 2019, and No. 32, s. 2020**, which support the development of contextualized, essential, and developmentally appropriate learning resources, this Office, through the Curriculum Implementation Division (CID) shall conduct **Revisiting Project DULA: Strengthening Inclusive Kindergarten Instruction through the Development and Production of Contextualized Learning Materials** on May 26-30, 2025 at the school library of Tagbilaran City Central Elementary School.
2. The activity aims to:
 - a) revisit and strengthen the implementation of Project DULA to ensure alignment with current inclusive education practices and early childhood education standards;
 - b) enhance the capacity of kindergarten teachers to design, develop, and reproduce instructional materials that are inclusive, contextualized, and developmentally appropriate;
 - c) equip school heads with effective instructional supervision strategies to support and monitor the delivery of quality Kindergarten education within their respective schools; and
 - d) foster collaboration and sharing of best practices among school heads and Kindergarten teachers to promote consistent, inclusive, and learner-centered classroom instruction.
3. The participants in this activity are all the Elementary School Heads and Kindergarten Teachers. School Heads are only required to participate on Day 1. Please see Enclosure 1 – Training Matrix for reference.
4. Participants are required to bring the following:
 - Laptops with chargers and extension wires
 - Printers




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- Contextualized digital copies of the eKBT – Project DULA
- Supplies and materials for the development and reproduction of instructional materials

5. Service Credits will be granted to participants in accordance with **DO No. 013, s. 2024 dated September 18, 2024, Revised Guidelines on the Grant of Vacation Service Credits for Teachers.**

6. All expenses related to the activity including the registration fee of **Two Thousand Pesos (P2,000.00)** for the Kindergarten Teachers, and **Four Hundred Pesos (P400.00) for the School Heads** shall be charged to the **School MOOE** and other available sources of funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and strict compliance with this Memorandum are desired.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

Revisiting Project DULA: Strengthening Inclusive Kindergarten Instruction through the Development and Production of Contextualized Learning Materials
 May 26 - 30, 2025
 Tagbilaran City Central Elementary School

PROGRAM SCHEDULE MATRIX

DAY 1 - May 26, 2025		DAY 2 - May 27, 2025	DAY 3 - May 28, 2025	DAY 4 - May 29, 2025	DAY 5 - May 30, 2025
TIME	Duration	Management of Learning (MOL)	Management of Learning (MOL)	Management of Learning (MOL)	Management of Learning (MOL)
7:30 - 8:00	30 Minutes REGISTRATION (Anna Marie Dalapo & TCCES Teachers)	Management of Learning (MOL)	Management of Learning (MOL)	Management of Learning (MOL)	Management of Learning (MOL)
8:00 - 8:30	30 Minutes Opening Program & Levelling of Expectations Facilitators: Lorelei Anore (F1); Alona B. Ponte (F2)	Development & Reproduction of Instructional Materials (Q1 to Q4) Facilitators: Dr. Juanita Lafuente (F1); Lorelei G. Anore (F2)	Development & Reproduction of Instructional Materials (Q1 to Q4) Facilitators: Dr. Juanita Lafuente (F1); Lorelei G. Anore (F2)	Development & Reproduction of Instructional Materials (Q1 to Q4) Facilitators: Dr. Juanita Lafuente (F1); Lorelei G. Anore (F2)	Development & Reproduction of Instructional Materials (Q1 to Q4) Facilitators: Dr. Juanita Lafuente (F1); Lorelei G. Anore (F2)
8:30 - 10:00	90 Minutes Qualification Standards for Kindergarten Teachers Facilitators: Juanita C. Lafuente (F1); Eva Ruth R. Garcia (F2)	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break
10:00 - 10:15	15 Minutes Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break
10:15 - 12:00	105 Minutes Assessment Results (ECD, LitNum, ORVT) Facilitators: Alona B. Ponte (F1) Juanita C. Lafuente (F2)	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break
12:00 - 1:00	60 Minutes Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00 - 3:00	120 Minutes Revisiting Project DULA, it's Implementation Facilitators: Dr. Juanita Lafuente (F1); Lorelei G. Anore (F2)	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break
3:00 - 3:15	15 Minutes Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break	Uninterrupted Health Break
3:15 - 5:00	105 Minutes Kindergarten Blocks of Time (eKBT-DULA) Facilitators: Eva Ruth R. Garcia (F1); Alona B. Ponte (F2)	Reporting of Outputs	Reporting of Outputs	Reporting of Outputs	Turn-over of Outputs to Schools Closing Program
5:00 - 5:30	30 Minutes Evaluation & Debriefing Observer: Maria Corazon Degoma	Evaluation & Debriefing Process Observer: Mildred Patac	Evaluation & Debriefing Process Observer: Ma. Bella Impas	Evaluation & Debriefing Process Observer: Marilyn Ortiz Cristina T. Tare	Evaluation & Debriefing Process Observer: Lariza Celocia